

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL**  
**MEETING MINUTES of May 8, 2025; 9:00 am**  
 Aspirus Wausau Hospital and Tele/videoconference  
 ANNUAL MEETING

Members Present: Jamie Armbruster, Michelle Armstrong, April Bauch, Jenny Blenker, Gina Brandl, Kortni Brevik, Dr. Michael Clark, Cathy Connor, Dr. Trina Daniels, Joel Fetterer, Adam Finn, Robin Geiger, Lori Goff, Jamie Haring, Andrea Hebert, Del Horn, Sue Janquart, Jason Joling, Jason Keffeler, Chris Keller, Sandra Koch, Andrea Krantz, Ken Marg, Adam Meshak, Rachel Milkey, Kari Rickert, Andrienne Schroeder, Mark Schroeder, Sara Steen, Amanda Tabin, Linda Vollmar

Others present: Margaret Wogahn

Chairperson: Rachel Symons

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Rachel Symons welcomed attendees. Michael reminded the attendees that as our annual meeting, this was a joint general/executive council meeting.
March Meeting Minutes	Motion by Hebert to approve the March 13, 2025 meeting minutes as posted. Second by Tabin. Unanimously approved.
Correspondence	None
Election of Executive Council Members	<ul style="list-style-type: none"> <li>Nominations for Executive Council were posted prior to the meeting. Nomination forms were received for Dr. Michael Clark, Del Horn, Jason Keffeler, Chris Keller and Rachel Symons</li> <li>Floor nominations were made for Liz Kracht, Kari Rickert, Adam Meshak and Adam Finn. Finn withdrew his nomination.</li> <li>Motion by Tabin to close nominations and case a unanimous ballot for all eight nominees to fill the eight open spots. Second by Hebert. Unanimously approved.</li> </ul>
EMS representative to NCW HERC Board	<ul style="list-style-type: none"> <li>Del Horn's position on the NCW HERC Board is currently up for re-election. Horn expressed interest in remaining in the position. Motion by Keffeler to re-appoint Horn as an EMS representative to the NCW HERC Board. Second by Marg. Unanimously approved.</li> </ul>
Trauma representative to the NCW HERC Board	<ul style="list-style-type: none"> <li>Andrea Hebert's position on the NCW HERC Board is currently up for re-election. Hebert expressed interest in remaining in the position. Motion by Horn to re-appoint Hebert as an Trauma representative to the NCW HERC Board. Second by Keffeler. Unanimously approved.</li> </ul>
NCW HERC Update	<ul style="list-style-type: none"> <li>Completed the Medical Response Surge Exercise (MRSE) on May 6th</li> <li>Working with Corewell Health to bring in a Special Pathogens training               <ul style="list-style-type: none"> <li>Will be two tracks: hospital and EMS, and will include classroom instruction and hands on learning</li> <li>Scheduled for Oct. 28 and 29 - will be one day offered in two separate locations (hope to live stream the classroom portion); locations not yet determined</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Updated the Response Plan and all its medical surge annexes with new guidance from ASPR</li> <li>• Working with partners on NICU evacuation planning</li> </ul>
State Trauma/ STAC	<ul style="list-style-type: none"> <li>• Margaret Wogahn from DHS Trauma joined us and gave an update</li> <li>• Next STAC and committees are June 4 in Madison</li> <li>• The Wisconsin Chapter of the American College of Surgeons is offering to cover the registration fee for two APPs and one physician from our region for the Midwest Regional Trauma/ Acute Care Surgery Symposium. <ul style="list-style-type: none"> <li>◦ Contact Michael for more details and if you have a provider that is interested</li> <li>◦ Deadline is July 1, 2025</li> </ul> </li> <li>• The EMS Fall referral worksheet is available for services to activate and use. The Wisconsin Falls Free Coalition has also published helpful information through their <a href="#">EMS-Community-based organization (CBO) Toolkit</a></li> <li>• The Trauma Program 101 &amp; 102 and Trauma Registry 101 &amp; 102 classes have been going well. Plan to hold more in the fall.</li> <li>• Reviewed the courses supported with the additional funds from DHS this year.</li> <li>• The American College of Surgeons is accepting feedback on their proposed Level IV criteria. Contact Michael for more information</li> <li>• Lexi Bandt's contract has been de-funded but she will be available until the end of May</li> <li>• DHS Trauma will have an intern this summer and they will be looking at comparing our program to other states</li> </ul>
State EMS Update	<ul style="list-style-type: none"> <li>• Next Board meeting is June 3&amp;4</li> <li>• EMS for Children provided each region with pediatric training equipment including neonate, infant and child intubation trainers and a IO training limb. These are available for any hospital or EMS to borrow.</li> </ul>
RTAC Coordinator	<ul style="list-style-type: none"> <li>• Transition of Care (verbal report) training videos are still in production</li> <li>• Michael has started conducting MCI/MPI training. Has not received many requests.</li> <li>• Michael has accepted a part-time position as a trauma registrar with Aspirus Wausau Hospital</li> </ul>
Budget/expense report	<ul style="list-style-type: none"> <li>• Michael presented the budget/expense report</li> <li>• Michael proposed offering \$7,500 as member project grants. <ul style="list-style-type: none"> <li>◦ Applications would be posted by May 9 and due by May 23. Successful applicants would be notified by May 30.</li> <li>◦ Motion by Tabin to offer up to \$7,500 as member project grants using the same process as last year and with May 23 as the application deadline. Second by Rickert. Unanimously approved.</li> </ul> </li> </ul>
2024 NCRTAC Trauma Data	<ul style="list-style-type: none"> <li>• Michael presented the annual overview of the NCRTAC trauma data entered into the registry.</li> <li>• The slides will be available <a href="#">HERE in the File Center</a></li> </ul>
Process improvement committee	<ul style="list-style-type: none"> <li>• Andrea presented a case review</li> <li>• All meeting attendees are reminded to complete the PI confidentiality statement for the new calendar year.</li> </ul>

	<ul style="list-style-type: none"> <li>• Reviewing Stop the Bleed training for schools requests</li> </ul>
Out of Hospital Committee	<ul style="list-style-type: none"> <li>• Reviewed scene time data</li> <li>• Discussed the DMIST recommendation from STAC</li> <li>• Discussed the fall prevention referral worksheet</li> <li>• Discussed the MCI/MPI training program</li> <li>• Discussed project ideas</li> </ul>
Injury Prevention Committee	<ul style="list-style-type: none"> <li>• Discussed the <a href="#">Children's Wisconsin Impact Teen Drivers</a> program</li> <li>• Recent Child Passenger Safety Technician program trained several new techs from our region.</li> <li>• Discussed project ideas. Group supported continued purchases of Bike and ATV materials</li> </ul>
Conference Planning Committee	<ul style="list-style-type: none"> <li>• The conference went well</li> <li>• 95 attendees onsite and 22 online</li> <li>• Evaluations are not back yet</li> <li>• Group discussed location and dates for next year <ul style="list-style-type: none"> <li>◦ Motion by Tabin to contract with NTC again to hold the conference on April 9, 2026. Second by Horn. Unanimously approved.</li> </ul> </li> </ul>
Other business	<ul style="list-style-type: none"> <li>• None</li> </ul>
Future Agenda Items	<ul style="list-style-type: none"> <li>• None</li> </ul>
Announcements/ Training	<ul style="list-style-type: none"> <li>• MidWest Regional Trauma/ Acute Care Surgery Symposium in Milwaukee, August 4-6</li> <li>• Trauma Registry and EMResource open office hours continue. Check the Calendar for details</li> </ul> <p>See Calendar at NCRTAC-WI.org for more events and details</p>
Stop the Bleed Update	<ul style="list-style-type: none"> <li>• Sara and Amanda reviewed the Stop the Bleed program and the updated slides recently released by ACS.</li> </ul>
Lunch and Learn	<ul style="list-style-type: none"> <li>• Sara and Andrea hosted a Trauma Trivia game</li> </ul>
Adjournment	Meeting adjourned.

Next Meeting:  
 Thursday, July 10, 2025  
 9:00 am – Noon  
 Online only