

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, SEPTEMBER 1st, 2022 6:00 P.M.**

AGENDA

- 1) ROLL CALL**
Kitzmiller, Nasser, Butler, Hirsch, Torno.
- 2) PLEDGE OF ALLEGIANCE**
- 3) INVOCATION**
- 4) CALL FOR CHANGES**
Approval of the Agenda of the Regular Meeting of the Summerset City Commission for September 1st, 2022 as presented or amended.
- 5) CONSENT CALENDAR**

APPROVAL OF THE MINUTES

- 5A)** Approval of the minutes of the Regular Meeting held on August 18th, 2022 as presented or amended.
- 5B)** Approval of the minutes for the Special Budget Meeting held on August 22, 2022 as presented or amended.

APPROVAL OF THE CLAIMS

- 5C)** Approval of claims and hand checks in the amount of \$40,478.20 from August 18th, 2022 through August 31st, 2022 as presented or amended.

APPROVAL OF PAYROLL – AUGUST 2022 – SDCL 6-1-10

- 5D)** Dept. 4000 - \$20,267.18 Wastewater/Public Works
Dept. 4110 - \$2,333.32 Commission
Dept. 4120 - \$1,083.33 Mayor
Dept. 4140 - \$13,195.82 Finance
Dept. 4210 - \$29,259.97 Police
Dept. 4652 - \$0.00 Planning & Zoning

- 6) UTILITY BILLING ADJUSTMENTS**
Approval of utility billing adjustments of \$346.11 for the period August 1st thru August 31st, 2022.
- 7) COMMISSION REPORTS**
- 8) PAYROLL CHANGE– MAINTENANCE WORKER JEFF SMITH**
90-Day Review currently at \$20.00/increase of \$1.50 to \$21.50 effective August 26th, 2022.

- 9) **PAYROLL CHANGE – SCHOOL RESOURCE OFFICER COLTON JUSO**
Currently at \$22.08/increase of \$2.00 to \$24.08 effective August 26th, 2022.
- 10) **SECOND READING OF AMENDED ORDINANCE 2022-09 – AN ORDINANCE AMENDING TITLE IX, CHAPTER 92, SUBSECTION 92.073 – UNAUTHORIZED USE OF CITY GARBAGE CONTAINERS/UNAUTHORIZED DUMPING IN THE CITY OF SUMMMERSET.**
- 10A) Vote on Approval of Second Reading of Ordinance 2022-09.
- 10B) Vote on Adoption of Ordinance 2022-09
- 11) **BUDGET ORDINANCE #2023 – AN ORDINANCE APPROPRIATING FUNDS FOR THE FISCAL YEAR 2023**
- 11A) Vote on Approval of First Reading of Ordinance #2023
- 11B) Set second reading for Ordinance #2023 for September 15th, 2022.
- 12) **POLICY CHANGES/NEW ADDITION TO PERSONNEL HANDBOOK**
***EFFECTIVE DATE 09/01/2022**
- 12A) Flex Time
- 12B) Leave Slips
- 12C) Telework
- 13) **CITIZENS INPUT**
- 14) **UPCOMING EVENTS:**
City Offices will be closed on Monday, September 5th in observance of Labor Day.
Special meeting – executive session will be held Monday, September 12, 2022 @ 8:00 a.m.
Coffee with the Commission – Clyde Hirsch/Police Department, Saturday, September 17th @ 10:00 a.m.
- 15) **ITEMS FROM CITY ATTORNEY**
Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.
- 16) **ADJOURNMENT**

Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

*All meetings are streamed on Facebook Live.
City of Summerset is inviting you to a scheduled Zoom meeting.*

*Topic: City of Summerset's Zoom Meeting
Time: Sep 1, 2022 06:00 PM Mountain Time (US and Canada)*

*Join Zoom Meeting
<https://us02web.zoom.us/j/84464981729?pwd=NUVNY0hHaDluMFBhMEk0Vlo3TnE4UT09>*

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Passcode: 725471*

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