

BCMW HEAD START/EARLY HEAD START 2020 ANNUAL REPORT

**School Year data is based on the 2019/20 School Year.*



*Education is the most powerful weapon which you can use to
change the world.*

Nelson Mandela

Sue Castleman, Executive Director

Maria Koehler, Head Start Director

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This report is prepared to comply with the Head Start Reauthorization Act of 2007, Administrative Requirements and Standards Sec. 644 [42 U.S.C. 9839 (a)(2)]

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Rationalization of Data:

- ☆ The family data listed in this report are based on the 2020 PIR (Program Information Report) calendar year August 2019 – July 2020.
- ☆ The budget is for fiscal year 2020, January-December.
- ☆ Pictures used in this Annual Report are from the 2019-2020 program year, unless noted.
- ☆ The stats include the 382 funded enrolled children, as well as children who withdrew from classes during the 2019-2020 program year.



On March 2, 2017, BCMW Head Start received ExceleRate Illinois Silver Circle of Quality Designation. This is Illinois’ new quality recognition and improvement system for early learning and development providers. Silver Circle programs meet or go beyond quality standards in three areas: learning environment and teaching quality; administrative standards; and training & education. Programs are actively engaged in continuous quality improvement¹.

¹ <https://www.exceletrateillinois.com/about/what-is-excelerate-illinois>



BCMWS Community Services, Inc.,
Project Head Start/Early Head Start



Greetings Head Start Stakeholders!

It is time again for BCMWS Community Services, Inc. to highlight all the accomplishments from our past school year! As we prepare our Annual Report, staff are always nostalgic as we look back on many captured moments with our families and community.

The 2019-2020 school year was unique in many ways. We began the year with longer days for most of our children trying to maximize both our budget and children contact hours. The new schedule was a challenge for everyone involved, including staff and families. As we began to adjust to our new school life, our students, families, and staff witnessed and participated in rallies and protests around the country. In the mix, we also started to hear about a mysterious illness affecting a far-off city in China.

By March, the country was at the beginning of a scary, new time – the pandemic. We ended the year in a much different place than we began it in. Students and staff were sent home for safety. As we watched, we saw regulations and guidelines change at a tremendous rate of speed. Through it all, one of the biggest highlights to show was the resilience of our staff, families, and communities!

Because of all the turmoil in the 2019-2020 school year, the Office of Head Start did not collect the official Program Information Report. It is important to mention this as the data you see in this year's Annual Report may look slightly different because of the precautions taken for COVID-19.

However, make no mistake, BCMWS Head Start/Early Head Start remains committed to readying children and families for school and beyond. As we moved through the summer, we made plans to continue engaging children and families in learning opportunities as unique as the times we live in. All our departments: Family/Community Engagement, Education, Health, Special Education/Social-Emotional, Information Technology and Transportation/Facilities work extremely hard to ensure School Readiness is an attainable goal for our children and families, even in the face of adversity. You could say our program is a mirror for our communities – strong, resilient, and up for any challenge you throw at us!

We look forward to all the ways we can continue to serve you and to all the new highlights yet to create!

Sincerely,

Maria Koehler
Head Start/Early Head Start Director
BCMWS Community Services, Inc.

BCMw Head Start/Early Head Start Policy Council

A message from the BCMw Head Start/Early Head Start Policy Council:

The BCMw Head Start/Early Head Start Policy Council is part of program governance and participates in the shared policy and decision-making process. We work in conjunction with the BCMw Community Services, Inc. Board of Directors and BCMw Head Start/Early Head Start staff. We are comprised of elected parent and community representatives from the five counties our program serves.

Our Policy Council has been very active in assisting program staff with the operating functions of our program, such as:

- Participate in the program self-assessment and federal reviews.
- Take part in program recruitment.

Our Policy Council members also assist staff with activities for the parents such as:

- Family Fun Day - a huge outdoor event held in April/May for children and parents including food, games, and a community resource fair.
- Head Start Awareness Week - members of the community are invited to come to the classes during this week-long event. Special activities are planned for the classes and parents.
- Literacy Book Walk - new and gently used books are collected from community members and given away to Head Start children and their siblings during an evening of fun and games.
- Heroes United – Head Start’s Male Involvement program which includes activities such as game night, movie night, pre-Super Bowl activities, and much more.

The Policy Council was involved in the \$2 Per Child Campaign by organizing a basket to be raffled off at the State Conference and sending out letters to parents asking for their donations.

We will continue to strive to encourage more parents in our program to engage with their children and assist the program in its commitment to Head Start’s goal of school readiness for every child.

Nikki Maltman,
Chairperson
BCMw Head Start/Early Head Start Policy Council



BCMWM Head Start/Early Head Start has a long tradition of delivering comprehensive and high-quality services designed to foster development in low-income children. We are currently funded for 382 children in a 5-county area – 354 Head Start (HS) slots and 28 Early Head Start (EHS) slots. We provide a range of group and individualized services in the areas of Education & Early Childhood Development; Medical, Dental, Social-Emotional Development, Nutrition, and Parent Engagement. In addition, the entire range of Head Start services is responsive and appropriate to each child and family’s developmental, ethnic, cultural, and linguistic heritage and experiences.

Our program must adhere to specific Head Start Program Performance Standards, Regulations (Head Start Act) and DCFS Standards. These requirements define the services that we are to provide to the children and families we serve. They constitute the high expectations and requirements that our program must meet. The standards are designed to ensure that goals and objectives are implemented successfully, the Head Start/Early Head Start philosophy continues to thrive, and we maintain the highest possible quality in the provision of Head Start/Early Head Start services.

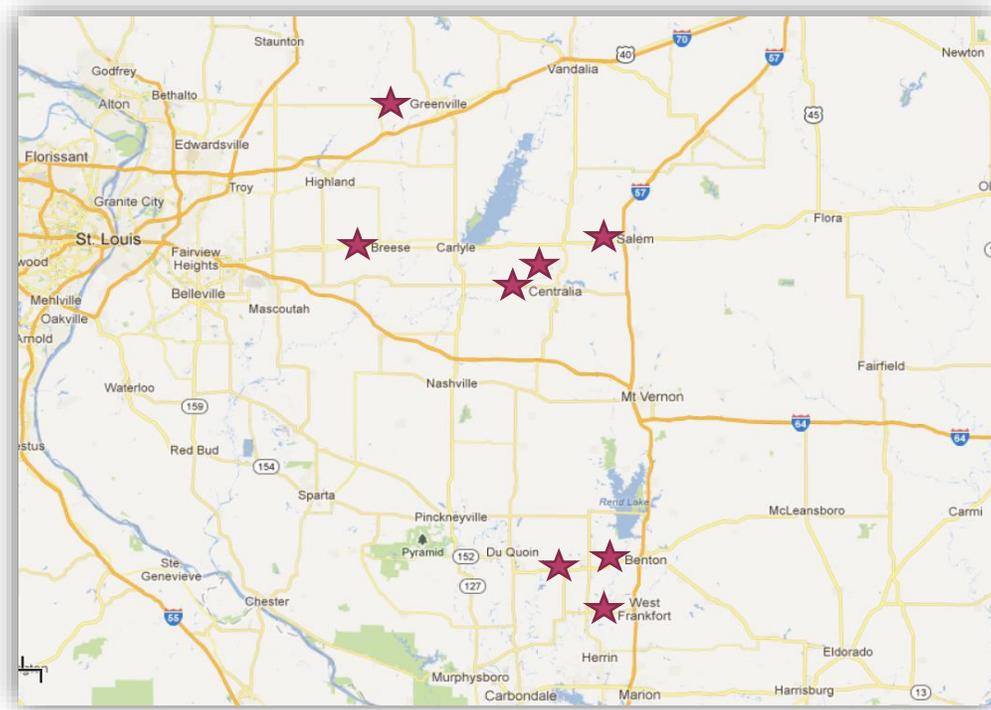
MISSION STATEMENT

To engage and prepare children and families for success in school and throughout life by providing opportunities, experiences, resources, and advocacy.

VISION STATEMENT

We empower the whole heart, the whole child, the whole family to reach their full potential.

★ Location of Centers &/or Home Base



BCMWM Head Start’s service area options include: 7 centers; 5 double session classrooms; 8 single session classrooms; 2 EHS classrooms; 3 HS home base locales; and 1 EHS home base locale.

2020 BUDGET

Revenues:

Funding Sources	Funding Category	Funding Amount Head Start	Funding Amount Early Head Start
ACF Regional Offices - HHS	Non-Competing Continuation Funds	\$3,695,698	\$439,515
	COLA	\$ 174,018	\$ 13,098
ACF Regional Offices – HHS	Training & Technical Assistance	\$ 39,397	\$ 9,681
Community	Non-Federal Share	\$1,034,413	\$ 77,859
	Non-Federal Share (COLA)(waived)	\$ 0	\$ 0
Child & Adult Care Food Program (USDA)	Supplement for Children’s Food	\$ 74,451	\$ 0
Total (includes *Non-Federal Share)		\$5,017,977	\$540,153

Expenditures:

Line Item	Budget Details Head Start	Budget Details Early Head Start
Personnel/Salaries	\$2,041,364	\$217,399
Fringe Benefits	\$ 793,894	\$ 91,852
T & TA (Training)	\$ 39,397	\$ 9,681
Travel	\$ 413	\$ 0
Equipment	\$ 14,051	\$ 239
Supplies	\$ 204,321	\$103,778
Contractual	\$ 121,352	\$ 0
Other (General Services)	\$ 694,321	\$ 39,345
Food (& costs)	\$ 74,451	\$ 0
Non-Federal Share	\$1,034,413	\$ 77,859
Total (includes *Non-Federal Share)	\$5,017,977	\$540,153

***Non-Federal Share – Defined**

Non-federal share represents the reasonable and necessary costs of a Head Start/Early Head Start program that are generated from a non-federal source. Non-federal share is the community contribution to the local Head Start/Early Head Start program.

PROPOSED 2021 BUDGET

Revenues:

Funding Sources	Funding Category	Funding Amount Head Start	Funding Amount Early Head Start
ACF Regional Offices - HHS	Non-Competing Continuation Funds	\$3,868,400	\$453,929
ACF Regional Offices – HHS	Training & Technical Assistance	\$ 39,397	\$ 9,681
Child & Adult Care Food Program (USDA)	Supplement for Children’s Food	\$ 182,134	\$ 0
Community	Non-Federal Share	\$1,049,382	\$ 43,470
Total (includes *Non-Federal Share)		\$5,139,313	\$507,080

Expenditures:

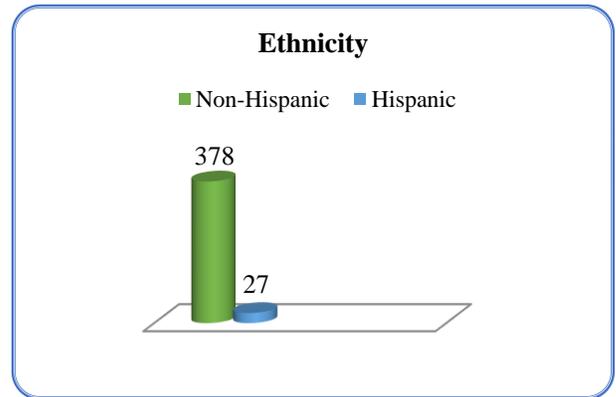
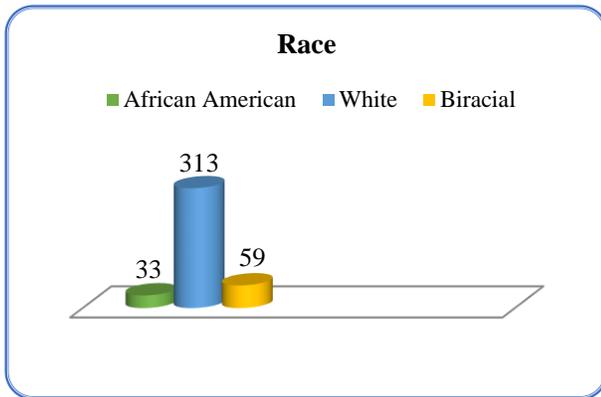
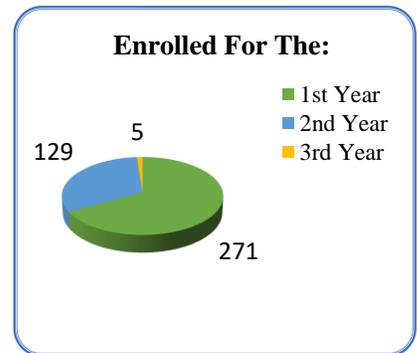
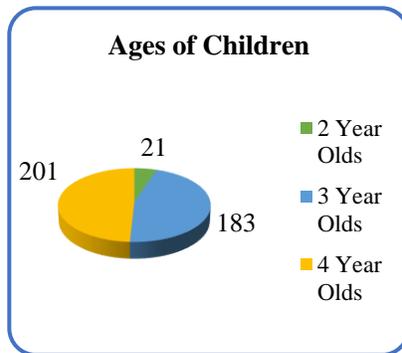
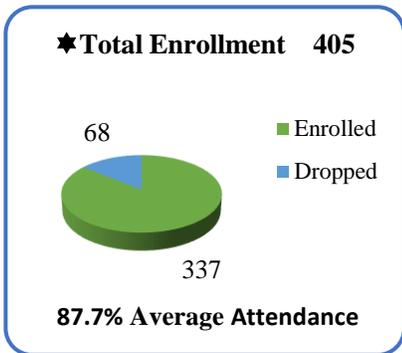
Line Item	Budget Details Head Start	Budget Details Early Head Start
Personnel/Salaries	\$2,079,019	\$ 265,133
Fringe Benefits	\$ 865,594	\$ 106,864
T & TA (Training)	\$ 39,397	\$ 9,681
Travel	\$ 0	\$ 0
Equipment	\$ 20,000	\$ 0
Supplies	\$ 117,006	\$ 41,264
Contractual	\$ 278,760	\$ 0
Other (General Services)	\$ 508,021	\$ 40,668
Food (& costs)	\$ 182,134	\$ 0
Non-Federal Share	\$1,049,382	\$ 43,470
Total (includes *Non-Federal Share)	\$5,139,313	\$ 507,080

***Non-Federal Share – Defined**

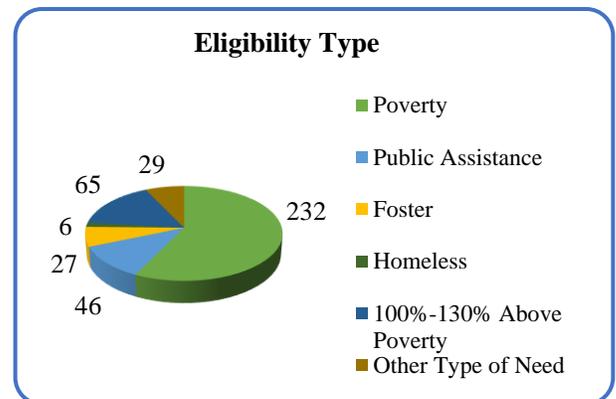
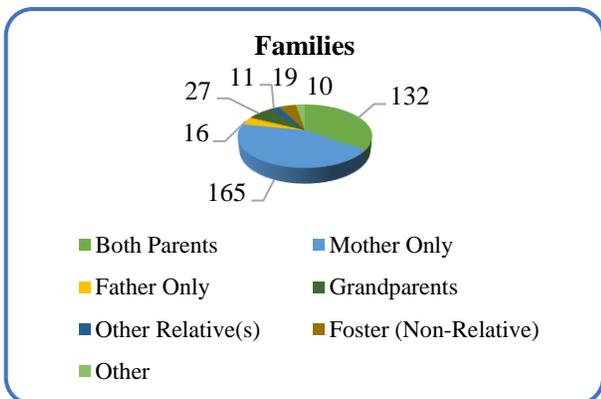
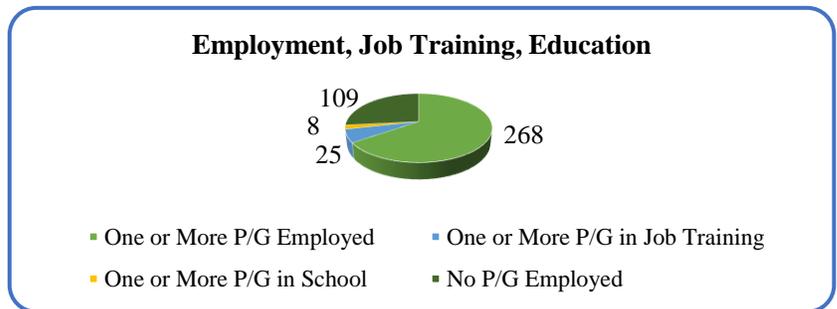
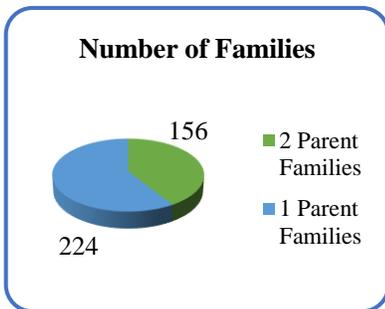
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HEAD START SERVICES TO FAMILIES

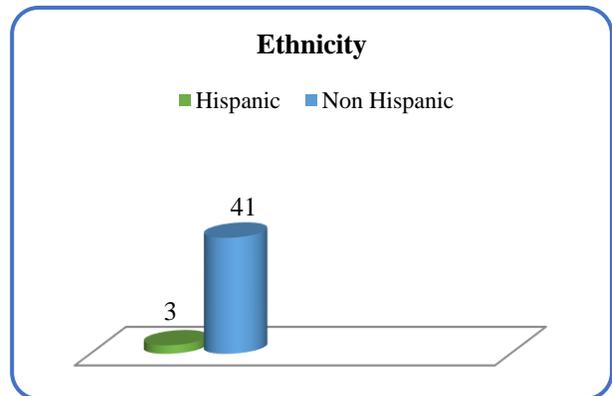
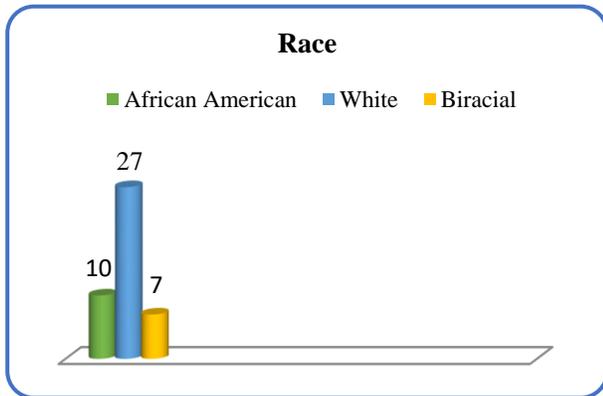
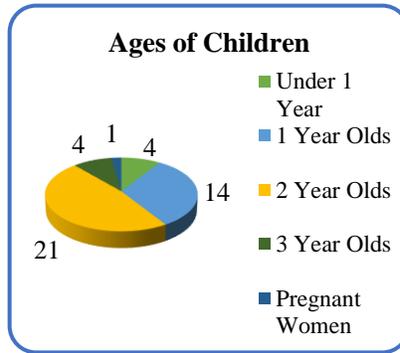
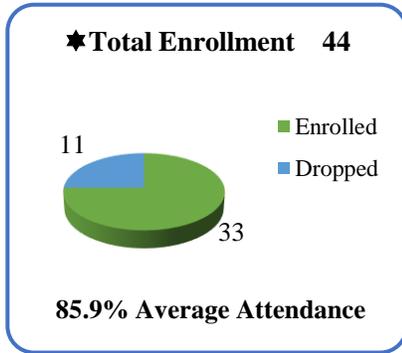
Head Start Program Year 2019-2020 Enrollment Status (PIR)



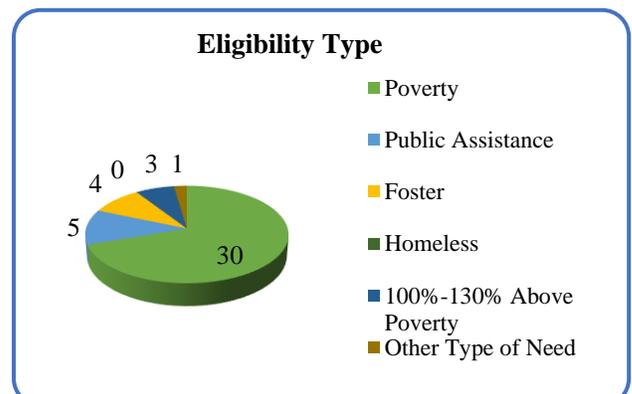
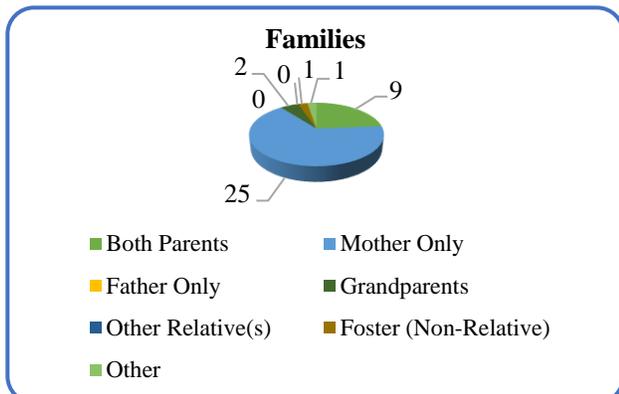
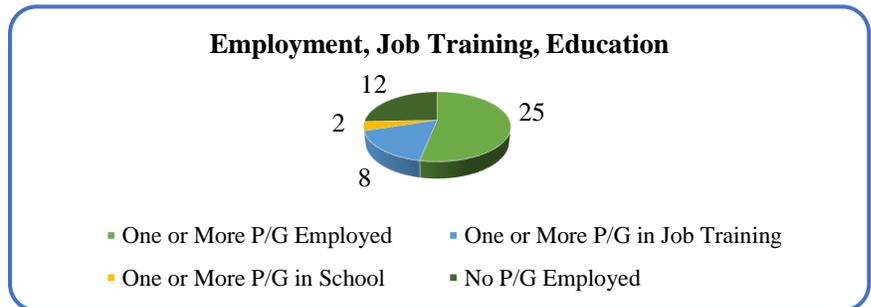
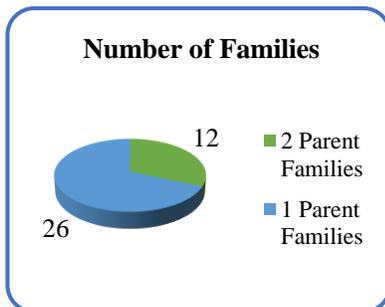
Head Start Family Information



Early Head Start Program Year 2019-2020 Enrollment Status (PIR)



Early Head Start Family Information



PARENT ENGAGEMENT & COMMUNITY PARTNERSHIPS

BCMWS Head Start/Early Head Start program is family centered and designed to support parents as the most important influence in their child’s life. The program strives to meet the needs and interests of the families enrolled through a variety of activities, trainings, educational opportunities, and establishing goal(s).

Parent Engagement

- Parent Committee Meetings
- Policy Council Meetings
- Parent/Child Activities
- Parent Volunteers
- Parent Goal(s) Setting
- Advisory Board Meetings

Parent Involvement Activities

- Home Visits
- Parent/Teacher Conferences
- Learning Buses
- Holiday Activities/Crafts
- Moving Up Activities
- Field Trips
- Science Fair
- Math Fair
- Literacy Night (Book Walks)
- Multicultural Activities
- Family Fun Day
- Grandparent’s Day
- Cinco de Mayo Day
- Game Night
- Head Start Awareness Week
- "Dad" n Me - Bowling
- "Dad" n Me - T Ball
- Family Needs Assessment

Parent Training Topics

- Employment/Job Skills
- Parent Orientation/Standards
- Early Childhood Development
- BCMW Community Services
- Energy Assistance
- First Aid/CPR
- Transportation
- Policy Council
- Immunizations
- Family Literacy/AdultEd
- Community Resources
- Fire Safety
- Financial Management
- Nutrition
- Safety for Children & Special Holidays
- Conscious Discipline
- Advocating for Your Child
- Mental Health
- Opioid Abuse
- Transitioning from HS to Kindergarten
- Parenting Curriculum

Services Families Received

- Emergency/Crisis Intervention
- Housing/Utility Services
- Asset Building Services
- Mental Health Services
- Substance Misuse Prevention
- Substance Misuse Treatment
- ESL Training
- Assistance in Enrolling into an Education/Job Training Program
- Research-Based Parenting Curriculum
- Involvement in Discussing Child’s Screening and Assessment Results and Child’s Progress
- Supporting Transitions Between Programs
- Education on Preventative Medical and Oral Health
- Education on Health and Developmental Consequences of Tobacco Product Use
- Education on Nutrition
- Education on Postpartum Care
- Education on Relationship/Marriage
- Assistance to Families of Incarcerated Individuals
- Child Abuse & Neglect Services
- Transportation
- Hearing/Vision/Dental Care
- Clothing Assistance
- Adopt-a-Family (Christmas)
- Thanksgiving Baskets
- Fingerprinting

2019-2020 ATTENDANCE FOR ENGAGEMENT/INVOLVEMENT ACTIVITIES

Parenting Curriculum
EHS: 22 HS: 115

Father Engagement
EHS: 15 HS: 250

Parent
Engagement/Involvement
EHS: 30 HS: 323

BCMW Head Start/Early Head Start continues to promote father engagement to encourage positive male role models in the lives of our children. Male figures and their children are united throughout the program year for special activities and events to foster and promote positive mentoring for the next generation.

At the end of the day, the most overwhelming key to a child's success is the positive involvement of parents.

~Jane D. Hull



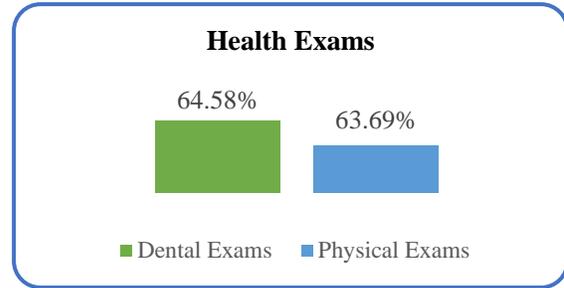
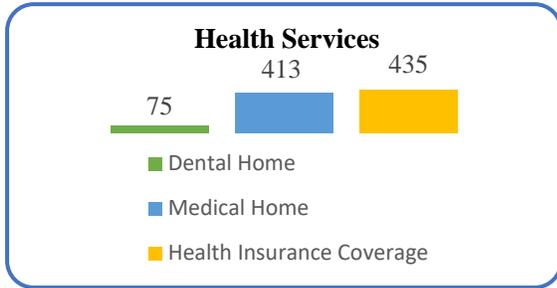
BCMW Head Start/Early Head Start's comprehensive approach to services is achieved through partnering with area social services agencies, local businesses, clubs, colleges, pre-k programs, and public schools. These organizations and agencies have agreements and/or memorandums of understanding with our program.



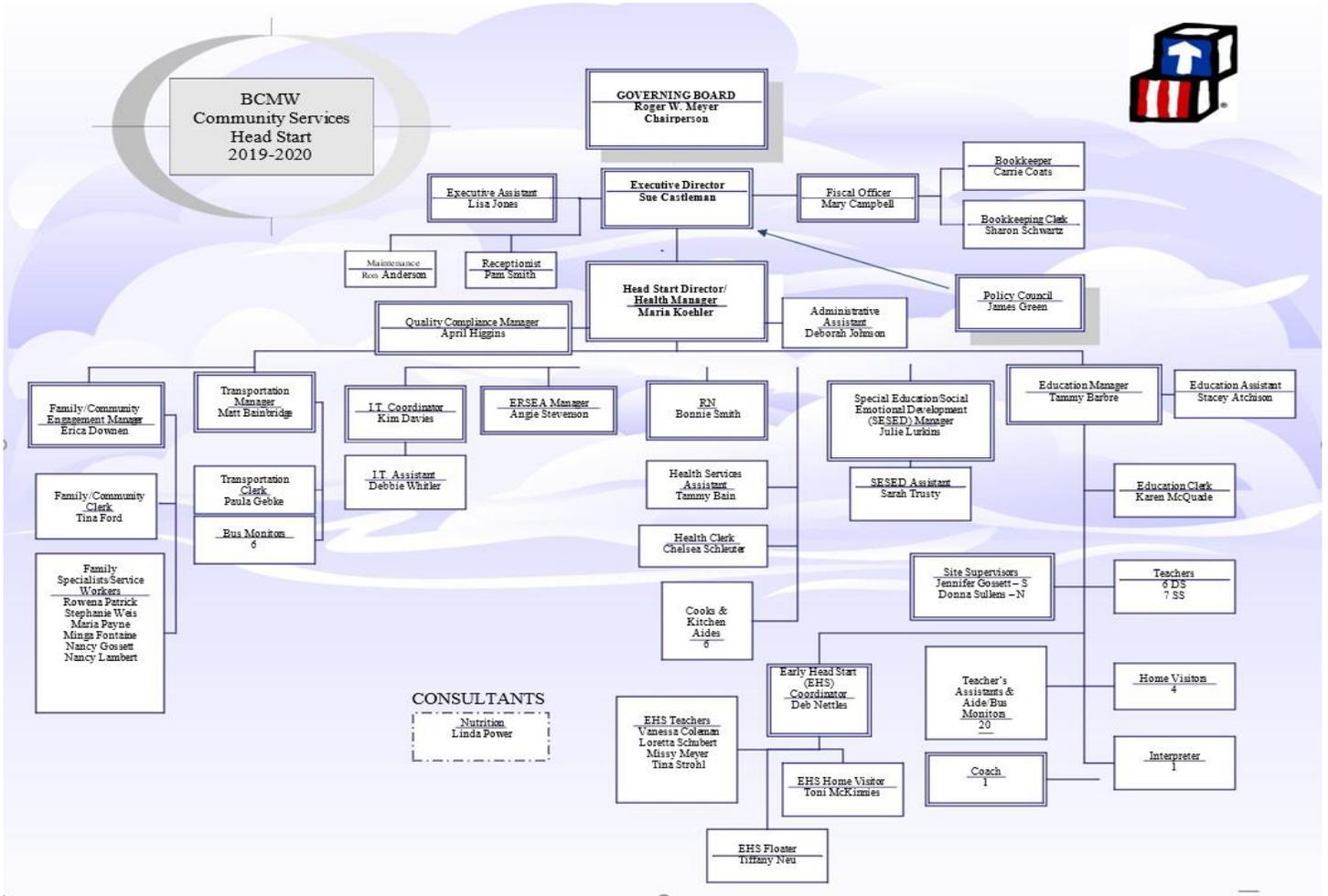
Social Services Advisory Board

HEALTH MEASURES

*Number of children/pregnant women served in Head Start and Early Head Start, including drops = 449



BCM COMMUNITY SERVICES HEAD START/EARLY HEAD START ORGANIZATIONAL CHART



CHILD OUTCOMES & SCHOOL READINESS

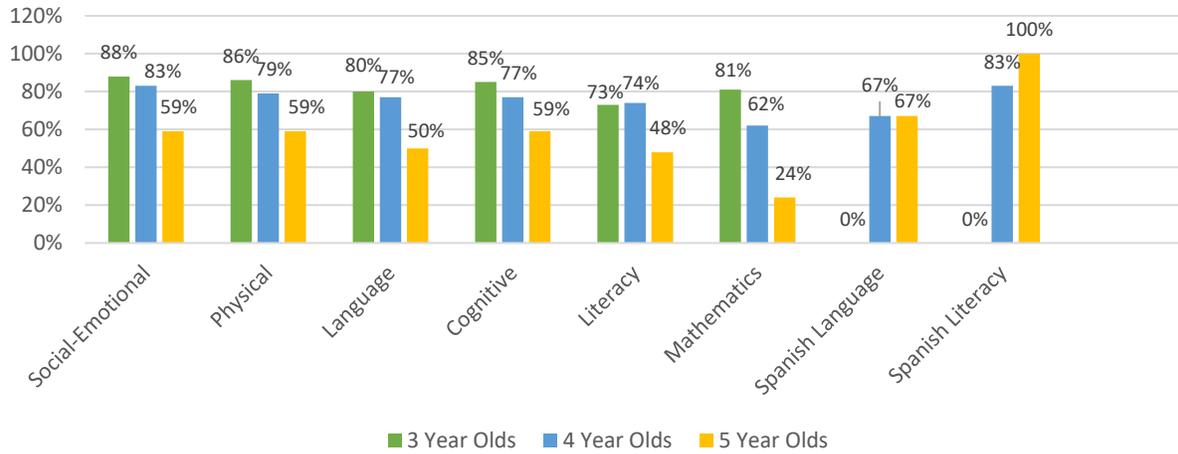
BCMW Head Start/Early Head Start implements the Creative Curriculum, a research-based curriculum for preschool children based on five components: how children develop and learn; the learning environment; what children learn; the teacher’s role, and the family’s role.

The Head Start Child Development and Early Learning Framework is utilized to promote positive outcomes for all children birth to 5 years old. It represents the foundation of the Head Start Approach to School Readiness. It aligns with and builds from the five essential domains of school readiness identified by the National Education Goals Panel and lays out essential areas of learning and development. The Framework is used to guide curriculum implementation and assessment to plan teaching and learning experiences that align to school readiness goals and track children’s progress across developmental domains.

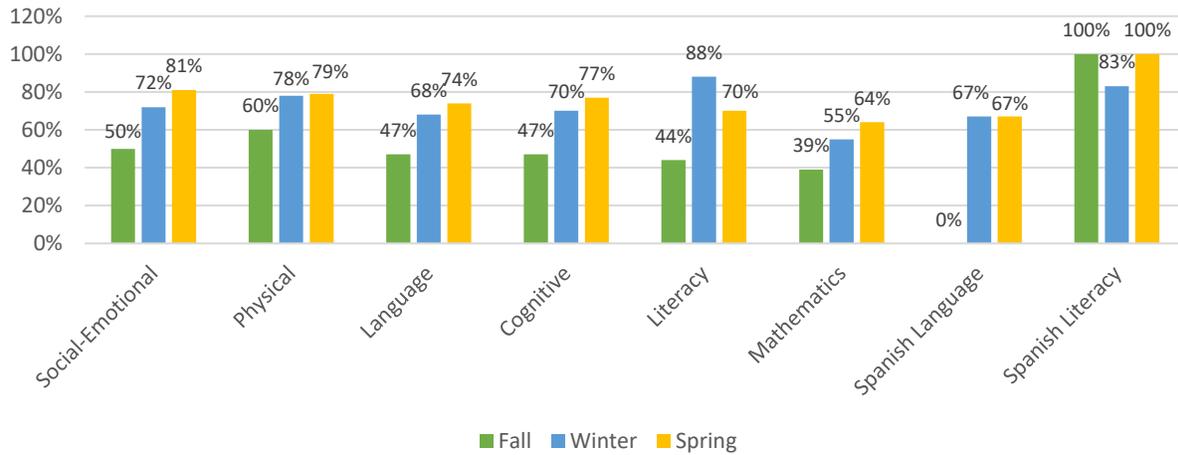
School Readiness Goals are developed with input from parents, Head Start teachers, kindergarten teachers and LEA’s. The goals are as follows:

Domain	Goals
Social & Emotional Development	<ul style="list-style-type: none"> • Children will develop positive relationships with children & adults & are able to function as part of a group. • Children will demonstrate ability to regulate their emotions & behavior.
Physical Development & Health	<ul style="list-style-type: none"> • Children will demonstrate ability to take care of their personal needs & practice basic health & safety rules. • Children will demonstrate ability to move with balance, coordination & control. • Children will demonstrate increased eye hand coordination & use of fine motor skills.
Cognition & General Knowledge	<ul style="list-style-type: none"> • Children will demonstrate beginning understanding & recognition of numbers, shapes, patterns & number concepts for use in everyday routines. • Children will show beginning understanding of family & community characteristics & jobs. • Children will show ability to plan, observe, & explore natural resources, living things, & simple tools & equipment.
Language & Literacy	<ul style="list-style-type: none"> • Children will demonstrate ability to understand & express increasing varied & complex language. • Children who are dual language learners will demonstrate proficiency in their home language & progress in acquiring receptive & expressive English. • Children will demonstrate a beginning awareness of the printed word & develop book appreciation. • Children will demonstrate letter recognition & phonological awareness. • Children will understand purposes of writing & demonstrate beginning use of writing tools to convey meaning through written representations, symbols & letters.
Approaches to Learning	<ul style="list-style-type: none"> • Children will exhibit interest & participate in a variety of creative experiences. • Children will exhibit curiosity, demonstrate the desire to learn & persistence in completing tasks.

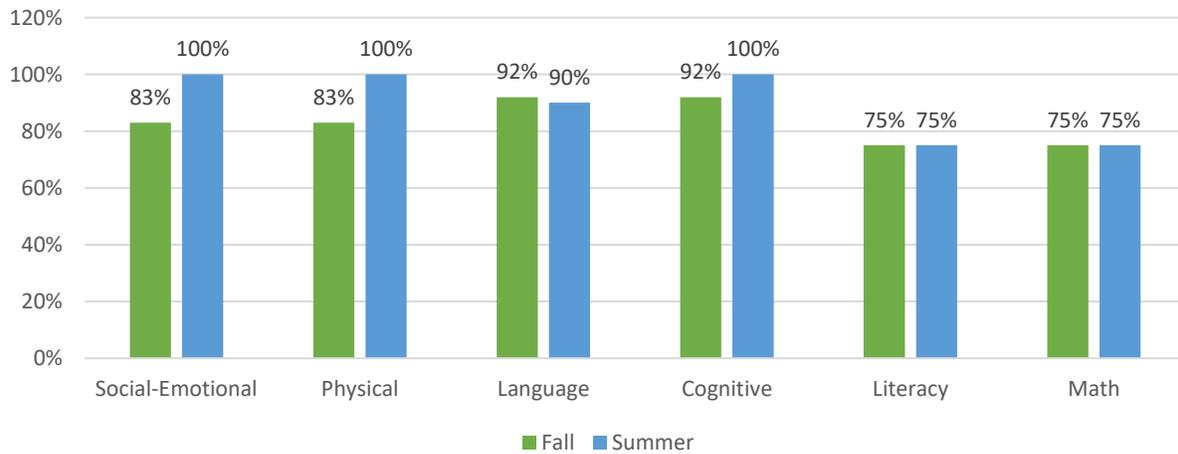
3, 4, 5 Year Olds' Spring Outcomes 2019-2020



2019-2020 Program Wide Meeting/Exceeding Outcomes



EHS Fall/Summer Outcomes 2019/2020



CLASS®

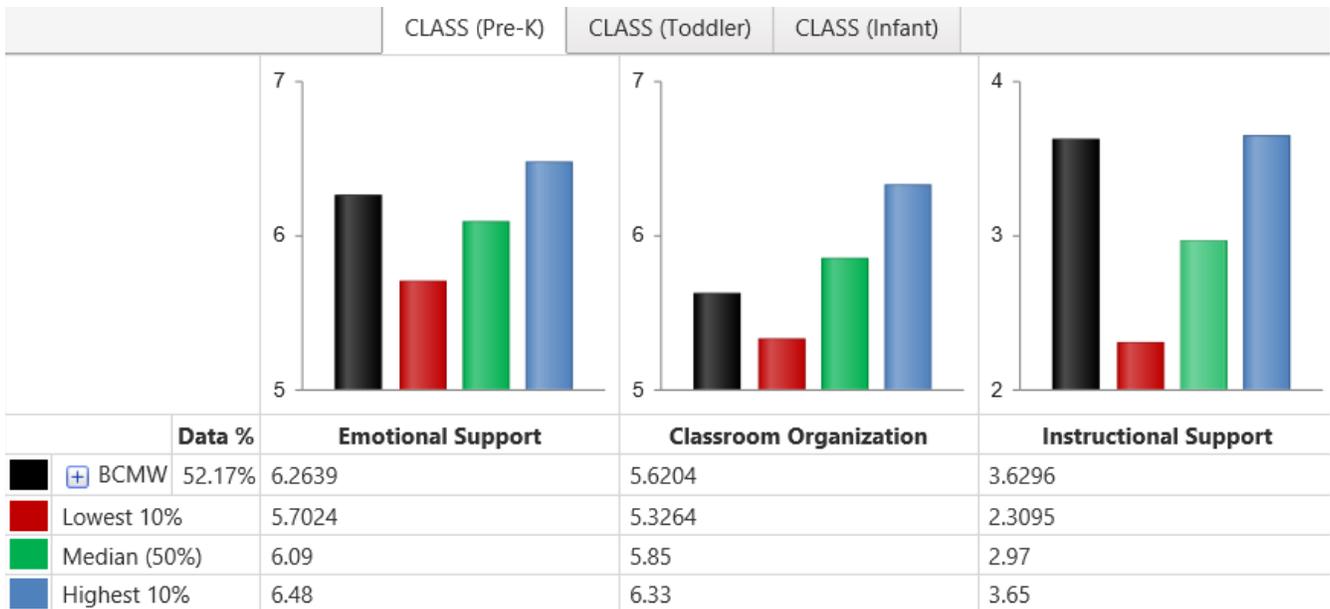
The Classroom Assessment Scoring System (CLASS®) is an observation instrument that assesses the quality of teacher-child interactions in center-based preschool classrooms. CLASS® includes three domains or categories of teacher-child interactions that support children’s learning and development: Emotional Support, Classroom Organization, and Instructional Support. Within each domain are dimensions which capture more specific details about teachers’ interactions with children.

CLASS® is scored by trained and certified observers using a specific protocol. Following their observations of teacher-child interactions, CLASS® observers rate each dimension on a 7-point scale, from low to high. The following is a breakdown of these scores:

- Scores of 1-2 mean the quality of teacher-child interactions is low. Classrooms in which there is poor management of behavior, teaching that is purely rote, or that lack interaction between teachers and children would receive low scores.
- Scores of 3-5, the mid-range, are given when classrooms show a mix of effective interactions with periods when interactions are not effective or are absent.
- Scores of 6-7 mean that effective teacher-child interactions are consistently observed throughout the observation period.

During the CLASS® observation reviewers independently review and score each classroom using a computer-based scoring system in the Office of Head Start Monitoring Software (OHSMS). After the review OHSMS averages the scores across the grantee to result in grantee-level dimension scores. The dimension scores are then used to calculate the grantee-level domain scores. Reviewers do not have access to the grantee level score during or after the review. Below are the actual scores for 2018-2019. Due to the COVID-19 pandemic, CLASS® observations were not conducted during the 2019-2020 program year.

2018-2019 CLASS® Assessment Scoring System



COMMUNITY ASSESSMENT SUMMARY

The Community Needs Assessment describes the context in which Head Start/Early Head Start programs operate and is useful for ensuring that the correct services are provided to the appropriate population. The assessment paints a picture of the community and describes the diverse needs of families who may receive services. In addition, the community assessment covers the community’s history, its economic and political scene, and its strengths and challenges.

Our current community needs assessment was reviewed and updated in 2020 and reflected any significant changes from the 2019 assessment.

Even though the families in the service area are very self-reliant and have a strong sense of community, poverty has increased due to the lack of jobs. Many families have lost jobs and need assistance.

Collaboration with other community organizations, both public and private, will ensure that the provision of services is comprehensive, non-duplicated and community based.

The following tables show the available head start/early head start slots, state pre-k services, private pre-k services, birth to 3 services, and available daycare slots in BCMW’s five-county area served.

HEAD START/EARLY HEAD START, STATE PRE-K, PRIVATE PRE-K, BIRTH TO 3 PROGRAMS, & DAYCARE AVAILABLE SLOTS						
	Total Report Area	Bond	Clinton	Franklin	Marion	Washington
Head Start	354	4	42	108	196	4
Early Head Start	221	0	54	85	28	54
State Pre-K	1,323	111	330	366	410	106
Private Pre-K	223	0	42	20	54	107
Birth to 3*	7	3	1	1	1	1
Daycare Slots	2,805	202	1218	574	780	31

*Showing available programs in the service area, not available slots.

<https://www.illinoisreportcard.com>; <https://sunshine.dcf.illinois.gov/Content/Licensing/Daycare/ProviderLookup.aspx>

EXTERNAL REVIEWS



The Office of Head Start (OHS) assesses grantee compliance through a monitoring system that is aligned with a comprehensive five-year continuous oversight plan. Reviews of Head Start agencies are conducted by the OHS under the authority of the Head Start Act to determine whether Head Start agencies meet regulatory requirements with respect to program, administrative, and financial management, and to help programs identify areas for improvement and areas of strength as part of their ongoing self-assessment process. No OHS reviews were issued or scheduled for the 2020 year.



State of IL, Department of Children & Family Services (DCFS), day care center licenses are current and in good standing for all seven (7) centers presently servicing children.



BCMw Community Services' independent auditor's report on internal control over financial reporting, compliance, and other matters based on financial statements in accordance with Government Auditing Standards was conducted by Sikich Certified Public Accountants for the fiscal year ending on June 30, 2020. Report is available.

“Did You Know....”

✦ BCMw Head Start/Early Head Start continues the usage of **iStartSmart** mobile HATCH Tablets since August of 2015. Each classroom and home base are equipped with the preschool learning tablet that uses technology to build school readiness skills and improve outcomes.

Preloaded with research-based early learning software and apps, hand-picked by experts, it monitors child progress as they play, showing adults exactly what each child knows. Unique reporting tools allow administrators to see faster child learning results allowing for personalized learning and refocused instruction.

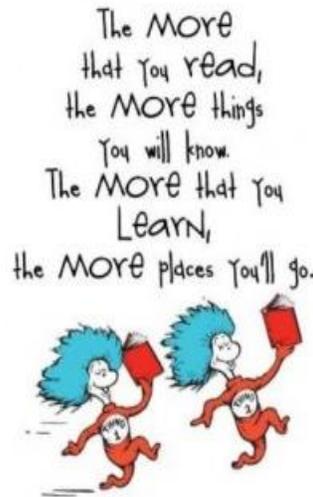
✦ BCMw Head Start/Early Head Start incorporated into its curriculum, Teaching Strategies GOLD (TSGold), several years ago. The teaching staff and education team have been trained in the technology to provide a seamless system for assessing children from birth through kindergarten. Extensive field tests have shown it to be both valid and reliable.

The 38 objectives at the heart of TSGold guide teachers through the assessment cycle, helping them to link observable behavior to essential early learning requirements and predict likely next steps in every area of development and learning.

The objectives cover 10 areas of development and learning, indicated below. Many of the objectives also include dimensions that guide teachers' thinking about various aspects of a given objective and help clarify the behavior it addresses.

Literacy	Mathematics	Science & Technology	Social Studies	The Arts
English Language Acquisition	Social/Emotional	Physical	Language	Cognitive

↳ BCMW Head Start/Early Head Start, in partnership with the local communities, holds book drives throughout February and March to collect new and slightly used books. Events are planned during Dr. Seuss week to distribute the books to children and their families to promote literacy. Book walks, bingo, Ring-Around the Rosie and Minute to Win It, are just a few of the parent/child activities planned to allow the children an opportunity to win numerous books. Due to the COVID-19 pandemic, BCMW Head Start/Early Head Start was unable to host the 2020 Book Walk. The following pictures are from the previous year's Book Walk.



↳ Dental Safari has a collaboration with BCMW Head Start/Early Head Start to provide dental screenings and some follow-up treatment for the children in our program. If they are unable to provide the necessary follow-up treatment for the children, they provide resources to our families. Because Dental Safari is not accessible to families for emergency situations, BCMW Head Start/Early Head Start cannot count them as a dental home for our children.



↳ BCMW Head Start/Early Head Start hosts an annual Family Fun Day at the end of each school year to celebrate the families' participation in our Head Start/Early Head Start program. Families get together and participate in face painting, train rides, a cake walk, bounce houses, and many other games/events. BCMW Head Start/Early Head Start also offers a resource fair for the families. The resource fair is compiled of different agencies in the community that can provide services that our families may need. BCMW Head Start/Early Head Start reaches out to the community for donations for this event, which helps BCMW reach its non-federal share requirement. Due to the COVID-19 pandemic, BCMW Head Start/Early Head Start was unable to host the 2020 Family Fun Day. The following pictures are from the previous year's Family Fun Day.



*Play is our brain's favorite way of learning.
~Diane Ackerman*