

Lac qui Parle-Yellow Bank Watershed District
Regular Meeting Minutes #600
February 4, 2020

Call to Order

The meeting was called to order by Chairman, Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, Treasurer David Ludvigson, & Publicity Manager Michael Frank. **Managers absent:** none **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, and Drainage Manager Jared Roiland and Park Manager Ron Fjerkenstad. **Others present:** Joe Drietz, Arvin Mueller, Kenneth Lee, Art Lee, James Lee, Dean Von Eschen, Darby Hemish, Kevin Verhelst, Shawn VanDerostyne, Lee Verhelst, Randy Brown, Lucas Bjornson, Robert Bjornson, Jessica Mamer, Danielle Cornell, Randy Fales, Todd Hawkes, Justin Driessen, Steve Driessen, Beau Doom, Shawn VanDerostyne, Kevin Verhelst,

Approval of the Agenda

Chairman Ellefson asked for additions to the agenda. David Ludvigson asked to add letter of credit. M/S/P to approve the amended agenda:

Motion: David Craigmile **Seconded:** John Cornell **Passed:** 5-0

Staff Reports:

PARK: Park manager, Ron Fjerkenstad gave his monthly report.

- The City sponsored a fishing tournament which was held on Del Clark Lake January 24 & 25, 2020 and was a huge success. They counted approximately 160 fish houses at one time.
- Area II's boring crew were out to do soil borings for the Del Clark Protection Grant and should finish up in the next couple days.
- Talked with the Coop about looking for a good used 54" mower for the park. Coop will work with us on a trade-in price.
- Ron thought the roof on the shop would need some work this spring.
- Judy Olson contacted Ron looking for a possible area in the park for an art project. Ron thought maybe the mural on the building in Canby could use a touch up. The Board thought this would be a great suggestion.
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A DRAINAGE MANAGER/INSPECTOR: Jared Roiland reported on monthly activities.

- Jon Olson and I attended the viewer's seminar on January 9, 2020.
- On January 21, 2020 I attended the LQP Commissioner meeting for the petition for outlet hearing on Lateral B County Ditch #34.
- Darrel, Trudy & I participated in a teleconference with Chad Engels from Moore Engineering to discuss the petition to Modify Order of Abandonment on Watershed Ditch #11.
- Darrel & I checked on a complaint in section 33, Yellow Bank N.
- We have one parcel remaining non-compliant for the public waters buffer law. The latest word from SWCD is roughly 100 parcels are still non-compliant for the public ditch buffer law.
- The ditch maps are all scanned and have been condensed into one document per ditch and sent to Houston Engineering to upload into our Drainage DB program.
- Trudy & I worked with the LQP Auditors office to help calculate acreage of ditch splits for parcel splits in the County.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- Year-end reporting and reimbursement requests have been completed and the E-link progress report has been submitted for the Drainage Records Modernization grant.
- We received the ditch watershed layer from HEI for County ditches. The Judicial ditches will still need to be completed.
- We received our draft WRAPS and TMDL reports. Comments are due back by February 17th, 2020.
- A boundary change has been proposed for 1W1P and resolutions will be going to the necessary boards.
- The semi-annual WRAPS report and budget were completed and submitted along with the 4th quarter reimbursement request.

- The annual reporting & E-link reporting has been completed for the SSTS Loan.
- We are moving forward on the Del Clark/Canby Creek grant. The LGU accepted the Joint Application for Activities Affecting Water Resources and they made a decision to accept the application. The decision has a comment period but looks like it should be clear for WCA.
- American Engineering Testing will be on site to take soil borings at the project locations.
- Lincoln Pipestone Rural Water asked for permission to do a test discharge for 30 days. Board ok'd as long as they follow DNR guidelines and make sure they don't dump the water in a way that causes erosion by washing out the bank.
- Held meetings with the local partners in the Lac qui Parle Watershed in addition to the MN River Headwaters Watershed for 1W1P.
- Working with partners in both watersheds to incorporate boundary changes. This would mean our suggested boundary would add on the Yellow Bank portion of our legal boundary for 1W1P.

WCA – Coordinator Mitch Enderson:

- The annual reporting for WCA was completed and submitted along with E-link reporting.
- The Credit release for the Moen Bank has been approved and forwarded.
- Discussed WCA trainings to attend and dates to take the test for Professional WCA Certification.

Treasurers Report: Manager Ludvigson read the Treasurer's report.

Manager Ludvigson discussed a letter of credit offered thru the First Security Bank of Canby. Discussion followed.

M/S/P to deny letter of credit offered by First Security Bank of Canby.

Motion: David Ludvigson Seconded: David Craigmile Passed: 5-0

M/S/P to approve the Treasurers report.

Motion by: David Craigmile Seconded by: John Cornell Passed: 5-0

The following warrants were presented for approval:

Number	Vendor	Details	01/08/2020 to 02/05/2020
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General Klein Account:

None		TOTAL	\$0.00
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UPB Park Expense Account:

1170	Frontier Communications	park phone, fax, internet	\$283.50
1171	Runnings Supply Inc.	outlet, 60 lb. sand tube,softener salt	\$31.98
1172	Lee Motor Company	park pickup service	\$44.15
1173	Patrick Stanley	1 roll postage stamps for park	\$55.00
1174	Kockelman Construction Inc.	snowplowing @ park	\$805.00
1175	Olson Sanitation	January trash expense	\$15.21
1176	Canby True Value	50 lb. ice melt	\$73.58
1177	Lincoln Pipestone Rural Water	January water	\$43.42
1178	Doug's Service & Marine	boat motor stand	\$160.30
1179	Ag Plus Cooperative	gas	\$81.25
1180	Lyon-Lincoln Electric Coop	January park electricity	\$975.50
Transfer	LQP-YB Watershed General Acct	2/5/2020 payroll	<u>\$2,469.22</u>
		TOTAL	\$5,038.11

UPB GENERAL ACCT:

20006-20008	semi-monthly payroll	01/01/20 – 01/15/20 payroll	\$4,807.60
20009	Darrel Ellefson	per diem, mileage	\$565.86
20010	Darrel Ellefson	December ditch work	\$624.59
20011	Michael Frank	per diem, mileage	\$138.44
20012	David Craigmile	per diem, mileage, expense	\$921.50
20013	John Cornell	per diem, mileage, expense	\$622.56
20014	David Ludvigson	per diem, mileage	\$358.25
3756	LQP-YB Liability Acct	semi-monthly PERA	\$952.19
20015-20017	semi-monthly payroll	01/16/20 – 01/31/20	\$4,807.62
20018-20019	monthly payroll	January park payroll	\$2,469.22
3757	MN UI Fund	4 th quarter 2019 unemployment	\$2,219.64

3758	MAWD	2020 MAWD Dues	\$7,299.00
3759	Morris Electronics Inc.	computer – Trudy	\$977.75
3760	MN Viewers Association	2020 membership dues	\$200.00
3761	Rinke Noonan Attorney @ Law	monthly retainer	\$200.00
3762	MN Assn. of Drainage Inspectors	2020 membership dues	\$50.00
3763	VOID	VOID	\$0.00
3764	Trudy Hastad	Quickbooks payroll update reimb	\$694.69
3765	Jared Roiland	registration, meal, mileage reimb	\$133.29
3766	Canby News	2 week hayland/pasture notice	\$146.26
3767	Dawson Sentinel	2 week hayland/pasture notice	\$164.28
3768	Buffalo Ridge Newspaper LLC	2 week hayland/pasture notice	\$94.60
3769	MN Assn Drainage Inspectors	March 16 th registrations fee – Roiland	\$30.00
3770	LQP-YB Liability Acct	Federal withholding	\$3756.02
3771	LQP County Auditor/Treasurer	Health Insurance	\$5,178.00
3772	MCIT	2020 workers comp & PC insurance	\$7,420.00
3773	Western Guard	2 week hayland/pasture notice	\$180.00
3774	VOID	VOID	\$0.00
3775	LQP-YB Liability Acct	monthly & semi-monthly PERA	\$1,341.20
3776	Minnesota Revenue	sales & use tax	\$201.00
3777	LQP County Auditor/Treasurer	January postage	\$56.15
		TOTALS:	\$46,609.71

Debit Card

Adobe	yearly subscription	\$179.88
	TOTAL:	\$179.88

DITCH ACCT:

None	TOTAL	\$0.00
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M/S/P to approve the warrants.

Motion: John Cornell

Secoded: Michael Frank

Passed: 5-0

Secretary's Report:

Hastad reviewed meeting minutes #599 as mailed.

M/S/P to approve meeting minutes #599.

Motion: David Craigmile

Secoded: John Cornell

Passed: 5-0

M/S/P to approve special meeting minutes #599.1 as mailed.

Motion: John Cornell

Secoded: Michael Frank

Passed: 5

OTHERS: Arvin Mueller, Kenneth Lee, Dean Von Eschen, Art Lee & James Lee met with the Board to discuss frustration with high water in a waterway in section 33, Yellow Bank N, and concern with neighbor rutting up the waterway to where it plugs up the waterway. They wanted the watershed to clean out the waterway and make the neighbor stop blocking it with his ruts. Discussion followed. The managers said the landowners could apply for a clean out on their properties by getting their 1026 and apply for a watershed permit and suggested visiting with landowner about the ruts. Attorney Haugen will look at what recourse the Board would have in this situation, but suggested the rest get their permits into the watershed for the March meeting.

Administrator Report/Old & New Business:

- Hastad reported a letter was sent to the landowner who did not pay his 2019 pasture lease. He was given a date to make payment and no payment was made. Discussion followed. Attorney Haugen suggested the Board pursue legal action for breach of contract. He would draft a complaint, serve papers, & have a response period. Discussion followed.

M/S/P to have Attorney Matt Haugen pursue the debt owned to the Watershed by pursuing legal action for breach of contract.

Motion: David Ludvigson

Secoded: David Craigmile

Passed: 5-0

- Hastad reported she is doing some preliminary work for the 2019 audit with the auditors.
- Hastad updated the Board on the status of the petition to modify order abandoning part of Watershed Ditch #11. She reviewed the estimate and time-line from Moore Engineering to do this work.

- Hastad reported the 2019 year-end reports were completed and submitted to appropriate agencies.

At 6:10 p.m. Chairman Ellefson recessed the regular meeting to hold bid letting for the pasture leases as was advertised.

At 6:15 p.m. Chairman Ellefson opened the meeting to let bid for the Lac qui Parle-Yellow Bank hayland/pasture lands in Yellow Medicine County.

Attorney Haugen listed terms of the bid letting and noted that the Watershed Board reserves the right to reject any and all bids. The bids will be for a three-year term and the successful bidder would obtain a contract. Payment would be due on May 1st of each year. Pasture land would have stocking rates of 1 cow/1 calf per 2 1/2 acres and cattle could be pastured May 1- Oct 15. If weather was favorable they could ask for an extension from the Board. Haybales would need to be removed within 30 days of haying on the hayland properties. Attorney Haugen asked that bids be raised by \$5 increments.

Attorney Haugen asked if there were any questions. A landowner questioned if the hayland could be leased for a six-year contract versus three year so if they seeded with alfalfa it would be beneficial. Attorney Haugen responded the leases were set for three- year terms.

Attorney Haugen opened the bids. After all bids were opened, Attorney Haugen asked if anyone wanted to raise bids. Bid letting was held starting with parcel one working to parcel five with final bids as follows:

#1 – Section 9 Fortier Twp (Lazarus Creek) – 134.41 acres (includes 19.6 tillable):

Highest Bidder: **Lucas Bjornson at \$80/acre**

#2 – Section 9 & 10, Fortier Twp (Lazarus Creek spillway) – 71.88 acres pasture/grass/hayland (14.78 spillway only hayed)

Highest Bidder: **Shawn VanDerostyne & Kevin Verhelst at \$75/acre**

#3 – Section 14, Fortier Twp (R-6) – 214.65 acres pasture/grass/hayland

Highest Bidder: **Randy Brown at \$55/acre**

#4 – (R-1 & R-4) 46.46 acres Norman, 8; 129.81 acres Norman 8 & 9; 12.05 acres SW1/4 Norman, 17; 18.04 ac Norman, 5
206.36 total acres grass/hayland (no cattle)

Highest Bidder: **Justin & Steve Driessen at \$65/acre**

#5 – Sections 16 & 17 Norman Twp (south side Del Clark Boy Scout camp) – 54.06 acres grass/hayland (no cattle)

Highest Bidder: **Corey Hoffman at \$100/acre**

Attorney Haugen closed the bidding and informed successful bidders that they would get the contracts in the mail to sign and mail back to him with first year payment to be made to the Lac qui Parle-Yellow Bank Watershed District on May 1, 2020.

Chairman Ellefson thanked all bidders and at 6:55 p.m. reconvened the regular watershed meeting.

PERMITS - The following permit applications were applied for

12961	Brian Fernholz	Madison, 28	seepage lines	02/04/20 DL
12962	Warren Trygestad	Agassiz, 27	seepage lines	02/04/20 DL
12963	Warren Trygestad	Agassiz, 36	seepage lines	02/04/20 DL
12964	Brent Larson	Maxwell, 28	seepage lines	02/04/20 DC
12965	MN DOT	Hamlin, Madison, Arena, Perry, Agassiz	replace culverts	02/04/20 DE

Permits Denied: none

M/S/P to approve watershed permits:

Motion: David Craigmile


Seconded: John Cornell

Motion: 5-0

Meeting adjourned at 7:08 p.m.


Darrel Ellefson, LQP-YB Chairman

Attest:


David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is Wednesday, March 4, 2020 (due to caucuses on Tuesday) at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.