



Council Meeting Minuets – 06-17-2019

- I. **Call To Order:** Meeting was called to order by Mayor Gastineau @6:30pm
 - a. Prayer
 - b. Pledge of Allegiance

- II. **Roll Call:** by City Clerk, Ruble. JoAnn Barrentine – Present, Jim Wier – Here, Robin Hefner – Present, Jimmy McMinn – Present, Art Brooke – Present. We had a Quorum

- III. **Review/approval of May 20th, 2019 minutes:**

The May 20th, 2019 Minutes were approved with a motion by Mr. Brooke and second by Mr. Wier. Discussion. Motion passes with a 5-0 voice vote.

- IV. **Department Reports**

A motion was made to approve the Department Reports by Mr. Brooke and second by Mr. Wier. Discussion. Department reports were accepted with a 5-0 voice vote.

- V. **Commission Report**

Mr. Brooke made a motion to approve final plat for Lilly Ann West Subdivision, second Mr. Wier. Discussion. Motion carries with a 5-0 Voice Vote.

A motion to approve the Planning Commission Report was made by Mr. Brooke, second by Mrs. Barrentine. Discussion. Commission Report was approved with a 5-0 voice vote.

- VI. **Engineer Report:** None

- VII. **Unfinished Business**
 - a. Ordinance O-2019-03 (AN ORDINANCE ADOPTING THE CITY OF WARD EMPLOYEE HANDBOOK) 3rd Reading: Mr. McMinn makes a motion to put O-2019-03 on 3rd Reading, second Mr. Wier. Discussion.

Mrs. Hefner made a motion to change sick leave accrued on page 33 to 2.5 hours accrued instead of 2 hours per pay period, second by Mr. Brooke. Discussion. Motion Failed with a 3-2 roll call vote. Mrs. Barrentine- Nay, Mr. Wier- Nay, Mrs. Hefner- Yea, Mr. McMinn- Nay, Mr. Brooke- Yea.

Mr. Wier made a motion we leave sick time as is, second by Mr. McMinn. Discussion. Motion passes with a 4-1 roll call vote. Mrs. Barrentine- Yea, Mr. Wier- Yea, Mrs. Hefner- Nay, Mr. McMinn- Yea, Mr. Brooke- Yea.

Mr. Wier makes a motion to keep page 63 as read by Mayor Gastineau, "As used in this policy, "employees and agents" means all City representatives, including its employees and other agents of the city, such as independent contractors & Planning Commission Members.", second Mrs. Heffner. Discussion. Motion carries with a 5-0 roll call vote. Mrs. Barrentine- Yea, Mr. Wier- Yea, Mrs. Hefner- Yea, Mr. McMinn- Yea, Mr. Brooke- Yea

Mr. Brooke makes a motion to keep page 67 as read by Mayor Gastineau "Definitions: Employee means any person employed by the municipality, and includes the Mayor, City Clerk, designated officers, full time, part time, contracted, or casual employees, including volunteers. I struck Mayor and City Clerk because they are not city employees." second by Mrs. Hefner. Discussion. Motion carries with a 5-0 roll call vote. Mrs. Barrentine- Yea, Mr. Wier- Yea, Mrs. Hefner- Yea, Mr. McMinn- Yea, Mr. Brooke- Yea

Mr. Wier makes a motion to adopt O-2019-03, second by Mr. McMinn. Discussion. Motion carries with a 5-0 roll call vote. Mrs. Barrentine- Yea, Mr. Wier- Yea, Mrs. Hefner- Yea, Mr. McMinn- Yea, Mr. Brooke- Yea

VIII. New Business:

- a. Mr. Brooke makes a motion to approve the council to have a rotation for voting that moves from one council member to the next, second by Mrs. Barrentine. Discussion. Motion carries with a 5-0 voice vote.

- b. Resignation of Council Member Scott:

Mr. Brooke Makes a motion we accept the resignation and declare the position vacant, second Mr. Wier. Discussion. Motion carries with a 5-0 voice vote

Mr. Wier makes a motion to set the deadline for interested candidates in Ward 2 Position 1 to be 12 noon July 15th, 2019, second Mrs. Hefner. Discussion. Motion passes with a 5-0 voice vote.

- c. VETO of R-2019-10: VETO stands.

- d. City Hall Foundation Repair Estimates:

R-2019-16 (A RESOLUTION AUTHORIZING THE MAYOR AND/OR THE CITY CLERK OF THE CITY OF WARD TO ENTER INTO A CONTRACT TO REPAIR THE FOUNDATION TO CITY HALL.) Mr. Wier made a motion to accept Foundation Pro as the contractor, second Mr. McMinn. Discussion. Motion carries with a 5-0 roll call vote. Mr. Wier- Yea, Mrs. Hefner- Yea, Mr. McMinn- Yea, Mr. Brooke- Yea, Mrs. Barrentine- Yea

e. City of Ward Health and Safety Plan

R-2019-17 (A RESOLUTION ACKNOWLEDGING THE IMPORTANCE OF THE CITY OF WARD TO HAVE A HEALTH AND SAFETY PLAN FOR ITS EMPLOYEES; THAT THE SAFETY OF ITS EMPLOYEES IS ALWAYS THE FIRST CONSIDERATION IN THE OPERATION OF THE CITY; AND HAVING A PREVENTION AND RESPONSE PLAN IS PARAMOUNT TO THE SAFETY OF ITS EMPLOYEES.) Mr. McMinn makes a motion to accept R-2019-17, second by Mr. Wier. Discussion. Motion passes with a 5-0 roll call vote. Mrs. Hefner– Yea, Mr. McMinn– Yea, Mr. Brooke– Yea, Mrs. Barrentine- Yea, Mr. Wier– Yea.

f. 2020 Parks and Tourism Fun Park and Matching Grant Program:

Mr. Brooke makes a motion to apply for the \$250,000 with up to 50% being reimbursed, second by Mr. Wier. Discussion. Motion passes with a 5-0 roll call vote. Mr. McMinn– Yea, Mr. Brooke– Yea, Mrs. Barrentine- Yea, Mr. Wier– Yea, Mrs. Hefner– Yea.

g. City of Ward Agreement with Lemons Engineering for Parks and Tourism Fun Park and Matching Grant Program:

R-2019-18 (A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT BETWEEN THE CITY OF WARD, ARKANSAS, AND LEMONS ENGINEERING CONSULTANTS, INC) Mr. Wier makes a motion to approve this agreement, second by Mr. McMinn. Discussion. Motion passes with a 5-0 roll call vote. Mr. Brooke– Yea, Mrs. Barrentine- Yea, Mr. Wier– Yea, Mrs. Hefner– Yea, Mr. McMinn– Yea.

h. Amending O-294 City of Ward Subdivision Regulation:

O-2019-05 (AN ORDINANCE TO AMEND ORDINANCE o-294. CITY OF WARD SUBDIVISION REGULATION; TO REPEAL AND REPLACE SECTION 5.8- SIDEWALKS; AND FOR OTHER PURPOSES) Mr. Wier makes a motion we put O-2019-05 on its first reading, second Mrs. Barrentine. Discussion. Motion passes with a 5-0 roll call vote. Mrs. Barrentine- Yea, Mr. Wier– Yea, Mrs. Hefner– Yea, Mr. McMinn– Yea, Mr. Brooke– Yea.

Mr. Brooke makes a motion to suspend the rules and put O-2019-05 on its 2nd and 3rd reading, second Mr. Wier. Discussion. Motion carries with a 5-0 roll call vote. Mr. Wier– Yea, Mrs. Hefner– Yea, Mr. McMinn– Yea, Mr. Brooke– Yea, Mrs. Barrentine- Yea.

Mr. Brooke makes a motion that we suspend the rules and put O-2019-05 up for adoption, second by Mr. Wier. Discussion. Motion carries with a 5-0 roll call vote. Mrs. Hefner– Yea, Mr. McMinn– Yea, Mr. Brooke– Yea, Mrs. Barrentine- Yea, Mr. Wier– Yea.

i. Cross-Connection Program:

Ordinance O-2019-06 (AN ORDINANCE REPLACING CITY OF WARD ORDINANCE O-195; IMPLEMENTING THE CITY OF WARD CROSS-CONNECTION CONTROL PROGRAM TO HELP PROTECT THE PUBLIC WATER SYSTEM FROM BACKFLOW VIA EITHER BACKPRESSURE OR BACKSIPHONAGE; AND PRESCRIBING OTHER MATTERS THERETO) Mrs. Hefner made a motion to put O-2019-06 on its first reading, second by Mrs. Barrentine. Discussion. Motion carries with a 5-0 roll call vote. Mr. McMinn– Yea, Mr. Brooke– Yea, Mrs. Barrentine- Yea, Mr. Wier– Yea, Mrs. Hefner– Yea.

Mr. Wier makes a motion to suspend the rules and put O-2019-06 on its 2nd and 3rd reading, second by Mrs. Barrentine. Discussion. Motion carries with a 5-0 roll call vote. Mr. Brooke– Yea, Mrs. Barrentine- Yea, Mr. Wier– Yea, Mrs. Hefner– Yea, Mr. McMinn– Yea.

Mr. Brooke makes a motion to suspend the rules and put O-2019-06 up for adoption, second by Mrs. Hefner. Discussion. Motion carries with a 5-0 roll call vote. Mrs. Barrentine- Yea, Mr. Wier– Yea, Mrs. Hefner– Yea, Mr. McMinn– Yea, Mr. Brooke– Yea.

Mr. Brooke makes a motion to enact the emergency clause and make O-2019-06 effective immediately, second by Mr. McMinn. Discussion. Motion carried with a 5-0 roll call vote. Mr. Wier– Yea, Mrs. Hefner– Yea, Mr. McMinn– Yea, Mr. Brooke– Yea, Mrs. Barrentine- Yea.

j. SRTS/TAP Phase IV:

R-2019-19 (A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF WARD TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM FUNDS) Mr. Brooke makes a motion to accept R-2019-19, second by Mr. Wier. Discussion. Motion carries with 5-0 roll call vote. Mrs. Hefner– Yea, Mr. McMinn– Yea, Mr. Brooke– Yea, Mrs. Barrentine- Yea, Mr. Wier– Yea.

k. Request for Proposal – Sanitation Contract:

Proposals are due at 2 pm on July 23, 2019. Following this deadline will be a Bid Opening at 4pm in the Mayor’s office with attendance from the Sanitation Committee.

Mr. Wier makes a motion to accept the Mayors explanation, second by Mrs. Hefner.

l. Execution of “CONFLICT OF INTEREST POLICY FOR MEMBERS AND OFFICIALS” (Refer to R-2016-01): All elected officials are asked to sign this and give to the City Clerk.

IX. Mayor's Report:

As handed out by the Mayor.

X. Public Comment on Non-Agenda Items:

Eric Harbort - Introduction

XI. Announcements

Planning Commission Meeting: Tuesday, June 25th, 7:00 pm

Public Meeting to identify Wards Outdoor Recreation needs: Sat. June 29th, 10:00 am

Ward Chamber of Commerce: Tuesday, July 2nd, 7 pm

Ward 4th of July Celebration: Thursday, July 4th, 5pm Fireworks show at Dusk

Crime Watch Organizational Meeting: July 11th, 6pm

Ward Chamber of Commerce Building

Census Day: April 1, 2020

Ward City Council Meeting: July 15th @ 6:30

XII. Adjournment:

There being no further business, the meeting was adjourned with a motion by Mr. McMinn, second by Mrs. Hefner. Motion to adjourn passed with a 5-0 voice vote.


We, the undersigned Mayor and City Clerk for the City of Ward, do hereby verify the foregoing to be true and correct record of proceedings of the City of Ward Regular Meeting held on Monday, June 17, 2019 at 6:30pm.

APPROVED DATE: July 15th 2019



MAYOR

ATTEST:



CLERK

