

# Approved Minutes

EVERETT TOWNSHIP  
PUBLIC HEARING FOR FY 26/27 BUDGET  
BOARD MEETING  
March 17, 2026

1. **Call to Order:** Clerk Chaffee called the meeting to order at 1pm and opened the Public Budget Hearing.
2. **Roll call:** Board Members Present: Treasurer Fleming, Clerk Chaffee, Trustee Chaffee, & Trustee Long. Absent: Supervisor Maike. Also present was Transfer Station Attendant Jeffrey Craigmyle, Keith & Brenda Telkamp, and Stan Stroven.
3. **Pledge of Allegiance**
4. **No comments on the Budget, B.** Fleming moved to close the public hearing and open the regular Board Meeting. Supported by C. Chaffee. Ayes all. Public Hearing closed, Regular meeting opened.
5. **Agenda Approval:** Motion by Brandy Fleming with support by Richard Long to approve the agenda as presented. Ayes all. Agenda approved.
6. **Approval of Board Minutes 2/17/26** – Curt Chaffee with support by Richard Long moved to approve the minutes as presented. Ayes all. Minutes approved.
7. **Public Comment** – none
8. **Bills & Financials:**
  - A. **Treasurer's Report** – Reconciled Bank Balances as of 2/28/26– General Account \$1,416,677.80, Tax Account \$767,417.96.
  - B. **Bank Reconciliation 2/28/26** – Bank Balance \$1,416,677. (Book Balance \$1,480,839.75 plus outstanding checks \$489.48 less sweep deposits = \$1,416,677.80  
**Motion to receive bank reconciliations:** R. Long supported by C. Chaffee. Ayes all. Accepted.
  - C. **Township Bills-** Amount: \$14,822.61 (cks 13325 – 13346 & E920 – E924). A motion by R. Long supported by C. Chaffee to approve the payments Ayes all. So moved
  - D. **Budget Review:** March is **100%** of FY 25/26. There will still be some invoices coming in for the 25/26 fiscal year.
8. **Unfinished Business:**
  - A. **Propane** – tabled.
  - B. **Transfer Station** – tabled
  - C. **Fee Schedules** - tabled
  - D. **Transfer Station Fees** - tabled
9. **New Business:**
  - A. **Fiscal Year 26/27 Budget & Budget Resolutions 2026-3 thru 2026-08** – C. Chaffee with support by B. Fleming moved to approve the 26/27 Budget as presented and to approve all of the resolutions as presented – Roll Call Vote: Ayes: BF, CC, RL, PC. Absent: Judy Maike. The budget and the resolutions were declared adopted.
  - B. **Accident Fund - \$20 fee if not paid by 4/1** – The clerk has scheduled the payment for 4/1.
  - C. **BHS Increased to \$12,527** – update
  - D. **Special Meeting for end of year payroll etc** – Scheduled for 3/28/26 at noon. (rescheduled for 4/1).

**10. Officer's Reports**

- a. **Zoning Official/Planning Co/ZBA** – Zoning working from home after surgery.
- b. **County Commissioner** absent and missed.
- c. **Transfer Station** – Transfer Station Attendant Craigmyle noted that business is a little slow but will pick up. Discussion about adding an additional 30 yard dumpster for clean-up day on May 2.
- d. **Supervisor** – Absent and missed.
- e. **Clerk** – Clerk Chaffee reported that is extra busy
- f. **Treasurer** – TAX SEASON!!. Quick books is going good.
- g. **Trustees** – nothing.

**11. Public Comment – (limited to 3 minutes per person on any topic) - none.**

**12. Adjournment** – The meeting was adjourned at 1:50 pm.

Respectfully submitted by Clerk Pam Chaffee