

To: The Construction Code Authority
Building Standards Department
Att: Ryan Shepherd
Box 535
North Battleford, S9A 2Y7

Date (YY MM DD)

Re: _____
Name of Project (Print)

Address of Project (Print)

The undersigned hereby undertakes to be responsible for field reviews of the following energy components and substantial compliance with the intent of the design as per the National Energy Code of Canada for Buildings 2017 (NECB 2017):

(Initial those items listed below that apply to this registered professional.)

INITIAL

- _____ PART 3 - BUILDING ENVELOPE
- _____ PART 4 - LIGHTING
- _____ PART 5 - HVAC
- _____ PART 6 – WATER SERVICES
- _____ PART 7 – POWER SYSTEMS
- _____ PART 8 – PERFORMANCE COMPLIANCE

The undersigned also undertakes to notify the authority having jurisdiction in writing as soon as possible if the undersigned's contract for field review is terminated at any time during construction.

I certify that I am a registered professional as required by *The Uniform Building and Accessibility Standards Act*.

(Affix Professional Seal Below)

Name (Print) Initials Sample

Signed Date

Address (Print)

City (Print) Postal Code

Phone Email

If the registered professional is a member of a firm, complete the following:

I am a member of the firm

Name of Firm (Print)

Address of Firm (Print)

City (Print) Postal Code

and I sign this letter on behalf of the firm and myself.

Note: The above letter must be signed by a registered professional. A registered professional is defined as:

- a) a person who is registered or licensed to practice as a professional engineer under *The Engineering and Geoscience Professions Act*, or
- b) a person who is registered or licensed to practice as an architect under *The Architects Act*.