**ALAMO KOUNTRY KICKERS, INC., BYLAWS WITH 2025 REVISIONS**

# Article I: Name

This club shall be known as the ALAMO KOUNTRY KICKERS, INC.

# Article II: Purpose

This club shall be a non-profit organization. The purpose of this club is to promote trail rides, horsemanship; outdoor activities, meet new people and support other non-profit agricultural organizations, as well as get together for other social events.

## Section 1. Active Membership

**Article Ill: Membership**

1. A person wishing to become a member of Alamo Kountry Kickers must submit a New Member Application form with required dues.
2. Applicant may be rejected if not of sound standing, such as participating in illegal, immoral, or safety activities that reflect poorly on the club.
3. The minimum age for active single membership is 18 years of age.
4. A person under 18 years of age will fall under Family Membership.
5. Family Membership consists of a family unit living in the same household.
6. Membership renewal is annual and due by April 1st
7. A person is not required to be a member in order to attend and participate in Alamo Kountry Kickers trail rides and events unless it is specifically indicated as Members Only.

## Section 2. Active Lifetime Membership

1. The Executive Board or any three active members may nominate a qualifying active member for Life Membership.
2. The nominations must be submitted to the Executive Board.
3. A majority vote of the Officers present at the next Officer Meeting will vote on the Life Member nomination.
4. If awarded, the Life Member Award will be presented to the recipient at the next scheduled trail ride.
5. A Life Member will have all the rights and privileges of an Active Member but shall not be required to pay dues.
6. ***A Life Member will not be required to pay to attend any AKK function*** (wording?).

## Section 3. Dues

1. Cost of membership will be determined annually by the Executive Board.
2. Membership dues are due by April 1st for each subsequent year of membership.
3. New members, after October 1st will pay ½ price for dues from October - March with full dues being due April 1st •

## Section 4. Suspension or Expulsion from the Club

A member may be dropped from the club for gross or illegal conduct, or misconduct that would otherwise reflect poorly on the organization, cause a disruption of the organization, or a reflection upon the organization that would be detrimental to the reputation or continued existence of the club. This conduct may include, without limitation, unauthorized utilization of funds or other property of the organization, other theft, murder, activities that put the safety of themselves, others or animals at risk, or being under the influence of alcohol, drugs or substances prohibited by statute.

"Under the Influence" as used herein means when a person's mental processes or physical capabilities are impaired to the extent the person is a threat or danger to that person or to others.

Any member of the Executive Board or any three (3) active members may present charges to the Executive Board. The Executive Board may, on majority vote, suspend or expel any member from club functions.

# Article IV: Membership Meetings

## Section 1. General Meetings

1. Membership meetings will ***be held a minimum of 4 times a year,*** ***in each month other than the months during which a trail ride or club function occurs.***
2. The time and place will be designated by the President.
3. Members will be given notice by a newsletter ***or email***, published and dated at least five (5) days prior to the meeting.
4. Notice of meetings during which a vote on changes to the Articles of Incorporation, Bylaws or any other item of governance must be published ten (10) days or more prior to the date set for the meeting.

## Section 2. Emergency or Called Meetings

1. The Executive Board may call emergency meetings.
2. The Executive Board must call an emergency meeting if requested in writing by ten (10) or more members.
3. Members will be given not less than five (5) days advance notice of any called or emergency meeting.
4. Notice will be given via phone or email.

## Section 3. Quorum

Ten percent (10%) of the active members shall constitute a quorum at any meeting of the organization if:

1. The president or vice-president and one other elected officer is present.
2. If the president or vice-president and one other elected officer is not present, three(3)other elected officers, one of whom must be the immediate past president or trail boss.

# Article V: Officers/Executive Board

The elected officers of Alamo Kountry Kickers, Inc. shall include: President, Vice-President, Secretary, Treasurer, and Trail Boss. The Immediate Past President shall continue to serve as an officer of the organization until a new Immediate Past President is eligible. Elected officers make up the Executive Board.

## Section 1. Eligibilty

* 1. Must be an active member in good standing for at least twelve consecutive months prior to holding an elected office and have paid their dues for the ensuring year during which they plan to serve.
  2. Any persons who live together, married or not, are eligible to hold an elected office at any time with the EXCEPTION of the office of Treasurer. Only one person of two, who live together, married or not, may hold office at any one time.
  3. Individuals may not be considered so long as they hold an officer position in another trail ride club.
  4. No person shall hold more than one elective office at the same time

## Section 2. Election of Officers

1. The election and appointment of officers will be conducted and made at the annual meeting of the members in March of each year.
2. Any member desiring to hold an officer position may notify any member of the Executive Board with their intentions
3. Any member in good standing may nominate another member for an office by first, ensuring that the member is willing to accept the position and then submitting the nomination to the Executive Board.
4. If more than one member is nominated for an office, voting will be by written ballot.
5. In the case of nomination of one person for an officer position, a motion for election by acclamation may be voted upon. That person will then be considered elected.
6. A majority vote of the active members present at the annual meeting will be required for election to an office.

## Section 3. Term of Office

1. No member elected to the office of president or vice-president may serve in the same elected office for more than three (3) consecutive years unless proposed, voted on and passed by the Executive Board.
2. All other officers may serve consecutive terms until they resign, are replaced by election, or removed from office.
3. After a lapse of one (1) year, a member may again be elected to the office previously held, subject to the same restriction upon the subsequent election.
4. A member who has previously served in one office may be elected to a different office for a subsequent term.
5. Officers shall take office upon their swearing in and their term shall end upon resignation or upon the swearing in of the newly elected officer.

## Section 4. Vacancies

1. In the event of a vacancy in the office of president, the vice-president shall succeed to the office of president.
2. An election for the office of vice-president, or any other elective office becoming vacant, shall be held at the next regular meeting of the organization.
3. Voting for the respective offices shall be in accordance with these by-laws

## Section 5. Removal

* 1. Any officer elected or appointed may be removed whenever it is determined, by Executive Board majority vote, to be in the best interest of the organization to do so.
  2. One Executive Board Member or three (3) Active Members in good standing may present charges in writing against any officer to the Executive Board.
  3. An officer may be removed from office for, including but not limited to, gross or illegal misconduct at an organization function, dereliction of duties, or conduct that would reflect poorly on the organization or keep the organization from functioning.
  4. The Executive Board may suspend any officer from all duties, if four (4) or more officers agree on this action, pending the outcome of the member vote.

## Section 6. Authority

1. The Executive Board shall have control of the affairs, funds, and properties of the organization. ***Any disbursement of organization funds exceeding $100.00 which is not a regularly recurring expense item must have the prior approval of the Executive Board. Any organization expense exceeding $500.00 must be approved by the members by vote at the first available meeting.***
2. ***Re-imbursement/disbursements to any Executive Board officer or member by the Treasurer will be by check or by cash for which a receipt mut be presented to be incorporated into the financial records of the organization.***
3. The Executive Board shall set policies for guidelines of the respective officers, committees of the organization, and shall have such other duties and responsibilities as set out elsewhere in these By-Laws.

## Section 7. Quorum

1. Four (4) members of the Executive Board shall be a quorum. A vote of the majority of the members of the Executive Board present at any meeting shall prevail.

## Section 8. Duties of the Officers

* 1. The duties and responsibilities of each Executive Board Member, as well as all Appointed Positions and Committee Chairs are described in detail in the Job Description Addendum.
  2. The duties and responsibilities of Officers, Appointed Positions and Committee Chairs may be changed and updated at any time with majority vote of the Executive Board
  3. Officers consist of President, Vice President, Secretary, Treasurer, and Trail Boss
  4. Appointed positions consist of Assistant Trail Boss, Captain of Scouts, Queen Coordinator, Grounds Crew Coordinator, and Webmaster.
  5. Committee positions can be added, removed and/or changed at the direction of the President.
  6. All persons holding positions in any of the above capacities are invited and expected to participate in the Executive Board Meetings but do not have voting rights in said meetings.
  7. ***Executive Board may call meetings at their discretion, with 5 day notice given to members. Any current member may attend an Executive Board meeting but must not disrupt the flow of the meeting. There shall be no voting on Organization procedures or changes unless held in a general member meeting with the appropriate notice.***

## Section 9. Royalty

1. The club may have a queen, princesses ***(delete multiple?)***, ***duchess***, and a mascot or mascots. ***Royalty for positions other than Queen may also be male. In this case, prince, duke and mascot would apply.***
2. Queen ***and Princesses*** ***(amending to read as Queen and Princess shall have next category):***
   1. She shall be selected for one year.
   2. She will begin her reign ***following the election*** at the Queen's Ride.
   3. She shall represent AKK ***(and Kerr Country-delete)*** Trail Ride until the selection of her successor the following year.
   4. She must be single, never married, without children, an active member and have the unqualified support of her parents and/or guardians .
   5. She will not be required to pay for any AKK function during her year as a queen.
   6. She will not be a member of the Executive Board.
   7. ***Queen must be 16 on or before September 1, the year of her reign and cannot turn the age of 21 during her reign. (copied from S.A.L.E. email dated Mar 3, 2025)***
   8. She must comply with all San Antonio Livestock Exposition guidelines and requirements. The more stringent requirement of either organization shall control.
3. Princess:
   1. She shall be selected for one year.
   2. She will begin her reign ***following the election*** at the Queen's Ride.
   3. She shall represent AKK ***(and Kerr Country-delete)*** Trail Ride until the selection of her successor the following year.
   4. She must be single, never married, without children, an active member and have the unqualified support of her parents and/or guardians .
   5. She will not be required to pay for any AKK function during her year as Princess.
   6. She will not be a member of the Executive Board.
   7. ***Princess (or Prince) shall be between the ages of 13-15 on or before September 1, the year of her/his reign. (copied from S.A.L.E. email dated Mar 3, 2025)***
4. ***Duchess/Duke:***
   1. She shall be selected for one year.
   2. She will begin her reign ***following the election*** at the Queen's Ride.
   3. She shall represent AKK ***(and Kerr Country-delete)*** Trail Ride until the selection of her successor the following year.
   4. She must be single, never married, without children, an active member and have the unqualified support of her parents and/or guardians .
   5. She will not be required to pay for any AKK function during her year as a queen.
   6. She will not be a member of the Executive Board.
   7. ***Duchess/Duke shall be between the ages of 10-12 on or before September 1, the year of her reign. (copied from S.A.L.E. email dated Mar 3, 2025)***
5. Mascot:
   1. Will be elected by the Executive Board.
   2. No more than three (3) mascots will be elected in any one year.
   3. Must be a minor between the ages of 7 and 9 years of age whose parents are members.
6. Top Hand:
   1. May be selected by the Executive Board by November of each year.
   2. Shall be an adult, an active member and have made outstanding contributions to AKK.
   3. Will not be a member of the Executive Board.

**Article VI: Committees**

The president shall, designate such committees and make appointments to such committees as determined by the president or as directed by the Executive Board. All committee chairs shall have detailed job descriptionsArticle VII. Auditing

The financial records of the organization shall be audited as determined necessary by the Executive Committee. The audit committee shall report the results of the audit at the next regularly scheduled membership meeting.

# Article VIII: Fiscal Year

The fiscal year shall be from April 1 to March 31.

# Article IX: Parliamentary Authority

The then current Robert's Rules of Order as revised shall govern in all questions of parliamentary procedure. In a case where Robert's Rules of Order, newly revised, then in existence, is inconsistent with the provisions of these by-laws, these by-laws shall govern.

# Article X: Amendments

These By-Laws may be amended or repealed and new By-Laws may be adopted by affirmative vote of two-thirds (2/3) of the active members present at an annual meeting or at any meeting of the organization subject to the following provision.

1. An exact, full text of any proposed amendment must be mailed to the active members according to the records of the secretary at least ten (10) days prior to the next regularly scheduled meeting.
2. The proposed amendment to these by-laws shall then be read to the membership then in attendance.
3. Any proposed amendment shall be discussed at that meeting.
4. A final vote of any proposed amendment to the by-laws shall then be taken at the next regular meeting of the active members

## SIGNED ON

Morgen Bernhard, President ATTEST:

Cynthia Sultenfuss, Secretary