

Porter High School Band Presents



MULCH FUNDRAISER

www.porterspartanband.org

HOW MUCH AND HOW DO I ORDER?

There are three options Black, Red, or Cedar.
Each 2cu. ft bag is \$5.

Order on our website or QR Code.

Purchase now. Last day to order is February 22nd.

Pickup or delivery is on March 7th.

5% Restocking fee on all Refunds.

No Refunds after February 22nd.

DELIVERY

- 1-9 Bags \$10
- 10+ Bags FREE
- Pickup FREE
- One day only March 7th
- Porch or Garage drop off location

QUESTIONS

Info@porterspartanband.org



All money goes directly to the Porter High School Band Program.

Mulch Fundraiser
Order now until February 22nd
Delivery or pickup March 7th

How do I order?

Order on our website
www.porterspartanband.org
Or QR Code.
Each bag is \$5

When is Delivery?

Delivery is March 7th. You can either pay for delivery
(1-9 bags \$10 or 10+ free) or
pick up from school.

How do I get a Refund?

Refunds are subject to a 5% restocking fee
and will only be granted before February 22nd.
Treasurer@porterspartanband.org

Who do I contact with questions?

Email us with any questions at
Info@porterspartanband.org

Can I volunteer to help?

Absolutely! We need all hands to help!
Signup sheets will be available for
multiple jobs. Email us at
info@porterspartanband.org

Where does the money go?

All money goes to our
Porter High School Band Program.
These kids have earned several
first division ratings and have
made it to state twice.

www.porterspartanband.org



PRODUCTS

Benefiting Porter High School Marching Band



RED MULCH

\$ 5.00

Red Mulch is a natural product that provides weed suppression, moisture retention, and color enhancement. Red Mulch is a high quality dyed mulch that is red in color. Red Mulch really catches your eye, brings attention to your landscape beds, and adds vibrancy to red brick homes.

1 bag = 12 sq./ft. at 2" depth | 8 sq./ft. at 3" depth | 6 sq./ft. at 4" depth



BLACK MULCH

\$ 5.00

Black Mulch is a natural product that provides weed suppression, moisture retention and color enhancement. Black Mulch is a high quality dyed mulch that is black in color. Black Mulch is commonly used to draw attention to the plants it covers while being kid and pet-friendly.

1 bag = 12 sq./ft. at 2" depth | 8 sq./ft. at 3" depth | 6 sq./ft. at 4" depth



CEDAR MULCH

\$ 5.00

Premium cedar mulch is a natural product that provides weed suppression, moisture retention, and color enhancement. Cedar Mulch is made from cedar trees and is aged to give it a nice dark reddish brown color. Cedar Mulch is great for creating walkways because of its resistance to mold and mildew.

1 bag = 12 sq./ft. at 2" depth | 8 sq./ft. at 3" depth | 6 sq./ft. at 4" depth

Delivery Charge :

1-9 Bags: \$10 | 10+ Bags: Free

Order Online: www.PorterSpartanBand.org

www.NewEarthCompost.com

ORDER FORM



PRODUCT CHOICES
3
 PRODUCT CHOICES

ORGANIZATION: Porter High School Marching Band

SELLER: _____

CEDAR MULCH

BLACK MULCH

RED MULCH

PRICES \$5.00

NAME	PHONE	ADDRESS	E-MAIL / ADDRESS	# OF BAGS
TOTAL				

MULCH FUNDRAISER DETAILS

This will be our major fundraiser for the spring to help fund the activities for next marching season. We will need a lot of help to execute the logistics surrounding this fundraiser. Listed below are the different roles/teams that we are recruiting volunteers for, we need many volunteers for each role/team. Please sign up at www.porterspartanband.org/volunteers.html

ROLES/TEAMS DESCRIPTIONS & REQUIREMENTS

ROLE/TEAM	DESCRIPTION	REQUIREMENTS
Delivery Driver	Drives the vehicle to make deliveries of mulch to residents within the area	<ul style="list-style-type: none"> • Must be a Band Parent/Guardian and have (or obtain) a volunteer badge • Must have a vehicle that can haul bags of mulch and seat 3 additional people
Delivery Navigator	Manages delivery route in the vehicle and provides directions to the driver for each load	<ul style="list-style-type: none"> • Must have a phone with the ability to look up addresses and direct the driver in a safe manner • Must have (or obtain) a volunteer badge
Bag Deliveries	A team of two will be teamed up with each driver/navigator team to deliver the bags to the houses on each delivery route	<ul style="list-style-type: none"> • Must have (or obtain) a volunteer badge for non-students • Looking to fill these spots with band students
Loaders	Loads the bags of mulch onto each truck at the school dispatch location	Looking to fill these spots with band students
Dispatchers	Instructs the loaders what to load onto each truck and provides the delivery route paperwork to the Delivery Navigator	
Order Management	Manages overall orders and delivery routes. Will also track photo delivery confirmations from bag deliveries	<ul style="list-style-type: none"> • Must have ability to get photos over text messaging to manage delivery confirmations. • Will need help prior to event to help set-up orders within delivery routes
Food/Beverage Services	Manage food & beverages for volunteers	
Clean-up Services	Ensures the school parking lot is free of debris, dispose/list for sale pallets from bags of mulch, empty trash cans as need and take trash bags to dumpster.	<ul style="list-style-type: none"> • Outdoor brooms & dust pans to clean mulch debris from parking lot

PORTER BAND BOOSTERS OVERVIEW OF BOARD MEMBER ROLES

Current Board Position	Responsibility	Committee Oversight
President	As stated in current by-laws	Nominating Committee
VP of Operations	<ul style="list-style-type: none"> • Organize and maintain a group of parents to assist with uniforms • Coordinate chaperones • Coordinate Home Game Meal program 	Uniforms Chaperones Food Services
VP of Fundraising	<ul style="list-style-type: none"> • Present fundraising ideas for special events and continuous fundraising programs • Coordinate the logistics for each fundraising event • Procure food for fundraising events as needed. 	Event Fundraising Continuous Fundraising
VP of Marketing & Public Relations	<ul style="list-style-type: none"> • Maintain updates to website & social media platforms • Develop plan to market fundraising events to community (basically how to tell the community about the event) • Encourage community support for the band program • Help grow parent involvement with the Band Booster program • Merchandising Ideas, Procure Merchandise, Manage Sales & Inventory • Coordinate all parties/picnics/socials (includes band banquet) 	Publicity Hospitality Spirit Sales
VP of Logistics	<ul style="list-style-type: none"> • Organize and maintain a Pit & VE Crew for marching band season, indoor drumline and winter guard • Coordinate design and build of props • Coordinate equipment repairs 	Pit Crew Indoor drumline Winter Guard
Treasurer	<ul style="list-style-type: none"> • Custodian of all Organization funds • Maintain records of deposits/disbursement of funds • Audit Merchandise Inventory Tracking sheets • Maintain records of profit losses • Assist in the development of yearly budget • Maintain overview of revenue streams showing potential profit • Assist in developing and maintaining the corporate sponsorship package • Maintain a list of current and past sponsors • Continuously maintain a list of potential donor leads • Send event invites/thank you notes to donors • Authorized signer on bank account 	Corporate Sponsorships
Secretary	<ul style="list-style-type: none"> • Record minutes of all meetings of the organization and post on website • Maintain official copy of by-laws • Keep Membership Ledger & Directory • Maintain Meeting Attendance records • Maintain volunteer list and coordinate volunteers for events • Coordination & Distribution of Monthly Newsletter • Annual Registration Planning • Maintain digital scrap book of band activities • Publish yearly scholarship plan and guidelines • Coordination of Volunteers to pick up Lyre off Marching Field (Bucket Moms) • Procure snacks for Marching Season • Maintain Inventory & Cleanliness of Booster Room • Authorized signer on bank account 	Historian Scholarships Volunteers

PHS BAND BOOSTER MEETING 10/29/19

Call to Order- Cheri Carter

- Call to order at 7:36 pm

Minutes- Read by Theresa Hancock

- Minutes from 10/1 read and accepted

Treasurers Report- Read by Lisa Brittingham

- Previous Balance- \$8,591.87
- Current Balance \$8,459.13
- Available Balance \$5,286.68
- Treasurer amended October 1, 2019 treasurer's report
- Previous Balance: \$13,877.04
- Current Balance: \$8,591.87
- Available Balance: \$3,548.84
- Treasurer's report read and accepted

Scholarship

Board Members & Committees- Read by Cheri Carter

- Some board members have completed their terms or are exiting senior parents

Cash Back Rewards/Fundraising- Michelle Baldwin

- Link your Kroger card
- Link your Amazon Smiles to Porter Band Boosters
- Shop with Scrip- enroll in the program portion of proceeds go toward the band
- Upcoming fundraiser- Mulch Madness- sale runs through February 7th. Delivery pick up will be on March 7th. Will need a lot of volunteers to help deliver & coordinate on March 7th
- Website for preorders and more information will be available after state.
- Spirit Nights- Freddy's- November 11th/ Slim Chickens- November 18th/ Mod Pizza- December 9th/ Jason's Deli- December 16th/ Gringos- January 27th

Marketing & PR- by Anson Carter

- 2019 Show Shirts very few left- No smalls left

Logistics- by Mark Barnhart

- Discussion of parking for spectators, buses, trucks, etc.
- Discussion of how props and instruments will enter and exit the field
- All band equipment/ props/ etc. need to be past the goal post to stop clock

Operation Report- by Troy Cates

- Discussion how many team leaders there are and how smoothly things have run thanks to them.

State Marching Competition

- Preliminary performance time is Monday, Nov. 4th @ 9:30
- All info will be provided on the website and via email Agenda packet
- They will be streaming Competition Live
- Patches/ Merch- Get early
- Bag Policy
- Chaperones- Bring Volunteer Badges/ meals will not be covered for chaperones
- Luggage: 1 backpack and 1 carryon size suitcase or duffle bag

Director's Message

- State schedules are public and posted
- Want to stay compliant with the district/ need to fill out and return forms ASAP
- Students need to get next week's assignments so they can work on them and get them turned in on due date
- Students need to be at school on Wednesday
- If anything else comes up, Dr. J will send out an email
- The directors appreciate everything the parents have done
- Chaperones are well taken care of- each will have their own binder with all necessary information
- Stadium Rehearsal on Saturday

Next meeting December 3, 2019

8:23pm- Motion made to adjourn and accepted

Porter Band Boosters Treasurer's Report

December 17, 2019

Previous Balance			\$8,459.13
Deposit	Merchandise		\$560.17
Deposit	Continuous Fundraising		\$285.50
Withdrawal	Technicians/Clinicians		\$4000.00
Withdrawal	Home Game Meals		\$2,046.63
Current Balance			\$3,258.17

Dedicated Funds:

Leadership Carwash (2017)	\$751.02
Home Game Meals	\$374.80
Total Amount Designated	\$1,125.82

Available Balance \$2,131.35