**Grievance Worksheet**

(To be completed by Steward if appealing to Formal A.)

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Steward’s Name:** | **Station:** | | | | | | | **Station Phone:** | | | | |
| 1. **Grievant** | | | | | | | | | | | | |
| **Name:** | | | | **Phone** | | | | | | | | |
| **Home Address:** | | | | **City, State:** | | | | **Zip Code:** | | | | |
| **Seniority Date:** | **Employment Status:** | | | | | | | **Veteran:** | | | | |
| **FT** |  | **CCA** |  | **PTF** |  |  | **Yes** |  | **No** |  |  |
|  | | | | | | |  | | | | |
| 1. **Violation** | | | | | | | | | | | | |
| **National Article No.:** | **Local Article No.:** | | | **Other:** | | | | | | | | |
| **Incident Date:** | | | | **Informal A Date** | | | | | | | | |
| 1. **Incident (Explain: Who, What, When Where, Why, etc.)** | | | | | | | | | | | | |