

IBSD MEETING MINUTES – FEBRUARY 05, 2009

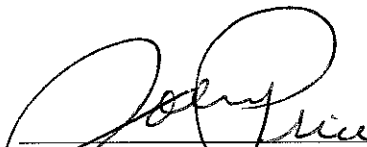
A special meeting of the Board of Directors of the Iona Bonneville Sewer District, a political subdivision off the State of Idaho, was held at the City of Idaho Falls, Idaho Falls, Idaho on February 05, 2009 at 1:00 p.m.

Called to order at approximately 1:00 p.m.


1. Call for additional agenda items.
2. Canvassing of Election
3. Work meeting for forms and procedures for will serve letters and new connections.
 - A. Susan called for everyone to introduce themselves.

Cindy Wellman, Business
Bill Manwell, Forsgren
Kevin Harris, Forsgren
Aaron Swenson, Forsgren
Jason Blundell, Board Member
Glen Clark, Board Member
John Price, Board Member
Mike Klingler, Board Member
David Smith, Sewer Superintendent
Chris Fredrickson, City of Idaho Falls Engineer
Susan Ring, Board Member
 - B. The District would like to set up procedures for Will Serve letters so they are compatible with City of Idaho Falls. The purpose is to comply with all codes and be in agreement. There have been problems with commercial properties specifically when Will Serve letters or connections have been issued by Idaho Falls for IBSD.
 - C. Forsgren has been working on procedures for IBSD.
 - D. Idaho Falls has a form used internally. Site plans reviewed by several departments followed by request for Will Serve letter. Intent is to review plans before letter is issued. Additional forms for Development Agreement and Annexation to be signed, notarized and recorded. City used to serve properties outside limits in Bonneville County but City of Idaho Falls Council has made decision to not serve areas outside city limits, annexation required.
 - E. Anyone who does site plan must comply with IF drawing specifications, details and note. Chris provided copies of several documents to be used as examples.
 - F. Will Serve usually is provided for subdivision. Recently requests have been received from individual lots. This may need to be address with DEQ.
 - G. Board was working on issue for Ammon Park Division but found out later the City had issued letter. Chris will see if there is copy of this. Possible resolution to this problem is to require two signatures, both IF and IBSD.
 - H. IF is currently modeling sewer system to calculate existing capacity and average usage that can be added to system. This has been done previously on a spreadsheet basis. A Will Serve is a one-time thing. IF does not verify capacity available in Ammon or IBSD. They have expressed concerns in different areas.
 - I. IF has not had an issue with expiration or tracking Will Serves issued for developments that don't take place. They allocate that and when the plat is signed the capacity is subtracted from system. There is a legal issue if WS is issued even if it's not used immediately because the letter may transfer to any new owners.

- J. DEQ requires that when flow equals a certain amount IBSD will be required to do study and plan what's to be done to expand system. Charts indicate 6.14 capacity owned on line with Ammon. We are in the process of separating with this line and the plan is to have a 30-inch line to Hitt Road to IF connection.
- K. IBSD has put in for facility planning study and identifying capacity would be a good thing to add to this study.
- L. If developer does not get plat recorded within one year they have to start over. If recorded then it is good forever. The length of Will Serve letter and whether it can be limited in time or revoked is a legal issue.
- M. The City does not have a per fixture calculation, a per acre calculation is used. This includes general assumptions that larger commercial areas balance out residential. For IBSD area, which is primarily residential, peak flow average is per acre is used. IF does not include flow rates for connection fees; fees are flat rate. Rate studies look at residential as whole and commercial properties individually. Flow is based on what is actually put in the system and the testing involved.
 - a. IBSD would probably involve IF in determining charges and testing fees if this issue is encountered.
- N. Sewer line inspection problems normally include bends. This is done by City personal. The inspection for the hook up is visually looked at before contractor backfills. When it's being built Engineer usually checks and IF cameras line when completed.
- O. As long as saddle connection is used there are normally not problems. The older connections have had problems with protruding connections. These are cut before lining.
- P. Information provided regarding pretreatment from Idaho Falls.
- Q. Various ways to measure flow were discussed; sewer meter is not practical but separate waters meters are a good way to measure inflow.
- R. IBSD requesting procedures used by City building department.
- S. IBSD charges \$1,000 extra for permits close to lift stations due to extra cost. IF does not do this. The main problem with lift stations is not having three phase power.
- T. Metering station in Ammon is looked at for flow measuring flow. When split occurs this station will not be used, it will be done north of 17th Street. New 30-inch line will be installed by Ammon for IBSD.
- U. IBSD appreciated the extreme cooperation from City of Idaho Falls and everyone working there.


 John Price, Chairman of the Board of Directors

5-20-2009
 Date


 Mike Klingler, Secretary

5-20-2009
 Date

NOTICE IS GIVEN that the Board of Directors of the Iona Bonneville Sewer District shall hold a **Special Board Meeting February 5, 2009 at 2:00 pm** at the office of the City of Idaho Falls Annex Building located at 280 Constitution Way, Idaho Falls, ID.

Meeting Location:

City of Idaho Falls Annex Building

280 Constitution Way

Idaho Falls, Idaho

February 5, 2009 Special Board Meeting AGENDA

1. Call for additional agenda items.
2. Canvassing of Election
3. Work meeting for forms and procedures for will serve letters and new connections.

The next monthly meeting is February 18, 2009, 7:00 pm at the District Office.

Adjournment. "In as much as there have been no other requests for additional items to be included for discussion and proper notice given, the meeting will then be adjourned. The next monthly meeting date is February 18, 2009.

Per Idaho Code for Open Meetings – all IBSD meetings of the board are Open to the Public. Executive Sessions are not open, however will be posted. Any persons wishing to place an item of discussion on the agenda are requested to submit such request to the IBSD Office no later than the Friday prior to the meeting. Unless the request is of an urgent matter, if received after the Friday prior deadline, it will be placed on the following month agenda.