



Monroe Fire Protection District



Board of Trustees

Meeting Agenda

February 14, 2024

Meeting held at Station 25,

5081 N. Old State Road 37 Road and
via ZOOM

at 6:00 PM EST

Meeting Link: <https://us02web.zoom.us/j/2509924795>

Vicky Sorensen
Chair

Mark Kruzan
Vice-Chair

Michael Baker
Fiscal Officer

Christina Courtright
Board Trustee

Kevin R. Robling
Board Trustee

Daniel Vest
Board Trustee

- 1. Call to Order and Roll Call**
- 2. Changes or Amendments to Agenda**
- 3. Public Comment**
- 4. Approval of Minutes – January minutes**
- 5. Unfinished Business**
- 6. Department Updates**
 - a. Legal Counsel – Attorney, Christine Bartlett
 - b. Statistics – Deputy Chief, Matt Bright
 - c. Special Operations and EMS – Deputy Chief, Matt Bright
 - d. Operations – Deputy Chief, George Cornwell
 - e. Training – Assistant Chief, Tim Deckard
 - f. Community Risk Reduction – Deputy Chief, Steve Coover
 - g. Administrative – Chief, Dustin Dillard
- 7. New Business**
 - a. Promotional Process
 - b. Roof Quotes
 - c. Bloomington Speedway Contract
 - d. Med Bill Ambulance Contract
- 8. Financials**
 - a. Financial – Claims
 - b. Financial – Payroll
 - c. Financial – Statement
- 9. Next Meeting Scheduled March 13, 2024 @ Station 21, 9094 S. Strain Ridge Road and via Zoom**
- 10. Adjourn**



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Chair Sorensen called the meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:02p.m. EST Wednesday, January 10, 2024. The meeting was held in person at Station 21, located at 9094 S. Strain Ridge Road, Bloomington Indiana and via Zoom for public to view. Public notice of the meeting had been duly made to local media by email transmission and hard copy notices had been placed in all the usual places.

Mrs. Bovenschen called the roll of the board of trustees to determine members present, absent, and to identify others present via Zoom.

Present in person were as follows:

- Vicky Sorensen, Chair
- Mark Kruzan, Vice-Chair
- Michael Baker, Fiscal Officer
- Christina Courtright, Trustee
- Kevin R. Robling, Trustee – via Zoom

Those absent were as follows:

- Dan Vest, Trustee

Others present were as follows:

- Dustin Dillard, Chief
- George Cornwell, Deputy Chief, Operations
- Matt Bright, Deputy Chief, EMS
- Steve Coover, Deputy Chief, Community Risk Reduction
- Jeffrey Combs, Assistant Chief of Administration
- Tim Deckard, Assistant Chief of Training
- Christine Bartlett, Attorney, Ferguson Law
- Tammy Bovenschen, Administrative Assistant
- Lorie Robinson, Financial Assistant
- Darrell Cooper, IT Specialist

**HEADQUARTERS
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)**

CHANGES OR AMENDMENTS TO THE AGENDA

Chair Sorensen asked if there were any changes or amendments to the agenda. Mrs. Bovenschen reported no changes to the agenda.

PUBLIC COMMENT

Chair Sorensen explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. There was no public comment.

ELECTION OF OFFICERS

Due to technical difficulties with Zoom – Trustee Kevin R. Robling could not participate in the election of officers.

Trustee Kruzan nominated Vicky Sorensen as Chair
Trustee Courtright 2nd
No other nominations
Motion passed 4-0

Chair Sorensen nominated Mark Kruzan as Vice-Chair
Trustee Courtright 2nd
No other nominations
Motion passed 4-0

Vice-Chair Kruzan nominated Michael Baker as Fiscal Officer
Trustee Courtright 2nd
No other nominations
Motion passed 4-0

Zoom video and audio issues were corrected at this time.

MINUTES OF PREVIOUS MEETING

Minutes from the December 13 and 20, 2023 regular meetings were presented to the board for approval.
Trustee Robling made a motion to approve the minutes of December 13 and 20, 2023.
Vice-Chair Kruzan 2nd
Roll call vote taken
Baker – Yes, Courtright – Yes, Robling – Yes, Kruzan – Yes, Sorensen – Yes
Motion passed 5-0

UNFINISHED BUSINESS

There was no unfinished business from last month.

DEPARTMENT UPDATES

Department Updates

a. Legal Updates

Legal Counsel, Christine Bartlett stated that she has been working with the Chief and Administration on the ambulance billing contract. Legal Counsel has made a few changes and waiting to hear back.

b. Statistics	<u>Nov 2023</u>	<u>Dec 2023</u>
TOTAL Emergency Calls	371	333
Fire Calls	39	9
<i>Structure</i>	5	4
<i>Vehicle</i>	4	0
<i>Wildland</i>	17	3
<i>Other</i>	13	2
Over Pressure Rupture, Explosion, Overheat	1	0
EMS Calls	209	206
<i>Medical</i>	136	130
<i>EMS Crew Assist</i>	43	52
<i>Motor Vehicle Accidents</i>	30	24
Hazardous Conditions	23	23
Service Calls	40	38
Good Intent Calls	33	41
False Alarms	19	16
Severe Weather	0	0
Special Incidents	7	0
Incidents by Township	327	284
Benton	20	20
Bloomington	26	13
Clear Creek	35	44
Indian Creek	3	8
Perry	104	95
Van Buren	122	93
Washington	17	11
Incidents – Contracted Townships	18	21
Polk	4	2
Salt Creek	14	19
Incidents by Aid Given	26	28
Bean Blossom	1	1
Bloomington City	1	2
Ellettsville	4	5
Richland Township (EFD)	10	17
Greene County	9	2
Lawrence County	0	0
Brown County	1	0
Owen County	0	1
Morgan County	0	0

EFD AID Received – December	39
AID Received - Year to Date	147

Average Response (dispatch to arrival on scene)	7 min 45 sec	7 min 53 sec
Average Turnout (dispatch to enroute)	1 min 07 sec	1 min 03 sec
Average Time on Scene	32 min 25 sec	22 min 53 sec

SOR (Statements of Refusal) signed: 6

<u>2023 Yearly Statistics</u>	<u>2022</u>	<u>2023</u>
TOTAL Emergency Calls	4,432	4,330
Fire Calls	247	256
<i>Structure</i>	79	69
<i>Vehicle</i>	26	36
<i>Wildland</i>	95	92
<i>Other</i>	47	59
Over Pressure Rupture, Explosion, Overheat	6	8
EMS Calls	2,948	2,581
<i>Medical</i>	1,904	1,566
<i>EMS Crew Assist</i>	764	708
<i>Motor Vehicle Accidents</i>	280	307
Hazardous Conditions	169	231
Service Calls	426	490
Good Intent Calls	376	476
False Alarms	240	252
Severe Weather	2	12
Special Incidents	18	24
Incidents by Township	4,030	3,800
Benton	233	265
Bloomington	410	300
Clear Creek	430	422
Indian Creek	100	104
Perry	1,063	1,138
Van Buren	1,548	1,423
Washington	246	148
Incidents – Contracted Townships	247	250
Polk	73	48
Salt Creek	174	202
Incidents by Aid Given	155	278
Bean Blossom	8	9
Bloomington City	36	50

Ellettsville	26	68
Richland Township (EFD)	26	108
Greene County	50	36
Lawrence County	6	3
Brown County	3	0
Owen County	0	3
Morgan County	0	1

EFD AID Received – 486
AID Received - Year to Date 150

Average Response (dispatch to arrival on scene)	7 min 21 sec	7 min 21 sec
Average Turnout (dispatch to enroute)	1 min 03 sec	1 min 07 sec
Average Time on Scene	32 min 32 sec	32 min 05 sec

SOR (Statements of Refusal) signed: 56

Vice-Chair Kruzan asked if we were surprised with any of the yearly numbers. Deputy Chief Bright stated that he was surprised with the number of fires we had in 2023 as well as the number of EMS calls we respond. Assistant Chief Combs also explained that the AVL (actual vehicle location) sends the closest apparatus to the scene based on their location.

c. Emergency Medical Services – Special Operations

Deputy Chief Bright updated the board on EMS/Special Operations

Current Situation:

- Separating ambulance equipment for individual trucks
- Bio-medical checks for defibrillators and suction units

Accomplishments:

- 2nd Brush/EMS squad combination in service
- Received contract from ambulance billing service provider and forwarded to legal counsel

Planned Activities:

- Work with ambulance billing company to establish Medicare and Medicaid number
- Schedule a follow-up meeting with IU Lifeline

d. Operations

Deputy Chief Cornwell updated the board on Operations

Current Situation:

- Working on a Mutual Aid Agreement with Martinsville on Hazardous Materials Response
- Working on the 2024 Bloomington Speedway Contract

Accomplishments:

- All documentation for 2024 FDIC held April 15-20, 2024 has been submitted
- Work Orders completed 25, Minor 11, Moderate 08 and Major 06

Planned Activities:

- Working on adding and updating district SOG's
- Updating equipment wants and needs list

Fiscal Officer Baker asked was is responsible to maintain fire hydrants in the districts area? Deputy Chief Cornwell stated that it is the water company's responsibility. Fiscal Officer explained how he had met the Martinsville Fire Chief last year and he had showed him a machine that was used to clean the fire hydrants.

e. Training

Assistant Chief Deckard updated the board on Training:

Current Situation:

- Planning for Aerial and pumper certification class
- Finalizing the 2023 training report

Accomplishments:

- Total Training hours for December: 1,917.50
 - Full Time Personnel: 1,559.00
 - Part Time Personnel: 312.75
 - Volunteer/Substitutes: 45.75

Planned Activities:

- Gas Pipeline annual safety awareness training is February 1
- Railroad Hazmat Awareness class to be held at NWSC Crane on January 27

f. Community Risk Reduction

Deputy Chief Coover updated the board on Community Risk Reduction.

Current Situation:

- Scheduling training for the potential of a Mobile Crisis Response Team as a partnership with the Indiana Department of Health and Center Stone

Accomplishments:

- Completed
 - 10 inspections
 - 42 re-inspections
 - 10 new construction inspections
 - Three plan reviews
 - Added 11 new occupancies

Planned Activities:

- Provide a presentation to the Department of Children Services of Monroe County in early April based on youth involved fires trends and indicators

Chair Sorensen asked about the Mobile Crisis Response Team. Deputy Chief Coover explained we would help to train peers and would go out on calls when requested or needed.

g. Administrative Report

Chief Dillard and Assistant Chief Combs updated the board on Administrative activities:

Current Activities:

- Full-time hiring process has begun – applications to reserve a seat for testing is open until January 31. Currently have over 100 applicants. We are hiring lateral transfers, certified firefighters and for the first time, non-certified firefighters.

Vice-Chair Kruzan asked how we advertise for hiring firefighters. Assistant Chief Combs explained that we have pushed it out on all social media outlets, State websites, emails and of course our web site. Vice-Chair Kruzan asked how many of the current applicants are from Monroe County or surrounding counties. Assistant Chief Combs stated that currently they are fairly equal as out of Monroe County and surrounding counties as well.

- Working with Community Risk Reduction to develop a Fire Inspection Program to meet the needs of the community where voids existed prior to having a Fire Marshal

Accomplishments:

- Station 81 joint staffing began January 1, 2024 with Ellettsville Fire. Chief Dillard explained that by dual staffing station 81 with two MFD employees and two EFD employees. Joint staffing this station will help with all calls in that area.

Vice-Chair Kruzan asked if there was a written agreement between EFD and MFD. Chief Dillard explained that we have an MOU for this year. Vice-Chair Kruzan asked if the Board had seen the MOU or signed off on the placement of firefighters at the EFD station. Vice-Chair Kruzan stated that he felt that this would be something the Board should have looked at prior to committing our firefighters to another department. Chief Dillard explained that no the board had not reviewed the MOU. Chief Dillard explained that the MOU outlined how the two departments would be working together. Chief Dillard stated that if we feel this isn't what is best for citizens of the fire district, he could pull our staffing out immediately and EFD would go back to a two-person house at Station 81.

- Septic Permit for Station 26 – new samples and have been sent off to the lab. We hope to have back by the end of February
 - Met with architect about raising the ceiling on the building. This would allow for future growth when needed
 - Chief Dillard explained that the building lot was heavily used during the building of I69 and there was a lot of dirt movement causing soil concerns
- Rainy Day fund transfer was completed
- Door Clearance warning device has been installed at Station 29

Vice-Chair Kruzan asked what the station alert system is. IT Specialist explained how our station alert systems work. This is a system of lights, bells, speakers and dispatch that all help alert our firefighters when calls come in. There will also be alerts for when the crews are outside working. The plan is to implement these alert systems in all MFD buildings.

Planned Activities:

- January 16, 2024 we will host a ceremony honoring Recruit Class 003 and formally ending their probationary period at Station 25 beginning at 6pm
- Annual Awards Dinner will be held on February 2 & 3 at the Monroe County Fairgrounds Community Building
- We are completing a video inventory of all MFD Stations and contents

Personnel Report:

- Hiring – 0
- Promotions – 0
- Hiring - 2
- Resignations – 0

NEW BUSINESS

a. Year End Encumbrances

Financial Assistant Robinson explained that year end encumbrances are items that we had ordered in 2023 that were not received in 2023.

Financial Assistant Robinson explained that we are going to encumber \$277,132.89 from the 2023 Cumulative fund into the 2024 Cumulative fund budget and \$11,324.91 from the 2023 General fund into the 2024 General fund budget.

FINANCIALS

a. Financial – Claims

Financial Assistant Robinson presented claims signed December 11, 21, 28 and 31, 2023.

Vice-Chair Kruzan made a motion to approve the claims for December 2023 as presented.

Fiscal Officer Baker 2nd

Roll call vote was taken

Baker – Yes, Courtright – Yes, Robling – Yes, Kruzan – Yes, Sorensen – Yes

Motion passed 5-0

b. Payroll

Included in the December payrolls were Board quarterly pay, incentives and the semi-monthly payrolls.

Trustee Robling made a motion to approve the payrolls for December 2023 as presented.

Trustee Courtright 2nd

Baker – Yes, Courtright – Yes, Robling – Yes, Kruzan – Yes, Sorensen – Yes

Motion passed 5-0

c. Financial – Statement

Financial Assistant Robinson stated that we have spent 85.1% for the General Fund and 64% for the Cumulative Fund for 2023.

Trustee Courtright made a motion to approve the Financial Statement as presented for December 31, 2023.

Vice-Chair Kruzan 2nd

Baker – Yes, Courtright – Yes, Robling – Yes, Kruzan – Yes, Sorensen – Yes

Motion passed 5-0

ADDITIONAL COMMENTS

There were no additional comments.

NEXT MEETING

Chair Sorensen stated that the next meeting will be in person on February 14, 2024 at Station 25, located at 5081 N. Old State Road 37, Bloomington, IN. The meeting will also be held via zoom.

ADJOURN

Chair Sorensen called for a motion to adjourn.

Vice-Chair Kruzan made a motion to adjourn at 6:50pm

Fiscal Officer Baker 2nd

Motion passed 4-0

Minutes approved by the board of trustees on February 14, 2024:

Aye:

Vicky Sorensen, Chair

Mark, Kruzan, Vice-Chair

Michael Baker, Fiscal Officer

Christina Courtright, Trustee

Kevin R. Robling, Trustee

Dan Vest, Trustee

Copy furnished:

Mrs. Vicky Sorensen, Chair
Mr. Michael Baker, Fiscal Officer
Mr. Kevin R. Robling, Trustee
Mr. Dustin Dillard, Fire Chief
Mrs. Christine Bartlett, Legal Counsel
Headquarters, Bulletin Board
Station No. 22, Bulletin Board
Station No. 24, Bulletin Board
Station No. 29, Bulletin Board

Nye:

Vicky Sorensen, Chair

Mark Kruzan, Vice-Chair

Michael Baker, Fiscal Officer

Christina Courtright, Trustee

Kevin R. Robling, Trustee

Dan Vest, Trustee

Mr. Mark Kruzan, Vice-Chair
Ms. Christina Courtright, Trustee
Mr. Daniel Vest, Trustee
Mr. David Ferguson, Legal Counsel

Station No. 21, Bulletin Board
Station No. 23, Bulletin Board
Station No. 25, Bulletin Board
Station No. 39, Bulletin Board

Monroe Fire Protection District

Statistical Summary



January 1-31, 2024

INCIDENTS BY CATEGORY:	COUNT:
Fires	7
<i>Structure</i>	6
<i>Vehicle</i>	1
<i>Wildland</i>	0
<i>Other</i>	0
Over Pressure Rupture	2
Emergency Medical Service Calls	259
<i>Medical</i>	168
<i>EMS Crew Assist</i>	76
<i>Motor Vehicle Accident / Rescue</i>	15
Hazardous Condition (no fire)	48
Service Calls	45
Good Intent Calls	35
False Alarms	25
Severe Weather	0
Special Incidents	0
TOTAL	421

INCIDENTS BY DISTRICT TOWNSHIP	
Benton	24
Bloomington	35
Clear Creek	36
Indian Creek	16
Perry	103
Van Buren	134
Washington	11
TOTAL	359

INCIDENTS BY FIRE PROTECTION CONTRACTED TOWNSHIPS	
Polk	6
Salt Creek	9
TOTAL	15

INCIDENTS BY AID GIVEN

Bean Blossom	0
Bloomington (City)	3
Ellettsville	9
Richland Township (EFD)	30
Greene County	4
Lawrence County	1
Brown County	0
Owen County	0
Morgan County	0

TOTAL 47

Aid Received - Year to Date 19

Engine 81 - 59 Squad 81 - 19

Average RESPONSE Time (Dispatch to Arrival)

STATION	EMS		FIRE	
	December	January	December	January
Station 21	8:21	10:02	8:45	5:19
Station 22	7:00	6:08	13:14	8:02
Station 23	5:39	9:26	7:27	8:10
Station 24	11:00	11:36	14:14	14:56
Station 25	10:07	9:58	12:36	12:01
Station 29	7:58	7:30	5:32	6:54
Station 39	7:58	6:43	12:25	7:38
Station 81	7:58	5:56	12:25	7:29

AVERAGE FOR ALL CALLS 7:53 7:41

Average TURNOUT Time (Dispatch to En-route)

STATION	EMS		FIRE	
	December	January	December	January
Station 21	1:41	1:30	1:07	0:55
Station 22	1:06	1:04	1:03	1:28
Station 23	1:39	2:46	1:36	1:03
Station 24	1:02	0:58	1:00	1:17
Station 25	1:08	1:14	1:17	1:14
Station 29	0:41	1:07	0:42	0:59
Station 39	1:13	0:51	0:07	0:57
Station 81	7:58	0:50	12:25	0:43

AVERAGE FOR ALL CALLS 1:03 1:04

AVERAGE TIME SPENT ON SCENE 22:53 21:43

Number of Refusals Obtained by MFD Personnel 4

INCIDENTS: REVIEWED INCIDENT COUNTS

Monroe Fire Protection District | Last Refresh: 2/4/2024 8:00 PM

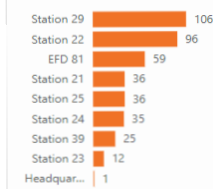
406 Incidents Filtered | 8 Not Reviewed | 433 Incidents YTD | 382 Prior YTD | 51 Δ over PYTD | 13% % over PYTD



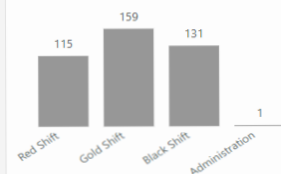
Incident Series

Incident Series	# of Incidents
1XX - Fire	5
2XX - Overpressure Rupture, Explosion, Overheat(no fire)	2
3XX - Rescue & Emergency Medical Service Incident	251
4XX - Hazardous Condition (No Fire)	46
5XX - Service Call	43
6XX - Good Intent Call	35
7XX - False Alarm & False Call	24
Total	406

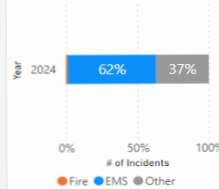
Top Stations by # of Incidents



of Incidents by Shift



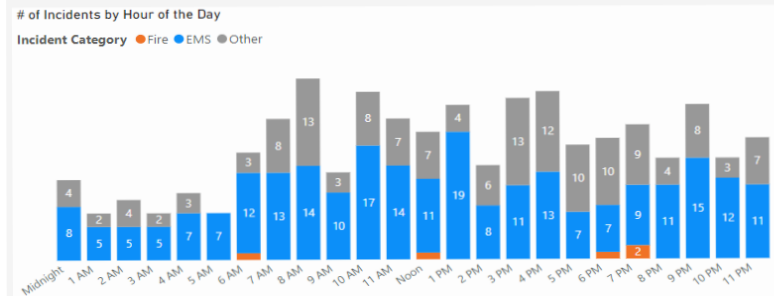
of Incidents by Category



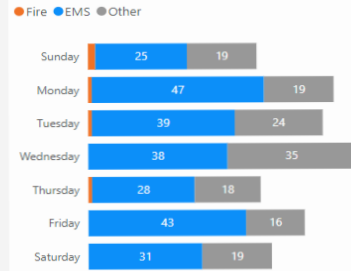
INCIDENTS: DAYS & TIMES

Monroe Fire Protection District | Last Refresh: 2/4/2024 8:00 PM

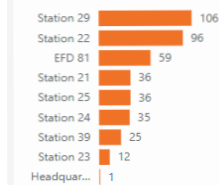
406 Incidents Filtered | 8 Not Reviewed | 433 Incidents YTD | 382 Prior YTD | 51 Δ over PYTD | 13% % over PYTD



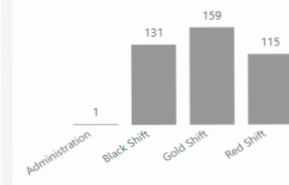
of Incidents by Weekday and Incident Category



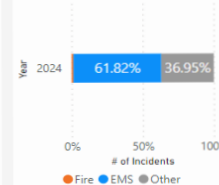
Top Stations by # of Incidents



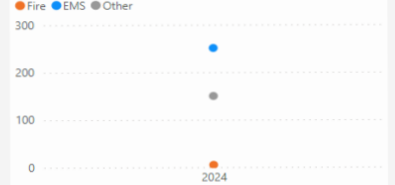
of Incidents by Shift



of Incidents by Category



of Incidents over Time



February 2024 EMS / Special Operations

CURRENT SITUATION

- Continuing work on Tactical Support Unit at Station 21
- Collapse/trench apparatus and trailer
- Revised and finalized contract from Billing Company in hand awaiting approval and signature
- Awaiting scheduling date for Bio-Medical checks for defibrillators and suction units

ACCOMPLISHMENTS

- Went to factory for final ambulance inspection of first unit
 - Maintenance folks received training on Systems and for warranty repairs
- Finished up BLS transport certification paperwork and submitted to State
- Finished and sent request for ambulance certification for first ambulance
- Met with hospital to establish plan for linens for EMS use
- Follow-up meeting with IULL in Indianapolis

PLANNED ACTIVITIES

- Work with ambulance billing company to establish Medicare and Medicaid numbers
- Work with representative to set up new cardiac monitors and schedule training
- Follow-up meeting with IULL
- Training and orientation manual for ambulance personnel

Operations Monthly Report February 2024

Current Situation

- Tender 22 (Called Donley on 2-5-2024, they are working on a new drive shift as well as new side panels for the pump, they have set a date for the end of February).
- Working on updating ARFF truck
- Working on getting the accountability stickers on all SCBA'S
- Establishing gear washing procedure

Accomplishments

- Emergency Plugs are in service (Engine 22 & Engine 29)
- High-rise Pac's for Engine 22 & Engine 29
- New Gear has been distributed (17.5 sets)
- Hydro testing has been completed
- Work Orders Completed – 53 Total
 - 2 Major
 - 30 Minor
 - 21 Moderate

Planned Activities

- Going to meet with B & B water company on plans for future growth.
- Meeting with Martinsville to finalize mutual aid agreement (Week of the 15th)

February 2024 Fire Training Report

CURRENT SITUATION

Writing Weekly shift training plans

Working with IVY TECH for Fire Science Program instructors for 2024

Working with Cook Polymer Fire Extinguisher training for first response teams

Planning State Certified Classes to be taught within the district for 2024

Monthly Training Topics for Volunteers

Working with May's Green house for CPR and Fire Extinguisher training for employees

Swim test for firefighters

ACCOMPLISHMENTS

- Training hours

○ Full Time firefighter – 1657.5

○ Part-time firefighter- 362.5

○ Volunteer- 19.25

Total- 2039.25

Test skills for Hazmat at IVY TECH

Retest for Firefighter I/II given

Updated firefighters personal Acadis portal with the state

Swift Water Rescue Awareness class- Eastern Fire Territory

Railroad Emergency Response Hazmat Training NSA Crane

National Pipeline Awareness dinner & training

IDHS assets of training props verified for the state within the district

PLANNED ACTIVITIES

MSA LUNAR training at station 25 Feb 13 by Donley Safety

Winter Fire School Feb 16-18 Plainfield

National Fire Academy Course Jeffersonville In- Structure Collapse Feb 24 -25

Driver Operator Aerial Course Feb 27, 28 & March 2

IDHS District 8 Fire Instructors meeting Monday March 5 station 21

District Trench Rescue Class for July Scheduled with ARS

CRR Monthly Report February 2024

CURRENT SITUATION

- Investigation of incendiary fire located on Benton Dr
 - Working with Insurance Company Special Investigation Unit
- Creating a fire safety program for Exodus
 - US refugee resettlement program
- Developing a fire safety training for Homewood Suites

ACCOMPLISHMENTS

- Delivered educational program with Monroe County Sherriff's' Office on first responder response to domestic violence.
- Finalized Terrace Dr incendiary fire with Prosecutor, case considered closed
- Reappointed to the Bloomington/Monroe County Human Rights Commission
- Completed a Human Rights Commission investigation regarding discrimination
- NaloxBoxes
 - Distributed 5 overdose kits
 - Plus, an additional X was delivered to a family
- 2 Referrals to Adult Protective Services/Area 10 on Aging
- Completed 12 Inspections, 31 re-inspections, 10 new construction inspections, and conducted 4 plan reviews.
 - Added 7 new occupancies that were not accounted for in the database

PLANNED ACTIVITIES

- Arson Case preparation with Monroe County Prosecutor's Office
 - Ketcham Dr
- Develop the SHIELD Domestic violence safe place at fire stations
- Provide a presentation to the Department of Children Services Monroe County (April)
- Planning a Community Emergency Response Team (CERT) course with Emergency Management (April)

2023 Year data summary CRR

➤ Referrals

- 31 Adult Protective Services/Area 10 on Aging
- 6 Youth interventions either DCS or YFPI
 - One to CASA/DCS Baby Box

➤ NaloxBoxes

- 84 Naloxone distributed

➤ Fire/Life Safety Inspections

- 199 General fire/life safety inspections
- 242 Re-inspections
- 48 New Construction fire/life safety inspections
- 18 Plans reviewed of proposed news construction

➤ Fire/Life Safety Education

- 24,263 Youths
- 7,462 Adults
- 2,051 Seniors

➤ Fire Investigations

- 59 Structure Fires
 - 5 Incendiary
- 22 Vehicle Fires
 - 2 Incendiary

February 2024 Administrative Report

Current Situation

- Application reviews for the hiring process
- Distributing NEW Employee ID's
- Currently have three personnel on light duty
- Awaiting final draft of design plans for Station 26 from architect
- Working on Annual Financial Report submission and Debt Management report, both are due February 29, 2024
- Completing 2023 Worker's Compensation Audit
- Working on 2023 OSHA reporting
- ESO implementation by February 1, 2024

Accomplishments

- Testing completed for 2024 Hiring Process - 65 applicants passed
- Annual Awards Dinner was held February 2 & 3, 2024 at Monroe County Fairground Community Building
- Annual video inventory of stations and all apparatus has been completed
- INPRS representative was onsite January 24 and met with employees regarding pensions and retirements
- Hired two part-time employees - former employee and former volunteer
- One resignation from career firefighter
- Celebrated recruits from Class 003 who officially completed their probationary period
- Attend a large Indiana Volunteer Firefighter meeting at Vincennes Township Fire Department
- Met with new Volunteer Association President to discuss management of personnel and their role
- Hosted Lawrence and Monroe county joint meeting on the Eclipse
- Promotion process completed
- Attended annual Pipeline Training
- Received two reimbursements for the 2019 SAFER grant in the amounts of \$332,335.72 and \$185,600.16

Planned Activities

- Getting quotes for 2024 hose testing
- Interviews for firefighter candidates scheduled for February 27 & 28, 2024
- Continue with April 8, 2024 Eclipse planning
- Research and Development planning session planned for Feb 15, 2024 to look at fire blankets and UAC/Buddy Breathers
- Review Candidate Application and complete reference checks
- Finalize 2024 Event Schedule



AMI Roofing Contractors Inc. Estimate

3802 W Industrial Blvd., Suite 1
Bloomington, IN 47403
(812) 327-2885

Owner(s) or Buyer(s) Bill Tusing		Estimate Date 01/23/2024	
Address 285 E Rhorer Rd		Email btus913@netzero.net	
City Bloomington		Contact Phone # (812) 327-9509 - (C)	
State Indiana	Zip 47401		

Services to be Rendered: Roof Replacement

Roof Details	Price
Tear off existing roof down to decking to provide smooth surface for new roofing. 28.41sq	
Inspect decking for damage, rot, or moisture. If any decking needs to be replaced each sheet of OSB will be added to your final invoice at a cost of \$65 per sheet. (first two provided)	
CertainTeed WinterGuard/Ice and Water at eaves and valleys for protection at the vulnerable areas of the roof.	
CertainTeed Roofrunner Synthetic Felt over entire roof as additional water barrier under shingles.	
Install new 2" drip edge at eaves and rakes to seal the edges and act as a barrier under the shingles. (white)	
Install CertainTeed Ridge Vent at all peaks of roof for ventilation.	
Install new plastic pipe flashing around all plumbing vents. (2 large boots)	
Install new CertainTeed Starter and Landmark dimensional shingles. 32sq (includes waste) Color to be Determined.	
Install CertainTeed Shadow Hip and Ridge Cap Shingles.	
Make sure all flashing is adequate and repair or replace as needed.	
Clean up and properly dispose of all debris resulting from install.	
Remove and replace step and counter flashing at roof line of chimney. **We highly recommend chimneys to be inspected by a qualified mason or chimney specialist. Warranty will cover leaks at roofline, not from the structure or cap of chimney.	
This estimate provides you with a CertainTeed Integrity Roof System, which comes with a Limited Lifetime Shingle Warranty through the manufacturer and a 5 year AMI Workmanship Warranty on the installation.	
We hold the highest installation credential, AMI is a Certified SELECT ShingleMaster. We are including a 20 year NON-Prorated Manufacturer's SureStart Protection at no additional cost. AMI will register warranty for you.	10795.00
Total Estimated Cash or Check Price	\$10,795.00



Customer Signature

Signature

2023

About AMI Roofing Contractors, Inc

- Winners of the 2023 National Best of the Best Award
- Locally owned and operated
- Fully Insured
- Estimates may require an update after 14 days
- Members of the Bloomington Chamber of Commerce, BBB, and BNI.

Signature Date



Cornerstone Roofing
 8712 N. Mount Pleasant Rd.
 Gosport, IN 47433
 Phone: (812) 300-0147

New Atlas Warranty Roof

01/25/2024
 Claim Information

Company Representative
 Paxton Davis
 Phone: (812) 300-0147
 pdavis@cstoneroof.com

Bill Tusing
Monroe Fire Protection District
 285 East Rhorer Road
 Bloomington, IN 47401
 (812) 837-3347

Job: Bill Tusing

Roofing Section

	Qty	Unit	Per Unit Charge	Price
Atlas Pinnacle Pristine High Performance Architectural Shingles with 3M Scotchguard Technology	30.67	SQ	\$141.99	\$4,354.73
Atlas Summit 60 Synthetic Underlayment 4'x250' (10 SQ)	3.00	RL	\$101.51	\$304.54
Atlas Weathermaster 200 Ice & Water	1.00	RL	\$106.96	\$106.96
ACM Aluminum Drip Edge - .019 - 1.85" (10')	270.00	LF	\$0.91	\$244.51
Atlas Pro Cut Universal Starter 8"x42" 75LF	267.00	LF	\$1.21	\$322.38
Atlas TruRidge Allweather Nails/Filter 4' Black	83.00	LF	\$4.13	\$342.41
Atlas Pro-Cut Scotchguard Hip & Ridge 31'	4.00	BD	\$76.60	\$306.39
N/C - 7/16"x4'x8' OSB	2.00	BRD	\$0.00	\$0.00
2 sheets included standard at No Cost. If additional decking is required, there will be additional charges of \$50 per sheet for materials and labor.				
1 1/4" Coil Nails	3.00	EA	\$41.93	\$125.80
Plastic Cap Nails - 1" (3000 Cnt)	2.00	BX	\$30.18	\$60.35
Geocel 2300 Construction TriPolymer Sealant (10.3 oz)	4.00	EA	\$12.19	\$48.75
Aluminum Flat Step Flashing - 5"x7" (100 PC/BD)	1.00	BD	\$71.69	\$71.69
Quality Aluminum Painted Trim Coil - 24"x50'	1.00	RL	\$125.46	\$125.46
Plastic Pipe Flashing - 1 1/2"-3"	2.00	EA	\$7.42	\$14.84
Labor - Med Chimney Flashing	1.00	EA	\$325.00	\$325.00
Steep Slope - Remove & Dispose of Existing Shingles	27.88	SQ	\$0.00	\$0.00
No charge for single layer removal of shingles.				
Steep Slope - Install Laminated Shingles	32.00	SQ	\$110.00	\$3,520.00
This line-item quantity reflects the total amount of shingles and ridge cap and includes installation of new ice & water barrier, underlayment, drip edge, shingles, ridge vent, and ridge cap.				
Atlas Signature Select System Pro-50 Warranty	32.00	SQ	\$5.00	\$160.00
This warranty includes a NON-PRORATED & TRANSFERABLE 50 Year Shingle/20 Year Workmanship Warranty as well as a 15 Year/130				

MPH Wind Warranty and the industries only
LIFETIME Algae Resistance Warranty, guaranteeing
against black streaks and stains caused by Blue
Green Algae. And has a Class 3 Hail Impact Rating.

\$10,433.81

Sub Total	\$10,433.81
Tax	\$461.22
TOTAL	\$10,895.03

Starting at **\$172/month** with  **ACORN** FINANCE • [APPLY](#)

PAXTON DAVIS- (812) 360-9610 - pdavis@cstoneroof.com

- **DEPOSITS:** A 50% Deposit Payment is required once work is agreed to start. The remaining 50% of each section of the estimate will be due immediately upon completion of said section. This means that if your estimate has more than one section (ie: Roof, Siding, Gutters, Soffit, Fascia, etc), the remaining 50% of each section will be due once that section is completed, even if the other sections have yet to be completed. This allows us to pay for materials and labor while other sections of the estimate are being scheduled and completed. Please note that weather and/or back scheduling can play a part in getting all sections of an estimate completed in a timely manner. In the event of scheduling delays, your sales rep, or person of contact should keep in contact with you on scheduling updates during this process.
- **NON-PAYMENT:** In the event of non-payment upon job completion, a 2% per month interest charge will be applied. By signing this estimate, customer agrees to pay for any and all collection efforts, court costs, and attorney fees.
- **PAYMENTS:** Accepted payment forms include Cash, Check, Visa, MasterCard, Discover, American Express, & Zelle. **NOTE: An ADDITIONAL 3-5% processing fee will be applied to all Credit Card Payments.**
- **FINANCING OPTIONS AVAILABLE:** We offer several financing options from \$1500 up to \$75,000. Financing available to qualifying customers with a credit score of 580 or higher. Ask your sales representative for details! **Credit Check Required.**
- **WARRANTIES:** Qualifying shingle roofs are backed by a **Non-Prorated & Transferable 50 Year Shingle Warranty** and a **20 Year Workmanship Warranty**. In addition, our shingle roofs also come with a **15 Year/130 mph Wind Warranty** and the industries only **LIFETIME Algae Resistance Warranty**, guaranteeing your roof against black streaks and stains caused by blue green algae that are common in this area. The Pinnacle Pristine is recognized as a Class 3 Hail Impact Rating.
- **WANT EVEN MORE PROTECTION?** Ask us about our **StormMaster Shake Shingles** that come with a **UL 2218 Class 4 Impact Rating**, as well as a **15 Year/150 MPH Wind Warranty**, which may qualify you for a discount on your homeowner's insurance.
- **ESTIMATE EXPIRATION:** This estimate is good for **30 days** from the estimate date. Beyond 30 days, please contact your Cornerstone Roofing Sales Representative to request an updated estimate.

Company Authorized Signature

Date

Customer Signature

Date

Customer Signature

Date



5108 S Commercial St ♦ Bloomington, IN 47403 ♦ Phone (812) 824-3006 ♦ Fax (812) 824-3009 ♦ steves@bluemarble.net

Proposal

Date: February 2, 2024

Reference#WO 4839

To: Monroe County Fire Department	Phone: 812-331-1906	Email: btusing@monroefd.org
Address: 285 E. Rhorer Rd. Bloomington, IN. 47401	Project Location: SAME	

We propose to furnish all labor and materials to perform the work as specified below:

- Tear off the existing 1-layer roof, down to deck to provide a smooth surface for new roofing.
- Inspect decking for damage, rot or moisture. **Any damaged wood replaced will be an additional cost**
- Install Ice Shield along Eaves, Valleys. for protection at the vulnerable areas of your roof.
- Install new Synthetic Underlayment over entire roof area.
- Install new 2" Aluminum Drip Edge at eaves and rakes to seal the edges and prevent water entry.
- Install new Aluminum Step & Counter Flashing at vertical walls and Chimney.
- Install new shingle over Ridge Vent at peaks of Roof for proper exhaust ventilation.
- Install new Pipe Flashings around all plumbing vents.
- Install CertainTeed Landmark Ltd. Lifetime Dimensional Shingles. *(Color selected by owner)*
- Remove all roofing debris from jobsite. Use a special magnet to collect stray nails from lawn and driveway.
- 3-Year Workmanship Warranty.

We propose to hereby furnish all labor and materials complete in accordance with the above specifications for:

Payment Terms: 1/3 of the base bid price amount before ordering of material, 1/3 before installation begins, and 1/3 at completion.

Payment: Check, cash and card accepted. {3.5% convenience fee will be added to card transactions.}

Finance Charge: Interest will accrue on any balance over 10 days at a rate of 21% per year.

Submitted By: Mark Hays This proposal may be withdrawn if not accepted within 30 days

~**Acceptance** ~ NOTE: SEE CONDITIONS OF PROPOSAL STATED ON THE OTHER PAGES

Base Bid Price: \$13,400.00

The above price, specifications, terms, and conditions are satisfactory and are hereby accepted. I have received and accept the conditions of this proposal as stated on page two and three of this proposal. Steve's Roofing & Sheet Metal is authorized to proceed with scheduling and performing the work specified. Payment shall be made per the terms stated above

Accepted by: _____ Date: _____








*** WORK CANNOT BE SCHEDULED AND MATERIALS WILL NOT BE ORDERED UNTIL THE SIGNED PROPOSAL IS RECEIVED IN THE OFFICE. ***



Proposal Conditions

<p><i>Contingencies</i></p>	<ul style="list-style-type: none"> ◆ This proposal is subject to change unless acceptance is made within thirty (30) days. ◆ Work will not be scheduled until a Signed Proposal is received by our office. ◆ All agreements contingent upon strikes, acts of nature, accidents, fires or other delays beyond the control of the roofing contractor. ◆ All materials to be as specified and work conducted in a professional manner. ◆ Any alteration or deviation from the plans and specifications involving extra costs will be agreed upon in written format prior to performance of additional work. Additional work could delay progress until a written change order is signed and returned to the SRSM office or a SRSM Rep. ◆ All guarantees and warranties on products and services are with the original owner unless otherwise specified. ◆ In the event that payment is not made as per the stated payment terms, Owner agrees to pay interest and any other collection costs. ◆ Steve's Roofing and Sheet Metal shall be entitled to reimbursement of all reasonable attorney fees if legal action is necessary to enforce this agreement.
<p><i>Structural Concerns</i></p>	<ul style="list-style-type: none"> ◆ Scope of work shall not include the detection, abatement, encapsulation, or removal of asbestos, mold, or similar hazardous substances. Contractor has the right to discontinue work if and when hazardous materials are discovered. Contractor shall be entitled to receive compensation for changes in scope of work or lengthy delays encountered as a result of hazardous materials as detailed above. ◆ Contractor not responsible for structural soundness and shall have no liability whatsoever for the failure of the supporting structure to support men, materials, equipment, ice, snow and water whether it is occurred before during or after the outlined work. ◆ Contractor not responsible for interior damages resulting from structural deficiencies such as loose or cracked plaster and drywall, sagging rafters, nail-pops, previously rotted or damaged siding materials, etc.
<p><i>Insurance</i></p>	<ul style="list-style-type: none"> ◆ Owner shall carry insurance consisting of Fire, Vandalism, etc to protect the contractor until the work is completed. ◆ Contractor shall carry Liability, Property Damage, and Worker's Compensation Insurance.

Registration ♦ Certification ♦ Insurance
We are registered, licensed, and insured for your protection!

<p>Registration</p>	<ul style="list-style-type: none"> • Registered with Indiana Secretary of State Professional Contracting, LLC d/b/a Steve's Roofing & Sheet Metal TID 35-2122504 RPMC 01086734565-001-7 • US Dept of Defense – Central Contractor Registration
<p>Certification</p>	<ul style="list-style-type: none"> • NRCA Member  • Firestone Certified Installer • GAF Master Elite Installer™ Contractor License ME26748 GAF Materials Corp (888) LEAK-SOS  • Johns Manville Certified Roofing Contractor Johns Manville, Inc (800) 654-3103  • GenFlex Authorized Roofing Contractor GenFlex Roofing Systems (800) 443-4272  • Triumph Registered Contractor #65633 Firestone Building Products (800) 428-4442  • Republic Powdered Metals Registered Contractor Republic Powdered Metals, Inc. (888) 742-7759  • VELUX Solutions Certified Skylight & Roof Window Installer Velux Solutions, Inc. (800) 888-3589 
<p>Insurance</p>	<ul style="list-style-type: none"> • Liability - Minimum \$1,000,000 liability, property damage, and completed operations. Carrier: Transportation Insurance Policy CSU0049623 Agent: Insurance Partners, Inc (317) 293-7300 8909 Purdue Rd, Ste 105, Indianapolis, IN 46268 • Worker's Compensation – All of our employees are fully covered. Carrier: Transportation Insurance Policy AVWCIN2194892013 Agent: Insurance Partners, Inc (317) 293-7300 8909 Purdue Rd, Ste 105, Indianapolis, IN 46268
<p>Membership</p>	<ul style="list-style-type: none"> • Member, The Greater Bloomington Chamber of Commerce PO Box 1302 – Bloomington, IN 47402 • Member, Better Business Bureau, Central Indiana 22 E Washington St – Indianapolis, IN 46204 

Caution! Do not choose a roofing contractor that is not properly insured.
If an uninsured contractor has an accident at your home, you could be liable!

2024 FIRE & RESCUE SERVICE AGREEMENT
BLOOMINGTON SPEEDWAY

WHEREAS, Jill Spiker and Joe Spiker d/b/a Spiker Promotions operating Bloomington Speedway (" Spiker Promotions ") does not have a regularly constituted fire and rescue service for their racing events; and

WHEREAS, Spiker Promotions desires to obtain fire and rescue services on their property during scheduled racing events; and

WHEREAS, the Monroe Fire Protection District (MFD) is willing to provide fire and rescue services for Spiker Promotions' racing events at Bloomington Speedway;

NOW THEREFORE, the parties agree as follows:

1. For each race identified on Exhibit 1, MFD shall provide the following services:

- One (1) Fire Rescue Apparatus with two (2) personnel for the infield
- One (1) UTV with one (1) personnel in the pit area
- One (1) UTV with two (2) EMT personnel at the shelter house area in the grandstand during the following events (identified by highlighting on Exhibit 1):
 - o ~~The Roddy Strong Memorial in Memory of Rod Harris Sr.~~
 - o Josh Burton Memorial with Fireworks
 - o ~~Honoring Kevin "The Pup" Huntley Memorial – Maverick Mayhem Week and Fireworks~~
 - o USAC Indiana Sprint Week - Kinser Memorial

2. Spiker Promotions shall make the following payment:

In consideration for the services described in Section 1 above, subject to the limitations agreed to in Section 3 below, Spiker Promotions shall make an initial payment of ~~\$3,812,003.986~~ equal to two (2) race day estimated payments by April 1, 20232024. This amount will be held as a deposit throughout the racing season and applied or refunded upon reconciliation at the end of the season. MFD may, at its option, apply the deposit to any amount not paid by Spiker Promotions during the season or after the mid-season and end-of-season reconciliation. If MFD applies the deposit, except at the end of the season, Spiker Promotions shall, upon notice, replenish the deposit to the initial amount within seven (7) days. The estimated seasonal costs are ~~\$36,20733,881~~. This estimate is based on a race day start time of 5:00PM (~~Chief Of e Officer In Charge 4:30PM~~) and an assumed end time of 11:00 ~~pm~~PM for regular races and 12:00 midnight for the four races mentioned in Section 1 above.

An amount of ~~\$1,9061,993.00~~ will be due immediately at the end of each racing event. Estimated costs for labor and apparatus are itemized on the attached spreadsheet. Spiker Promotions shall be responsible for all actual time services are provided by MFD.

MFD will provide a mid-season reconciliation to Spiker Promotions during the month of June. In the event the reconciliation shows that Spiker Promotions owes any amount to MFD, it shall be paid by Spiker Promotions within seven (7) days. In the event the reconciliation shows that the amount paid to MFD exceeded the estimated amounts collected, the excess amount paid to MFD shall be added to the deposit for the remainder of the season. At the end of the season, MFD will provide a final reconciliation to Spiker Promotions and, if such reconciliation shows that Spiker Promotions owes any amount to MFD, after application of the deposit, it shall be paid by Spiker Promotions within seven (7) days.

3. Other Terms Mutually Acknowledged and Agreed to:

- a. In the event of a cancellation prior to 4:00 pm on race day, no charges will be assessed to Spiker Promotions.
- b. In the event of a cancellation by Spiker Promotions after 4:00 pm on race day, Spiker Promotions will be responsible for the personnel charges for such race.
- c. In the event MFD apparatus arrive at Bloomington Speedway prior to a race cancellation, Spiker Promotions will be responsible for the following charges:
 - i. Prior to the start of Feature Races:
 - I. Fire Rescue Apparatus: \$125.00
 - II. UTV: \$125.00
 - ii. After the start of Feature Races:
 - I. Fire Rescue Apparatus: \$250.00
 - II. UTV: \$250.00
- d. In the event that Spiker Promotions fails to make any payment when due, MFD shall not be required to render any further services until payment is made in full by Spiker Promotions and MFD may, at its option, terminate this Agreement.
- e. If MFD has to take any legal action to enforce the terms of this Agreement, Spiker Promotions shall be responsible for the reasonable attorney fees and any costs incurred by MFD. The parties agree that venue for any suit to enforce the terms of this Agreement shall reside solely in the state courts located in Monroe County, Indiana.

4. Insurance and Indemnification:

To the fullest extent permitted by law, Spiker Promotions agrees to release and hold harmless the MFD against any and all claims, demands, suits, losses, including all cost connected therewith, for any damage which may be asserted, claimed, or recovered against or from the MFD, its elected and appointed officials, employees, volunteers, insurers, agents, and all others working on behalf of the MFD, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of the services performed under this Agreement, including the alleged acts, omissions, or negligence of the MFD, it's elected and appointed officials, employees, volunteers, or all others working on behalf of the MFD, Spiker Promotions, or any third party in any way connected or associated with this contact.

Spiker Promotions shall maintain at its own expense, for the duration of this Agreement, a policy or policies of insurance written by a responsible insurance company insuring it from any and all claims, demands or actions for injury or death of any one person of not less than one million dollars (\$1,000,000) and for injury to or death of more than one person in any one accident or occurrence to the limit of not less than two million dollars (\$2,000,000). All policies shall name MFD as an additional insured. Spiker Promotions shall furnish MFD endorsements and/or certificates evidencing the existence of such insurance no later than April 1, 2024.

5. Duration:

This agreement commences upon full execution of this Agreement by the parties and shall terminate September ~~14, 2023~~ 2024, unless terminated earlier as provided hereafter. In the event of termination, this Agreement will continue to govern the parties' rights and obligations

with respect to services performed prior to termination.

6. Full Agreement:

This agreement, upon affixing signatures will supersede any previous contractual agreements, signed, spoken, or implied, between the MFD and Spiker Promotions for the period specified in Section 5 above.

This agreement sets forth all the covenants, promises, agreements, conditions, and understandings between Spiker Promotions operating Bloomington Speedway and MFD concerning the services provided for herein, and there are no covenants, promises, agreements, conditions, or understandings, either oral or written, between them other than are herein set forth. Except as otherwise provided herein, no subsequent alteration, amendment, change, or addition to this agreement shall be binding upon either party unless reduced to writing and signed by the parties.

This Agreement is hereby executed and approved.

Spiker Promotions

Monroe Fire Protection District

Jill Spiker

Vicky Sorensen, Chair

Joe Spiker

Mark Kruzan, Vice-Chair

Date: _____

~~Michael Baker~~ Ed Brown, Fiscal Officer

Christina Courtright, Board Member

Dan Vest, Board Member

Kevin R Robling, Board Member

~~Michael Baker~~, Board Member

Exhibit 1

Raceday	Description	Personnel @	Start Time 5:00PM	Apparatus @	Total Cost	Presumed
		\$62.70/Hr \$65.20/Hr	Total # Hours	\$250/Unit/Nt	(Rounded)	End Time
4/12/2024	Maverick Winged Sprints, Crown Vics, and Hornets	3	6	2	\$ 1,674	11:00
4/19/2024	Friday Night Racing	3	6	2	\$ 1,674	11:00
4/26/2024	The Roddy	5	7	3	\$ 3,032	12:00
5/3/2024	Friday Night Racing with ILMS	3	6	2	\$ 1,674	11:00
5/10/2024	Larry Rice Classic	3	6	2	\$ 1,674	11:00
5/17/2024	Friday Night Maverick	3	6	2	\$ 1,674	11:00
5/24/2024	Josh Burton Memorial with Fireworks	5	7	3	\$ 3,032	12:00
5/31/2024	Super Friday Night Racing	3	6	2	\$ 1,674	11:00
6/7/2024	USAC Indiana Midget Week	3	6	2	\$ 1,674	11:00
6/14/2024	Friday Night Racing	3	6	2	\$ 1,674	11:00
6/21/2024	Kevin Huntley Memorial - Maverick Mayhem Week	5	7	3	\$ 3,032	12:00
7/12/2024	Maverick Winged Sprints, Crown Vics, and Super Stocks	3	6	2	\$ 1,674	11:00
7/19/2024	Friday Night Racing	3	6	2	\$ 1,674	11:00
8/2/2024	USAC Indiana Sprint Week - Kinser Memorial	5	7	3	\$ 3,032	12:00
8/16/2024	Steve Carpenter Memorial	3	6	2	\$ 1,674	11:00
8/30/2024	Maverick Winged Sprints	3	6	2	\$ 1,674	11:00
9/6/2024	Seasonal Finale and Champions Night	3	6	2	\$ 1,674	11:00
	Total	59	106	38	\$ 33,885	
	Average	3.8	6.2	2.2	\$ 1,993.22	

MED-BILL CORPORATION

BILLING SERVICE AGREEMENT

For

MONROE FIRE PROTECTION DISTRICT

1/1/2024

MED-BILL Corporation
8646 Castle Park Drive
Indianapolis, Indiana 46256
Voice: (317) 775-6751
Fax: (317) 849-6632

Med-Bill Corporation/Monroe Fire Protection District Agreement

THIS AGREEMENT (“Agreement”) is made and entered into at Indianapolis, Indiana, January 1, 2024, by and between MED-BILL Corporation, an Indiana corporation operating as an EMS Billing Service and doing business as MED-BILL, hereinafter referred to as “MED-BILL” and “MONROE FIRE PROTECTION DISTRICT”, (hereinafter referred to as “Ambulance Service”.) and shall be effective the date of the last signature of the parties hereto ("Effective Date").

THE TERMS AND CONDITIONS SET FORTH HEREINAFTER ARE INCORPORATED HEREIN AND MADE A PART OF THIS AGREEMENT. THE PARTIES ACKNOWLEDGE THAT THEY HAVE READ THIS AGREEMENT, UNDERSTAND IT, AND AGREE TO BE BOUND BY IT. AMBULANCE SERVICE AGREES THAT THIS AGREEMENT SHALL NOT BE BINDING UNTIL ACCEPTED BY MED-BILL.

WITNESSETH:

WHEREAS, MED-BILL maintains a commercial/ambulance billing service and has the necessary equipment and office staff to receive and process charges for patient services, receive and process monies collected (for which federal funds are deposited into accounts maintained and controlled by Ambulance Service so as to not violate prohibitions against reassignment of benefits) on those patient accounts, and maintain an accounting of said charges and collections, and

WHEREAS, Ambulance Service is in need of a computer billing service to receive and process charges for patient services, undertake initial EMS billing services for patient accounts, receive and process monies collected on those patient accounts, and maintain an accounting of said charges and monies collected, and

Now, THEREFORE, in consideration of the terms, conditions, covenants, and agreements hereinafter set forth, the parties agree as follows:

I. SERVICES

A. From the Effective Date until the termination of this Agreement, MED-BILL agrees to perform those activities which are reasonably necessary to invoice on behalf of Ambulance Service the following services provided by Ambulance Service (check the applicable boxes as MED-BILL will only performed the services identified in the checked boxes below)

- ✓ Commence and perform Initial EMS Billing Services as described in **Exhibit A**.
- Provide follow-up Billing and Collection Services as described in Exhibit A-2

- Conduct A/R clean-up and follow-up services on non-default accounts in order to recover outstanding payments for services performed and initially billed prior to the Effective Date of this Agreement

- Bill for Fire Services consistent with and as permitted under state and/or local law. For this Agreement, the term "Fire Services" shall include services provided by the Ambulance Service, which MED-BILL agrees to invoice on behalf of the Ambulance Service, such as, but not limited to, Hazmat, Extrication, Special Event billing, and similar services.

- ✓ Provide the Compliance Services detailed in **Exhibit B**. Please note and agree to the fact that certain compliance services will be performed by an outside, third-party vendor, Armor LLC. By agreeing to the Compliance services outlined in this Exhibit, Ambulance Service expressly recognizes that certain information and data will be shared with or otherwise provided to (directly or indirectly) with Armor LLC.

Furthermore, MED-BILL agrees to provide to Ambulance Service the following software solutions and hardware products (check the applicable boxes)

- Electronic Patient Care Reporting

- Hardware products

B. Ambulance Service acknowledges and agrees that:

- (i) during the term of this Agreement all relevant information relating to the selected services identified in Section IA shall be delivered to MED-BILL and MED-BILL shall be the sole source for making billing decisions (i.e., level of service, proper payer, etc.) and processing such bills;
- (ii) MED-BILL is not responsible for the accuracy of any of the back-up documentation relating to the selected services identified in Section IA; to the extent the back-up documentation is created by Ambulance Service;
- (iii) MED-BILL is not responsible for validating or verifying the accuracy of such documentation or detecting or correcting errors in documentation relating to the selected services identified in Section IA;
- (iv) it shall provide accurate and complete information to allow MED-BILL to perform the services described in Section I.A. of this agreement, including but not limited to: the amount Ambulance Service charges for its services, a fully completed incident report (e.g., Trip Report, PCR) which would satisfy all signature requirements, including the then-current Medicare signature and authorization requirements, satisfy all documentation requirements in the state the service was rendered, demographics, procedure charge, diagnosis and treatment-related information, Advanced Beneficiary Notice, Physician's Certification Statement, a copy of the Advanced Life Support incident report when receiving intercept services, all supplemental forms and reports

as well as such other information and documentation (e.g., Hospital face sheet) as MED-BILL shall reasonably request (collectively the "Billing Information");

- (a) Ambulance Service agrees that it shall take all reasonable measures as may be necessary to ensure compliance with Section I.B.(iv) including, but not limited to: the requirement of the use of a dispatch call intake forms; to have adequate intake staff to obtain all appropriate documents and complete intake forms; to require verification of completed Physician Certification Statement (PCS) forms when necessary; and require staff to inquire as to available insurance coverage, including Medicare Part A stay during the scheduling and/or intake process.
- (b) Ambulance Service agrees to follow and complete all necessary components associated with Medicare's RSNAT program. MED-BILL shall take no responsibility for this program.

(v) it will provide copies of deposits and correspondence to MED-BILL; as reasonably required for the performance of the services pursuant to this Agreement;

(vi) it will only transfer and refer accounts that have not yet been deemed in default at the time of referral to MED-BILL, and that referral of an account by Ambulance Service to MED-BILL shall, alone, be sufficient for MED-BILL to assume non-default and treat the account as such, it being understood that MED-BILL will not accept referral of any account that Ambulance Provider has deemed to be in default prior to the time of transfer and referral to MED-BILL;

(vii) it shall refer any patient inquiries to MED-BILL at 317-849-6628 press 1; and

(viii) it reviewed with its legal counsel its rights and obligations under the law and represents and warrants that it has the authority under applicable federal, state, and local laws and regulations to implement, enforce and collect the costs and /or fees for the selected services. MED-BILL shall begin processing all invoices for services rendered by Ambulance Service within a reasonable time following the date MED-BILL receives accurate and complete information, which will permit it to perform its services identified in Section IA of this Agreement. Ambulance Service agrees that MED-BILL shall have no liability or responsibility for any change or changes made by Ambulance Service to any of the Billing Information until MED-BILL has accepted in writing such change or changes.

C. If Follow-Up Billing and Collections Services are chosen in Section IA, Ambulance Services acknowledges and understands that MED-BILL will retain ownership of said invoice during the term of this Agreement and until resolved or until recalled by Ambulance Service. MED-BILL's actions will be continuous as the servicer of the original invoice and will comply with all applicable state and federal law. MED-BILL may refer patient accounts to a third-party for further collection activity/services pursuant to § XIV of this Agreement.

II. FEE SCHEDULES

A. Ambulance Service shall develop, maintain and communicate by way of written notice to MED-BILL a schedule of ambulance services performed for patients and a corresponding patient charge for each patient service. Ambulance Service also agrees to communicate its

fee schedule to third-party payers as Ambulance Service deems such communication is necessary.

III. BILLING DATA

A. Ambulance Service shall furnish MED-BILL all information necessary for billing procedures. Ambulance Service accepts all responsibility for the accuracy of billing information, to the best of their knowledge and not including false information provided by a patient, submitted to MED-BILL and understands and acknowledges that MED-BILL relies solely upon Ambulance Service's representations of fact regarding the accuracy of such information and that MED-BILL has no responsibility to independently verify such information.

IV. FEES FOR SERVICES

A. **MED-BILL will collect a one-time \$1,500.00 Set-up Fee** to create the Ambulance Service database, integrate ePCR systems, and process all initial applications, insurance, and otherwise. For the claims management services to be rendered by MED-BILL identified in **Exhibit A**, which is (attached hereto and incorporated herein by reference) (“Initial Billing Services”), each month, Ambulance Service agrees to pay MED-BILL a Service Fee according to the following yearly schedule:

January 1, 2024 -December 31, 2024

- 5.5% of total gross revenue collected on accounts placed with MED-BILL for Initial Billing Services and Compliance Services
 - Percentage will be re-evaluated after a year of accurate billing data has been collected

Payments are to be made on a monthly basis based on collections received on behalf of Ambulance Service as a result of the services provided by MED-BILL. If Electronic Patient Care Reporting and/or Hardware is provided by MED-BILL, the associated cost is reflected in the Service Fee. For patient accounts which are unpaid for over one hundred and twenty days (120 days), the collection rates are laid out in the above Schedule. MED-BILL may refer patient accounts to a third-party for further collection activity/services pursuant to § XIV of this Agreement.

B. Ambulance Service agrees to pay MED-BILL a sum equal to 5.5% for any additional annual reimbursement set forth by Medicare and Medicaid for accounts that MED-BILL processed for original payment. MED-BILL will provide all billing reports to complete the application process. A primary example of the circumstances under which this would apply is the Supplemental Medicaid reimbursement program in which the government provides lump sum additional reimbursement based on costs, volume and other factors. Such payment typically comes as lump sum payment and is correlated to billing services and additional data compiled by MED-BILL.

C. Ambulance Service agrees to pay MED-BILL at a rate of three hundred dollars (\$300.00) per application prepared and completed by MED-BILL for all Medicare and Medicaid

revalidations (every 3-5 years). Ambulance Service is also responsible for paying the Revalidation Fee. Additionally, Ambulance Service agrees to pay MED-BILL at a rate of fifty dollars (\$50.00) , for each update made to such enrollment or application as required due to changes made between such revalidations (e.g., ownership, address, vehicle, or management changes).

V. PAYMENT OF FEES

- A. MED-BILL shall invoice Ambulance Service on a monthly basis for the services provided under this Agreement. MED-BILL shall send each monthly invoice by the fifth day of each month. Payments are due to MED-BILL net thirty (30) days from receipt of the invoice. Services that were rendered subject to the provisions for refund are noted below. The fee is all-inclusive and includes, but is not limited to, billing supplies, forms, and postage.
- B. Any amounts which Ambulance Service fails to pay within forty-five (45) days following the receipt of the invoice described in paragraph V.A. above shall bear interest at the rate of one and one-half (1-1/2) percent per month or the maximum monthly rate permitted by applicable law, whichever is less, from the day on which payment was due. Further, Ambulance Service agrees to pay all costs and expenses, including actual attorney's fees filing fees, expert witness fees, travel expenses, and court costs, which MED-BILL incurs in collecting any past due amounts from Ambulance Service.

VI. BILLING SERVICES AND PATIENT REFUNDS

- A. MED-BILL shall receive and process all charges submitted by Ambulance Service for patient services, submit claims for monies to parties acting as guarantor of payment for such patient services, receive and process all monies collected on patient accounts, and perform various billing follow-up as related to the receipt of monies for patient services rendered. In the event of duplicate payments or a payer that overpaid on a claim, MED-BILL will notify the Ambulance Service of such, along with instructions as to how to make an appropriate refund. Ambulance Service will notify MED-BILL when such refund is made and provide MED-BILL with copies of refund paperwork, including the check to attach to the Patient Account.
- B. If the client (hereinafter referred to as "Client") chooses to utilize MED-BILL's services for processing patient refunds, MED-BILL shall handle all aspects of refund processing on behalf of the Client. MED-BILL will receive and review refund requests, verify the eligibility of refunds, calculate the refund amounts, issue the refunds to the appropriate parties, and include the refunded amounts in the monthly invoice issued to the Client.

VII. BUSINESS ASSOCIATE ASSURANCES

- A. MED-BILL and Ambulance Service will at all times comply with the Business Associate Assurances between the parties, a copy of which is attached hereto, made a part hereof and marked as Exhibit C to this Agreement. The Business Associate Assurances will be controlling except if the parties agree to be bound by a Business Associate Agreement as

offered by Ambulance Service and incorporated into this agreement. Please also note that, to the extent applicable, MED-BILL maintains a business associate agreement with its vendor, Armor LLC.

VIII. TERM

A. This Agreement shall be in full force and effect for one (1) year beginning on the date first written above. Either party may terminate this Agreement, without cause, by giving notice of such termination, in writing, to the other party of such termination not less than ninety (90) days prior to such termination date. The parties shall continue to honor all obligations under the agreement from the point of notice of such termination until the effective date of the termination. If Ambulance Service fails to pay any fees owed to MED-BILL within forty-five (45) days of invoice, after providing written notice to the Ambulance Service, MED-BILL may, in its sole discretion, stop all Services on behalf of the Ambulance Service until such fees are paid.

IX. BILLING ACCOUNTING

A. MED-BILL shall furnish documentation necessary for Ambulance Service to verify charges and monies received and balances of accounts due and outstanding.

X. FACILITIES, EQUIPMENT AND SUPPLIES

A. MED-BILL agrees to furnish, at its expense, sufficient space, equipment, personnel, supplies, and materials as may be needed from time to time to maintain an adequate computer billing service.

XI. INSURANCE:

A. MED-BILL agrees to maintain at its expense adequate general liability insurance.

B. Comprehensive General Liability:

General Aggregate	\$2,000,000
Products and Completed Operations	\$2,000,000
Liability and Medical Expenses	\$1,000,000 per occurrence
Medical expense	\$5,000 per person

C. Errors and Omissions Insurance Coverage:

Professional Liability	\$2,000,000
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D. Workers Compensation

Workers Compensation Each Accident	\$1,000,000
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E. Cyber Insurance Coverage:

Cyber Insurance	\$5,000,000
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F. MED-BILL's Comprehensive General Liability policy will be primary with respect to any policies of Ambulance Service and will name Ambulance Service as an additional insured.

XII. INDEPENDENT CONTRACTORS

A. In accordance with this Agreement, MED-BILL, at all times, shall act as an independent contractor. Ambulance Service shall not have nor exercise any control over the office personnel provided by MED-BILL.

XIII. MATERIALITY OF PATIENT ACCOUNTS

A. Ambulance Service agrees to furnish and maintain a stated dollar limit of ten dollars (\$10) upon which a patient account is deemed immaterial for further MED-BILL action, and the patient account is therefore written off from MED-BILL account files.

XIV. REFERRAL OF ACCOUNTS TO THIRD-PARTY FOR COLLECTION ACTIVITY:

Ambulance Service authorizes MED-BILL to refer patient accounts to a third-party for further collection activity/services, and accepts responsibility for all patient accounts referred to a third-party collection service and for efforts expended by the third-party collection service; provided, however, that Ambulance Service shall be notified prior to placing any patient account with a third-party collection service and Ambulance Service shall have the opportunity to decline the placement. Ambulance Service may recall any patient account from MED-BILL at any time; provided, however, MED-BILL shall be entitled to the fees pursuant to the above Section if amounts are collected by MED-BILL within thirty (30) days of being recalled by Ambulance Service. MED-BILL agrees to cease all efforts to collect patient accounts that Ambulance Service has recalled. The recalled patient accounts will be returned by MED-BILL, along with related material and documentation, within thirty (30) days.

XV. RECORD RETENTION: MED-BILL agrees to retain all necessary billing information as

related to patient accounts receivable, in full compliance with appropriate federal, state, and local record retention requirements, until such time that information will be properly destroyed. Upon the termination of this Agreement for any reason, and upon request by Ambulance Service, MED-BILL will return to Ambulance Service all patient accounts, along with all related material and documentation, referred to MED-BILL for billing and collections, together with a final report relating to the status of each patient account within ninety (90) days of the effective date of termination, and shall rely solely upon Ambulance Service to maintain such information in full compliance with appropriate Federal, State, and local retention requirements. Unless specifically requested by Ambulance Service to return all records, MED-BILL will retain all billing information in its archives (for a period of up to ten (10) years, to be available in the event of audit, investigation, or other lawful purpose or request. Additionally, Ambulance Services agrees that MED-BILL can retain certain billing data and information in its archives for purposes of compliance functions, data reporting and analytics. In many cases, such information will be redacted and/or not contain PHI. Additionally, as needed, such redacted information can be shared with (or otherwise stored and maintained by) third parties for data analysis functions, including, but not limited to, Armor LLC.

XVI. SOFTWARE ENHANCEMENTS: Ambulance Service agrees MED-BILL is under no obligation to create programming for information purposes. MED-BILL agrees to make available to Ambulance Service a list and description of available reports generated in the ordinary course of business. Any additional custom reports requested will be subject to an \$85.00 per hour programming fee. MED-BILL will provide Ambulance Service with a Statement of Work (SOW) to get signed off before performing work.

XVII. INDEMNIFICATION:

- A. Ambulance Service shall hold harmless, indemnify and defend MED-BILL against any and all claims, causes of action, and damages including, but not limited to, overpayment or false claims liability to any government agency, third party payor, financially responsible party, carrier or insurer, to the extent caused by any act or omission, including but not limited to supplying inaccurate, incomplete, false or fraudulent information, on the part of Ambulance Service or its agents, servants, volunteers, contractors or employees. This provision shall include all costs and disbursements, including without limitation court costs and reasonable attorneys' fees.
- (i) If Ambulance Service provides non-emergency transports, the Ambulance Service agrees to hold harmless, indemnify, and defend MED-BILL against any and all claims, causes of action, and damages of any nature relating to such non-emergency transports, except for actions solely relating to the gross negligence of MED-BILL.
 - (ii) (ii) Ambulance Service's obligation to hold Med-Bill harmless shall be limited in substance by statutes designed to protect and limit the exposure and liability of Ambulance Service as a political subdivision (e.g. actions and conditions as to which Ambulance Service is immunized by the Indiana Tort Claims Act, dollar limits stated in the Act, exemption from punitive damages, and the continued ability to defeat a claim by reason of contributory negligence or fault of the claimant), so that Ambulance Service's liability to hold harmless shall not exceed what might have been its liability to claimant if sued directly by claimant and all appropriate defenses had been raised by Ambulance Service.
- B. MED-BILL agrees to indemnify, defend and hold harmless Ambulance Service and/or its employees, officers, directors and agents from any and all claims, losses, damages, liabilities and expenses, including reasonable attorney fees, arising from any act or omission, or the negligence, willful or intentional misconduct of any MED-BILL agent, servant, contractor or employee and which relate to the Services performed by MED-BILL under this Agreement. This provision shall include all costs and disbursements, including without limitation court costs and reasonable attorneys' fees.
- C. EXAMINATION OF ACCOUNTS: Ambulance Service may at any reasonable time, examine MED-BILL's records, or the records of any organization or company providing Services for MED-BILL, pertaining to patient accounts referred to MED-BILL by the Ambulance Service under this Agreement.

- XVIII. OPERATING PROCEDURES: Pursuant to Section III above, Ambulance Service, agrees to provide or cause others to provide to MED-BILL accurate and complete demographic and procedure charge information. Ambulance Service acknowledges that MED-BILL has every incentive to perform the services in a timely and proficient manner but that the timing and amount of net collections generated by the Initial Billing Services are subject to numerous variables beyond the control of MED-BILL.
- XIX. BINDING REGULATIONS: MED-BILL will comply with all applicable policies, procedures, guidelines, regulations, and laws governing reimbursement to Ambulance Service (including those set out by individual payers and under the Medicare program) and will not engage in any activity that will adversely impact reimbursement to Ambulance Service, Ambulance Service's status with any payor, or Ambulance Service's status under the Medicare program or any other government or government-funded program. Notwithstanding anything in this Agreement to the contrary, if MED-BILL fails to fulfill its obligations under this Section or if MED-BILL is found to be in violation of any material policy, procedure, guideline, regulation, and/or law governing the services provided hereunder, Ambulance Service may terminate this Agreement upon written notice after providing MED-BILL a 30 day opportunity to cure. Ambulance Service shall not be required to provide a cure period for a subsequent violation. Ambulance Service agrees to provide MED-BILL a copy of any Ordinance or Protocols on a yearly basis or anytime a new Ordinance or Protocol has been created.
- XX. MEDICAL RECORD REQUESTS: MED-BILL will process all medical record requests received directly or to the Ambulance Service. MED-BILL may charge in accordance with prevailing state and federal laws, including but not limited to HIPAA.
- XXI. EFFECT OF TERMINATION: Except as set forth below, in the event the Agreement is terminated for whatever reason, MED-BILL, at its sole option, may continue to process all of Ambulance Service's patient accounts existing on the date of termination for a period of one hundred and eighty (180) days except for termination due to Med-Bill's failure to provide service or Med-Bill's breach of Section XIX. Other than processing the patient accounts existing on the date of termination, MED-BILL will have no further obligations to Ambulance Service. Ambulance Service will be responsible for compensating MED-BILL for the Services MED-BILL provides after the date of termination in accordance with the terms of this Agreement. Upon expiration of the one hundred and eighty (180) day period, MED-BILL will (I) discontinue processing Ambulance Service accounts and deliver to Ambulance Service after full payment of all fees owed, a final list of accounts (II) all records, documents, and materials provided to MED-BILL by Ambulance Service and (III) have no further obligation to Ambulance Service.
- XXII. SEVERABILITY: The invalidity of any provision of this Agreement will not affect the validity or enforceability of any other provision.
- XXIII. CUSTOMER AUDITS: Ambulance Service has the right under this Agreement to contract independent auditors ("Auditors") for the purpose of performing audits that the Ambulance Service considers necessary to ensure accuracy and correctness of MED-BILL's performance, including accounting and internal controls. This expense will be the sole responsibility of the Ambulance Service, and the Auditors may not be employed by or in any manner affiliated with

any entity that performs services considerably similar to any services then being provided by MED-BILL. MED-BILL will cooperate by providing such Auditors with any and all information as is reasonably necessary to perform and complete all audit procedures determined to be necessary by the Auditors.

XXIV. NOTICE: Any notice or payment permitted or required by this Agreement will be considered made on the date personally delivered in writing, or mailed by certified mail, postage prepaid, to the other party at the address set forth below, or to such other person or address as either party may designate in writing.

MED-BILL: MED-BILL CORPORATION
8646 Castle Park Dr.
Indianapolis, IN 46256

Ambulance Service: MONROE FIRE PROTECTION DISTRICT
3953 S. Kennedy Drive
Bloomington, IN 47401

XXV. GOVERNING LAW: The interpretation and enforcement of this Agreement will be governed by the laws of the State of Indiana and any litigation brought under this Agreement by either party shall be in an Indiana State Court or in a Federal Court located in Marion County, Indiana.

XXVI. COUNTERPARTS: This Agreement may be executed in counterparts, each of which will be deemed to be an original, but all of which together will constitute one and the same Agreement.

XXVII. ENTIRE AGREEMENT: This Agreement constitutes the entire Agreement between the parties relating to the matters specified in this Agreement and supersedes all prior representations or agreements, whether oral or written, with respect to such matters and parol, or extrinsic evidence shall not be admissible to explain or modify its terms. No oral modifications or waiver of any of the provisions of this Agreement shall be binding on either party.

XXVIII. FORCE MAJEURE: No party shall be liable for failure to perform its obligations where such failure results from any act of God or other cause beyond such party's reasonable control that is not caused by the fault of the negligence of such party (including, without limitation, any mechanical, electronic or communications failure) and which prevents such party from performing such party's obligations under this Agreement, and which such party has been unable to overcome by the exercise of due diligence.

XXIX. REMEDIES: In addition to the other remedies provided herein, in the event either party breaches any other provisions of the Agreement, the non-breaching and prevailing party may pursue any and all remedies available at law or in equity, including but not exclusively injunctive relief, damages, attorneys' fees, expert witness fees, interest, and cost.

- XXX. SUCCESSORS AND ASSIGNS: This Agreement shall be binding upon and inure to the benefit of MED-BILL, its successors, and, to the extent permitted, its assigns.
- XXXI. MUTUAL NON DISPARAGEMENT: Neither the Ambulance Service nor MED-BILL shall make any oral or written statement about the other party which is intended or reasonably likely to disparage the other party or otherwise degrade the other party's reputation in the business.
- XXXII. HEADINGS: The Article and Section titles and headings contained in this Agreement are for organizational purposes only and shall not be admissible to modify the terms of this Agreement.
- XXXIII. OFFICE OF INSPECTOR GENERAL: MED-BILL and Ambulance Service both agree to process each of its employees through the OIG Exclusion website: <https://exclusions.oig.hhs.gov/Default.aspx>. If any employees appear on the exclusion list, MED-BILL and Ambulance Service agree to notify each other and take the necessary steps to rectify any claims that were processed.
- XXXIV. ELECTRONIC DATA ENROLLMENT: Ambulance Service hereby authorizes MED-BILL to sign on behalf of Ambulance Service to enroll in any and all Electronic Data and Electronic Remittance Advice enrollment applications, which is necessary to electronically file claims and receive remittance advice.
- XXXV. EMPLOYMENT ELIGIBILITY VERIFICATION REQUIRED BY INDIANA CODE 22-5-1.7-11: MED-BILL affirms that MED-BILL does not knowingly employ an unauthorized alien and has enrolled and is participating in the E-Verify program. MED-BILL agrees to provide documentation demonstrating that MED-BILL has enrolled and is participating in the E-Verify Program. The Ambulance Service may terminate for default if MED-BILL fails to cure a breach of this provision no later than thirty (30) days after being notified. An E-Verify AFFIDAVIT, signed by MED-BILL, in compliance with Indiana Code 22-5-1.7-11, is attached to the Agreement.

Each party has caused this Agreement to be properly executed on its behalf as of the date first above written:

MED-BILL CORPORATION

Derrica O Borden

DERRICA BORDEN, CEO

01/01/2024

DATE

MONROE FIRE PROTECTION DISTRICT

PRINTED NAME, TITLE

SIGNATURE

DATE

Exhibit A

MED-BILL Corporation Claims Management Process

1. Receive run sheet and charges via Electronic Patient Care Reporting or paper;
2. Contact Hospitals to obtain insurance information if not obtained at the time of service;
3. Use Hospital HDE system in applicable;
4. Verify patient's insurance obtained on PCR;
5. Verify patient Medicare and Medicaid eligibility on associated sites;
6. Use Payorlogic service for insurance verification and discovery;
7. Code Diagnosis and Procedures;
8. Enter patient information and charges into the system on import via XML from the EPCR company;
9. Obtain patient or guarantor signatures for processing of claims if not obtained at the time of service;
10. Send a patient statement with an insurance form for completion and return (3 - 4 monthly statements) (If no response, these accounts will be deemed "non-voluntary pay" status at 120 days and subsequent follow-up actions will be taken with collection letters instead of statements);
11. Skip Tracing on any returned mail and updating of address;
12. File insurance claims (primary, secondary, tertiary) including submitting client and patient information through electronic claim submission channels and sharing such data with third parties such as payers and clearinghouses;
13. Perform Timely Telephone and online claim follow-up;
14. Receive payments and correspondence from Ambulance Service;
15. Analyze and post payments;
16. Work all correspondence and denials and send reviews and appeals for claims denied in error, where applicable;
17. MED-BILL will handle all patient, insurance, and attorney inquiries on accounts;
18. Upon 120 days, accounts will be deemed "non-voluntary pay" status; and
19. A Complete recap of the account with a paper trail of each claim is available upon request for audit (this includes notes on an account, copies of all claims, payments, and correspondence).
20. Ambulance Service Portal site login and password to log into MED-BILL's billing system to view accounts and month-end reports are provided.
21. MED-BILL will provide Ambulance Service with copy of month end reports by the 15th of each month for the previous months billables

MED-BILL Exclusions (Services not covered)

1. Provide legal advice.
2. Pursue litigation for past due accounts, notwithstanding the right to transfer the account to a third-party under § XIV of this Agreement.
3. Accept direct payment from a payer into an account controlled directly by Med-Bill.
4. When participating with the Compliance Package, regarding crew Drivers Licenses, MED-BILL is only responsible for checking the expiration dates. MED-BILL is not responsible for checking BMV records in case of suspensions, license revoking, etc. Please also note that certain Compliance Package functions can be outsourced to third party vendors including, but not limited to Armor, LLC.

Exhibit B

MED-BILL shall facilitate and supply Ambulance Service with certain compliance services, as set forth herein. MED-BILL is hereby authorized to contract with a third-party vendor in the course of MED-BILL's efforts to provide compliance services to Ambulance Service, at no further cost to Ambulance Service. MED-BILL maintains an exclusive services agreement with Armor, LLC, which is MED-BILL's preferred vendor for compliance service needs. Ambulance Service hereby agrees to provide MED-BILL, and/or its compliance vendor(s) access to Ambulance Service's systems and records in order to provide compliance services. MED-BILL will provide Ambulance Service with notice of any change of vendor that it uses with regard to compliance services and Ambulance Service shall have an opportunity to terminate its compliance services with MED-BILL if it does not approve of any change in vendor, other than Armor, LLC. MED-BILL's compliance services include the following:

MED-BILL Corporation Compliance Services

- Certified Ambulance Compliance officer will create a customized compliance plan for your service
- Outline Billing Protocols for State and Federal Regulations and Requirements
- Med-Bill will go over the compliance plan with you and your crews
- Maintain copies of all driver's licenses for your EMTs / Paramedics / Drivers
- Maintain EMT and Paramedic Certifications
- Locate and collect any missing EMT/Paramedic certification records
- Notify you of any upcoming renewals for certifications
- Maintain copies of all Ambulance VIN/Registration Certifications
- Maintain copies of all Ambulance Commission Certifications
- Maintain copies of all State ALS/BLS Certifications
- Review the (OIG) Office of Inspector General's exclusion list for all employees monthly
- Notify you and take future steps for resolution if an employee is on the OIG list
- Create a signature log to serve as tracking for all EMT/Paramedic Signatures
- Maintain copies of Liability/Professional Insurance Declarations
- Provide customized onsite training sessions for your entire team , including but not limited to:
 - Documentation/Narrative Training
 - CMS Signature Rule
 - Closest Appropriate Facility
 - Prior Authorization Training
 - Physician Certification Statement Training
- Conduct monthly claims mock Medicare and Medicaid audits to ensure all documentation is in order
- Provide quarterly compliance report
- Maintain records, statistical reports, and data analytics (typically redacted and not containing PHI) even after the contract has terminated.

Exhibit C

BUSINESS ASSOCIATE ASSURANCES

- a. HIPAA Privacy Rule. MED-BILL (herein the “Billing Company”), in its capacity as a Business Associate, shall carry out its obligations under this Agreement in compliance with the privacy regulations pursuant to Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996, Subtitle F – Administrative Simplification, Sections 261, *et seq.*, as amended (“HIPAA”), to protect the privacy of any personally identifiable protected health information (“PHI”) that is collected, processed or learned as a result of the Services provided hereunder. In conformity therewith, Billing Company agrees that it will:
- i. Not use or further disclose PHI other than as permitted or required by this Agreement or as required by law.
 - ii. Use appropriate safeguards to prevent use or disclosure of PHI other than as provided for by this Agreement.
 - iii. Report to Covered Entity any use or disclosure of the PHI not provided for by this Agreement of which it becomes aware.
 - iv. Ensure that any agents, including a subcontractor, to whom it provides PHI received from, or created or received by Business Associate on behalf of Covered Entity, agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
 - v. Provide access to PHI in a Designated Record Set to an individual in accordance with 45 CFR § 164.524.
 - vi. Make PHI available for amendment and incorporate any amendments to PHI in accordance with 45 CFR § 164.526.
 - vii. Make available the information required to provide an accounting of disclosures in accordance with 45 CFR § 164.528.
 - viii. Make internal practices, books, and records relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of Covered Entity available to the Secretary of Health and Human Services for purposes of determining compliance with the Privacy Rule.
 - ix. At the termination of this Agreement, Business Associate agrees to return or destroy all PHI received from, or created or received by Billing Company on behalf of Client, and if return is infeasible, the protections of this agreement will extend to such PHI.
- b. HIPAA Security Rule. Billing Company, in its capacity as a Business Associate, shall carry out its obligations under this Agreement in compliance with the security regulations pursuant to Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996, Subtitle F – Administrative Simplification, Sections 261, *et seq.*, as

amended ("HIPAA"), regarding the security of electronic protected health information ("e-PHI") that is received as a result of the Services provided hereunder. In conformity therewith, Billing Company agrees that it will:

- i. Implement administrative safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the e-PHI that it creates, receives, maintains or transmits on behalf of Covered Entity, as required by 45 CFR § 164.308.
- ii. Implement physical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the e-PHI that it creates, receives, maintains or transmits on behalf of Covered Entity, as required by 45 CFR § 164.310.
- iii. Implement technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the e-PHI that it creates, receives, maintains or transmits on behalf of Covered Entity, as required by 45 CFR § 164.312.
- iv. Implement reasonable and appropriate policies and procedures to comply with the standards, implementation specifications, or other requirements of the Security Rule, as required by 45 CFR § 164.316.
- v. Report to Covered Entity any use or disclosure of the e-PHI not provided for by this Agreement of which it becomes aware.
- vi. Ensure that any agents, including a subcontractor, to whom it provides e-PHI received from, or created or received by Business Associate on behalf of Covered Entity, agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.

c. American Recovery and Reinvestment Act of 2009. Billing Company, in its capacity as a Business Associate, shall carry out its obligations under this Agreement in compliance with the applicable provisions of the American Recovery and Reinvestment Act of 2009, Sections 13400, *et seq.*, as amended ("the Recovery Act of 2009") and any regulations promulgated pursuant thereto. This includes all subsequent, updated, amended or revised provisions of the Act. In conformity therewith, Billing Company agrees that it will:

- i. Notify Covered Entity following the discovery of a breach of unsecured PHI, without unreasonable delay, and in no case later than 60 calendar days after the discovery of a breach. Such notice shall include the identification of each individual whose unsecured PHI has been, or is reasonably believed to have been, accessed, acquired, or disclosed during such breach.
- ii. Comply with its obligations under Section 13405(e) of the Recovery Act of 2009 regarding the sale of certain electronic health records or PHI obtained from electronic health records.
- iii. Comply with its obligations under Section 13406 of the Recovery Act of 2009 regarding certain marketing communications.

iv. Comply with any other applicable provisions of the Recovery Act of 2009 that Business Associate is currently subject to or becomes subject to in the future.

v. Comply with any future regulations enacted by the Department of Health & Human Services, in accordance with the Recovery Act of 2009.

d. Red Flag Rules. Billing Company, in its capacity as a “Service Provider” (which performs activities on behalf of a “Creditor” (Client), shall carry out its obligations under this Agreement in compliance with the applicable provisions of the Identity Theft Red Flag Rules promulgated under the Fair and Accurate Credit Transactions Act of 2003 (“Red Flag Rules”) found at 16 C.F.R Part 681. In conformity therewith, Billing Company agrees that it will:

i. Ensure that its activities for Client are conducted in accordance with reasonable policies and procedures designed to detect, prevent, and mitigate the risk of identity theft.

ii. To have in place policies and procedures to detect relevant Red Flags that may arise in the performance of services on behalf of Client.

iii. To take all steps necessary to comply with the policies and procedures therein in the Identity Theft Prevention Program of the Client.

iv. Ensure that any agent or third party who performs services on its behalf in connection with covered accounts of the covered entity, including a subcontractor, agrees to implement reasonable policies and procedures designed to detect, prevent, and mitigate the risk of identity theft.

v. Agrees to alert the covered entity of any red flag incident (as defined by the Red Flag Rules) of which it becomes aware, and the steps it has taken to mitigate any potential security compromise that may have occurred, and provide a report to the Covered Entity of any threat of identity theft as a result of the incident.

e. Permitted Uses and Disclosures by Business Associate. Except as otherwise limited in this Agreement, Business Associate may use or disclose PHI as necessary to perform any and all functions, activities, or services for, or on behalf of Covered Entity if such use or disclosure of PHI would not violate applicable laws and regulations relating to the privacy and security of PHI.

f. Specific Use and Disclosure Provisions

i. Except as otherwise limited in this Agreement, Business Associate may use PHI for the proper management and administration of the Covered Entity or to carry out the legal responsibilities of the Business Associate. Business Associate may disclose PHI for these purposes provided that disclosures are required by law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and be used or further disclosed only as required by law or for the purpose for which it was disclosed to the person, and the person notifies Business Associate of any instances of which it is aware that the confidentiality of the information has been breached.

ii. Except as otherwise limited in this Agreement, Business Associate may use PHI to provide Data Aggregation services to Covered Entity as permitted by 42 CFR § 164.504(e)(2)(i)(B).

g. Confidentiality. Both parties agree to protect the privacy of any personally identifiable protected health information (“PHI”) that is collected, processed or learned as a result of the Services provided by the Business Associate. This Agreement sets forth the terms and conditions pursuant to which PHI that is provided to, or created or received by, the Business Associate from or on behalf of the Covered Entity, will be handled.

Monroe Fire Protection District Claims - Signed January 10, 2024

Invoices Received 01/01/2024-01/10/2024

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
1/9/2024	1705	40,170.41	People's State Bank	CUM Fund Rescue 11 (22) Replacement - Loan Pmt
1/10/2024	1706	1,344.67	Elevated Safety	CUM Fund Equipment - Ropes Green Orange Red White; Seat Harness (2) GAAP AP
1/10/2024	EFT	31,924.00	7710 Insurance	Workers Compensation Insurance - 1st Quarter Installment
1/10/2024	EFT	283.68	AT&T	Telephone - Cell Phones (8)
1/10/2024	EFT	236.52	Cardmember Services - VISA	Donation Fund - Meals & Awards GAAP AP
1/10/2024	EFT	39.88	South Central REMC	Utilities - St24
1/10/2024	EFT	84.33	Van Buren Water	Utilities - St19, St23, St39
1/10/2024	EFT	8,153.86	WEX Bank	Fuel - District wide; Vehicle Mnt - Oil Changes
1/10/2024	9038	607.22	Amazon	Computer Supp - Toner (2), Battery Charger Kit, USB Card Reader, SD Card; Operating - Dryer Element; Streamlight Switch; Tamper Seats; EMS Supplies - Oximeter (10); Office - File Packets
1/10/2024	9039	565.76	Bound Tree Medical	EMS Supplies - Control Solution (20), Curaplex Kit (4)
1/10/2024	9040	250.00	Bruce's Garage Doors	Building Services - Keypads (2) GAAP AP
1/10/2024	9041	98.00	Commercial Service	Building Services - Garage Heater Pilot GAAP AP
1/10/2024	9042	259.95	Curry Auto Center	Vehicle Repair - 2012 Silverado 150 Warranty Air Bag, Diag starter issue & Rester trim GAAP AP
1/10/2024	9043	150.00	Ebbing Auto Parts	Vehicle Mnt - 4whl ABS Assy
1/10/2024	9044	355.00	Economy	Building Services - HQ, St22, St29, St19, St39, St24, St23 GAAP AP
1/10/2024	9045	879.96	Emergency Medical Products	EMS Supplies - Luer Lok - Syringe (2), Suction Unit BR29 Update
1/10/2024	9046	165.00	Fire Inspectors Association of Indiana	Training - 2024 FIAI Annual Training R Clark
1/10/2024	9047	82.32	HB Warehouse	Operating - Avistat GAAP AP
1/10/2024	9048	38.90	Interstate Battery System of Bloomington	Vehicle Mnt - SLA0902 (2) GAAP AP
1/10/2024	9049	49.79	ISSI	Vehicle Mnt - 1/4 5500 psi WP Hose (81) E43 GAAP AP
1/10/2024	9050	548.82	J&K Communications, Inc	ARPA Ambulance & Chasis - Antenna Low Profile (2), VHF, Mobile (4) GAAP AP
1/10/2024	9051	186.14	Kleindorfers	Operating - 5 Invoices Dec GAAP AP
1/10/2024	9052	350.00	Liberty Mutual	Legal Costs - Official Bond for M Baker
1/10/2024	9053	314.40	Midwest Natural Gas	Utilities - St39
1/10/2024	9054	487.18	Premier Companies	Utilities - St23 GAAP AP
1/10/2024	9055	4,000.00	Root Advisors	Accounting Services - December Bookkeeping GAAP AP
1/10/2024	9056	37.20	South Cenetral Regional Sewer District	Utilities - St21
1/10/2024	9057	23.40	VanHorn Accessories	Vehicle Mnt - Decals for Trailer 'Not for hire'
1/10/2024	9058	128.09	Washington Twp Water	Utilities - St25G, St25
Total:		<u>\$ 91,814.48</u>		

NOTE:

Monroe Fire Protection District
Claims - Signed January 17, 2024

Invoices Received 01/09/2024-01/16/2024

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
1/16/2024	1707	64,437.78	The People's State Bank	CUM Fund Engine 22 - Principal \$60,303.71 Interest \$4,134.07
1/17/2024	EFT	4,950.06	AFLAC	Voluntary AFLAC - Employee Deductions
1/17/2024	EFT	343.98	Centerpoint Energy	Utilities - St29
1/17/2024	EFT	255.13	Centerpoint Energy	Utilities - St24
1/17/2024	EFT	709.74	Centerpoint Energy	Utilities - St25
1/17/2024	EFT	122.50	Centerpoint Energy	Utilities - St25G
1/17/2024	EFT	123.60	Centerpoint Energy	Utilities - St24G
1/17/2024	EFT	296.98	Centerpoint Energy	Utilities - St22
1/17/2024	EFT	494.57	Centerpoint Energy	Utilities - St21
1/17/2024	EFT	90.34	Duke Energy	Utilities - St25G
1/17/2024	EFT	807.07	Duke Energy	Utilities - St25
1/17/2024	EFT	434.31	Duke Energy	Utilities - St25
1/17/2024	EFT	417.13	Duke Energy	Utilities - HQ
1/17/2024	9059	2,653.00	AED Professionals	EMS Supplies - Lifepak 1000 (2) Electrode Rep (5); Electrode Rep (8) GAAP AP
1/17/2024	9060	1,228.50	Aladtec	Contractual - Aladtec Month to Month February
				Operating - Wash Mitt / Dip Brush (2) Reorder (applied credit online); Gear Keeper, Wash Mitt & Dip Stick; 52" Long Reach Tool; Office Sup - Toner, Jiffy Steamer Hose; Vehicle Mnt - Throttle Handle; 16gauge Wire, Tailgate Net
1/17/2024	9061	827.54	Amazon Capital Services	General Insurance - 1st Quarter Inland Marine, Package, Umbrella; 2024 Renewal Accident & Health
1/17/2024	9062	59,016.00	Capstone Insurance Group	
1/17/2024	9063	300.44	City of Bloomington Utilities	Utilities - St29, St22, HQ
1/17/2024	9064	2,957.00	David Ferguson - Atty	Legal Counsel - Dec 2023, Records Req, Personnel Matter, VFIS, Dec Mtg, Policy Rev
1/17/2024	9065	2,452.77	Dell Marketing	Computer Support - Rugged Laptop-Enc; ID Sys Laptop
1/17/2024	9066	23.03	Gatehouse Media Indiana Holdings	Legal Advertising - Board Meeting 12-13-23 & 12-30-23
1/17/2024	9067	30.00	Indiana Association of Building Officials	Inspections / Investigations - 2024 Membership - Brown
1/17/2024	9068	1,998.00	Master Medical Equipment - MME	Operating - Lifepak 1000 Recert (2) - Encumbered
1/17/2024	9069	1,556.00	Motorola Solutions	Operating - Lion Batteries (10)
1/17/2024	9070	2,930.69	O'Reilly Automotive	Vehicle Mnt - Dec Invoices PAT25, P6, C2-7, E26, Mech
1/17/2024	9071	1,500.00	OnBoard Benefits LLC	Health Insurance - 1st Quarter Maintenance Employee Navigator
1/17/2024	9072	1,776.66	REMC	Utilities - St23, St19, St29, St39
1/17/2024	9073	100.45	Republic Services	Utilities - St24, St19
1/17/2024	9074	1,822.37	WS Darley	Vehicle mnt - E22 & E29 Emergency Plug for Electronic Vehicles
Total:		<u>154,655.64</u>		

NOTE:

Monroe Fire Protection District
Claims - Signed January 31, 2024

Invoices Received 01/16/2024-01/29/2024

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
1/31/2024	1708	1,500.73	911 Fleet & Fire	CUM Fund PPE - Hood (10 White), (10 Gray)
1/31/2024	EFT	798.96	Menard's	CUM Fund Misc; Equipment - Washing Machine St21
1/31/2024	EFT	1,039.21	Menard's	Operating - Station Supp; Vehicle Mnt - Fuel Additive
1/31/2024	EFT	2,501.11	Cardmember Services - VISA	Data - Google Ste, Computer Supp - ZOOM, DropBox; Utilities - YouTube (2); Office Sup - Table Covers; Operating - Batteries M18, Pruners (4)
1/31/2024	EFT	891.14	Cincinnati Life Insurance	Voluntary Cincinnati Life - Employee Deductions
1/31/2024	EFT	1,209.60	Comcast Business	Data - District Internet Service
1/31/2024	EFT	766.07	Duke Energy	Utilities - St21
1/31/2024	EFT	98,006.01	IU Health Plans	Health Insurance - Group Medical
1/31/2024	EFT	1,384.00	Reliance Standard	Health Insurance - Group Critical Illness
1/31/2024	EFT	2,790.29	Sam's Club	Operating - Station Supplies; Computer Supp - Cyber Power UPS; DONATION - Academy 003 Meal \$98.18
1/31/2024	EFT	9,649.27	Standard Insurance	Life Insurance - LIFE ADD STD LTD
1/31/2024	9075	150.00	Angola Professional Firefighters Union	Training - Water Supply 2024 Local 3962 Class Fipps & Hoffman
1/31/2024	9076	531.50	Apparatus Service Corp	Equipment Repair - SCBA & Facepiece Repair; Altair RX
1/31/2024	9077	73,546.00	AutoFarm Ambulance Sales	ARPA Ambulance & Chasis - Ford F550 VIN 1FDUF5HT7PED60290
1/31/2024	9078	196.35	Bound Tree Medical	EMS Supplies - Control Solution
1/31/2024	9079	1,110.00	Bruce Garage Doors	Building Services - Garage Door Repair St29
1/31/2024	9080	89.59	Donley Safety	Vehicle Repair - 1990 Mack
1/31/2024	9081	1,851.60	FirstNet	Telephone / Data - MDTs and Cellular
1/31/2024	9082	410.00	Hoosier Fire Equipment	Operating - Quick Release Strap (2)
1/31/2024	9083	1,178.52	IdentiSys	Computer Sup - ID Software License, Standard 1Yr SMA
1/31/2024	9084	50.77	Kleindorfer Hardware	Operating - Two Jan Invoices, Pipe & Broom
1/31/2024	9085	507.60	Mr Copy	Printing - Patient Field Reports; Awards Invitations
1/31/2024	9086	682.00	Pro Air Midwest	Building Serv - Line Valve Rep Kit & Knob, Adapter & Bezel (Void Prev Ck); Parts St25 & St29
1/31/2024	9087	652.04	South Central REMC	Utilities - St24 & G
1/31/2024	9088	2,761.94	Anthem Blue Cross & Blue Shield	Health Insurance - Group Vision (Jan & Feb)
Total:		<u>\$ 204,254.30</u>		

NOTE:
11/17/2023 8932 442.00 Pro Air Midwest VOID - Mailed to incorrect address - Never received or cashed

Special Fire General - Fund 8603		Encumbrances	Adjusted Budget	Current Month Expenditures	YTD Expenditures	% Expended	Balance Remaining
		Transfers		Change fx			
Personal Services						8.3%	
8212	Fire Chief		\$ 88,267.00	7,214.25	\$ 7,214.25	8.2%	\$ 81,052.75
8213	Deputy Chief (4)		\$ 331,001.00	27,053.00	\$ 27,053.00	8.2%	\$ 303,948.00
8214	Assistant Chief (3)		\$ 231,701.00	18,937.26	\$ 18,937.26	8.2%	\$ 212,763.74
8215	Battalion Chief (6)		\$ 430,302.00	29,308.10	\$ 29,308.10	6.8%	\$ 400,993.90
8216	Fire Marshal		\$ 143,435.00	5,746.58	\$ 5,746.58	4.0%	\$ 137,688.42
8219	Firefighters Salary - PERF Fund		\$ 662,002.00	54,441.88	\$ 54,441.88	8.2%	\$ 607,560.12
8220	Firefighters Salary - 1977 Fund		\$ 4,567,812.00	286,050.13	\$ 286,050.13	6.3%	\$ 4,281,761.87
8221	Incentive Qualifications		\$ 220,000.00	4,312.36	\$ 4,312.36	2.0%	\$ 215,687.64
8222	Officer Pay		\$ 395,000.00	26,313.33	\$ 26,313.33	6.7%	\$ 368,686.67
8223	Longevity		\$ 156,000.00	10,031.25	\$ 10,031.25	6.4%	\$ 145,968.75
8224	Holiday Pay		\$ 35,000.00	9,800.00	\$ 9,800.00	28.0%	\$ 25,200.00
8226	Part-Time Employees		\$ 832,000.00	64,270.00	\$ 64,270.00	7.7%	\$ 767,730.00
8227	Substitute, Emergency, Overtime, Trng		\$ 548,000.00	69,894.67	\$ 69,894.67	12.8%	\$ 478,105.33
8228	Administrative Assistant (2)		\$ 144,686.00	11,769.42	\$ 11,769.42	8.1%	\$ 132,916.58
8229	IT Specialist		\$ 80,340.00	6,566.25	\$ 6,566.25	8.2%	\$ 73,773.75
8230	Trustee Compensation (7)		\$ 25,952.00	-	\$ -	0.0%	\$ 25,952.00
8231	Ambulance Staffing		\$ -	-	\$ -	#DIV/0!	\$ -
8235	Uniform Allowance		\$ 166,000.00	12.93	\$ 12.93	0.0%	\$ 165,987.07
8240	Social Security		\$ 210,000.00	13,676.68	\$ 13,676.68	6.5%	\$ 196,323.32
8241	Medicare		\$ 127,000.00	8,913.72	\$ 8,913.72	7.0%	\$ 118,086.28
8242	Unemployment Insurance		\$ 35,000.00	553.85	\$ 553.85	1.6%	\$ 34,446.15
8243	Health Insurance (M/D/V/CI)		\$ 1,985,000.00	98,489.85	\$ 98,489.85	5.0%	\$ 1,886,510.15
8244	PERF 1977 Employer Contribution		\$ 1,228,992.00	75,018.96	\$ 75,018.96	6.1%	\$ 1,153,973.04
8245	Life Insurance (Life/ADD/STD/LTD)		\$ 150,500.00	9,649.27	\$ 9,649.27	6.4%	\$ 140,850.73
8246	PERF Fund Employer Contribution		\$ 375,000.00	21,243.07	\$ 21,243.07	5.7%	\$ 353,756.93
8251	Volunteer Contract		\$ 50,000.00	-	\$ -	0.0%	\$ 50,000.00
8252	Length of Service		\$ 30,000.00	-	\$ -	0.0%	\$ 30,000.00
8253	Medical Services		\$ 110,000.00	-	\$ -	0.0%	\$ 110,000.00
8254	Early Retirement		\$ -	-	\$ -	#DIV/0!	\$ -
8255	Post-Employment Health Insurance		\$ 60,000.00	-	\$ -	0.0%	\$ 60,000.00
		\$ -	\$ 13,418,990.00	\$ 859,266.81	\$ 859,266.81	6.4%	\$ 12,559,723.19
3097	Voluntary Cincinnati Life						
3098	Voluntary AFLAC Insurance						
Supplies							
8300	Office Supplies		\$ 20,000.00	1,031.76	\$ 1,031.76	5.2%	\$ 18,968.24
8301	Operating Supplies	\$ 6,359.50	\$ 138,859.50	11,802.62	\$ 11,802.62	8.5%	\$ 127,056.88
8302	Vehicle Maintenance Supplies		\$ 110,000.00	2,484.50	\$ 2,484.50	2.3%	\$ 107,515.50
8303	Promotional Supplies		\$ 12,500.00	-	\$ -	0.0%	\$ 12,500.00
8304	EMS Supplies		\$ 30,000.00	4,437.06	\$ 4,437.06	14.8%	\$ 25,562.94
8306	IVFA Dues		\$ 3,500.00	-	\$ -	0.0%	\$ 3,500.00
8308	Fuel		\$ 160,000.00	7,976.88	\$ 7,976.88	5.0%	\$ 152,023.12
8311	Special Chemical Supplies		\$ 5,000.00	-	\$ -	0.0%	\$ 5,000.00
8312	Fire Prevention Education Supplies		\$ 12,000.00	-	\$ -	0.0%	\$ 12,000.00
8313	Inspection/Investigation Supplies		\$ 1,250.00	30.00	\$ 30.00	2.4%	\$ 1,220.00
8314	Hazardous Materials Mitigation		\$ 10,000.00	-	\$ -	0.0%	\$ 10,000.00
8315	Color Guard Supplies		\$ 4,500.00	-	\$ -	0.0%	\$ 4,500.00
		\$ 6,359.50	\$ 507,609.50	\$ 27,762.82	\$ 27,762.82	5.5%	\$ 479,846.68
Services & Charges							
8351	Seminars/Training		\$ 62,500.00	165.00	\$ 165.00	0.3%	\$ 62,335.00
8352	Legal Counsel & Expenses		\$ 65,000.00	3,457.00	\$ 3,457.00	5.3%	\$ 61,543.00
8353	Equipment Tests/Certifications		\$ 32,500.00	-	\$ -	0.0%	\$ 32,500.00
8354	Computer Technical Support	\$ 1,785.44	\$ 53,785.44	4,171.02	\$ 4,171.02	7.8%	\$ 49,614.42
8355	Accounting Services		\$ 57,250.00	4,000.00	\$ 4,000.00	7.0%	\$ 53,250.00
8400	Telephone & Data Services		\$ 73,000.00	4,340.85	\$ 4,340.85	5.9%	\$ 68,659.15
8401	Contractual Services		\$ 55,000.00	1,228.50	\$ 1,228.50	2.2%	\$ 53,771.50
8402	Postage & Fees		\$ 3,000.00	-	\$ -	0.0%	\$ 3,000.00
8403	Travel Expenses		\$ 10,250.00	-	\$ -	0.0%	\$ 10,250.00
8450	Legal Advertising		\$ 1,500.00	23.03	\$ 23.03	1.5%	\$ 1,476.97
8451	Printing		\$ 1,000.00	507.60	\$ 507.60	50.8%	\$ 492.40
8500	General Insurance		\$ 162,000.00	59,016.00	\$ 59,016.00	36.4%	\$ 102,984.00
8501	Worker's Compensation Insurance		\$ 185,000.00	31,924.00	\$ 31,924.00	17.3%	\$ 153,076.00
8550	Utilities		\$ 162,500.00	8,928.07	\$ 8,928.07	5.5%	\$ 153,571.93
8600	Building Services		\$ 52,500.00	2,053.00	\$ 2,053.00	3.9%	\$ 50,447.00
8605	Equipment & Vehicle Repairs	\$ 3,179.97	\$ 103,179.97	881.04	\$ 881.04	0.9%	\$ 102,298.93
		\$ 4,965.41	\$ 1,079,965.41	\$ 120,695.11	\$ 120,695.11	11.2%	\$ 959,270.30
		\$ 11,324.91	\$ 15,006,564.91	\$ 1,007,724.74	\$ 1,007,724.74	6.7%	\$ 13,998,840.17

General Fund Cash \$ 4,666,945.77

Special CUM Fire - Fund 8691		Encumbrances	Adjusted Budget	Current Month Expenditures	YTD Expenditures	% Expended	Balance Remaining
		Transfers				8.3%	
Capital Outlays							
8779	Small Vehicles	\$ 99,000.00	\$ 199,000.00	- \$	-	0.0%	\$ 199,000.00
8780	Misc, Equipment & Capital Outlays	\$ 10,107.89	\$ 179,332.89	2,143.63 \$	2,143.63	1.2%	\$ 177,189.26
8781	Personal Protective Equipment (PPE)	\$ 69,025.00	\$ 185,025.00	1,500.73 \$	1,500.73	0.8%	\$ 183,524.27
8782	Station 21 Mortgage		\$ 164,324.00	- \$	-	0.0%	\$ 164,324.00
8784	Building Renovations		\$ 120,000.00	- \$	-	0.0%	\$ 120,000.00
8785	Rescue 11 (22) Replacement		\$ 80,341.00	40,170.41 \$	40,170.41	50.0%	\$ 40,170.59
8788	Engine 22		\$ 128,876.00	64,437.78 \$	64,437.78	50.0%	\$ 64,438.22
8790	Apparatus Replacement	\$ 99,000.00	\$ 249,000.00	- \$	-	0.0%	\$ 249,000.00
8791	Station 26 Construction		\$ 150,000.00	- \$	-	0.0%	\$ 150,000.00
		\$ 277,132.89	\$ 1,455,898.89	\$ 108,252.55	\$ 108,252.55	7%	\$ 1,347,646.34

CUM Fund Cash Balance \$ 1,396,554.92

Rainy Day Cash Balance \$ 2,175,955.92

Restricted Donation \$ 325,285.24

Monroe Fire Protection District

Financial Statements

January 31, 2024 and 2023

ACCOUNTANTS' REPORT

To the Management of:
Monroe Fire Protection District
3953 South Kennedy Drive
Bloomington, IN 47401-9619

The accompanying financial statements of Monroe Fire Protection District (a government entity) as of January 31, 2024 and 2023, were not subjected to an audit, review or compilation by us and accordingly, we do not express an opinion, a conclusion, nor provide assurance on them.



RootAdvisors LLC

February 01, 2024

Monroe Fire Protection District
Statement of Financial Position
As of January 31, 2024 and 2023

	Jan 31, 24	Jan 31, 23
ASSETS		
Current Assets		
Checking/Savings		
1029 · PSB - Restricted Donation Fund	325,285.24	323,756.00
1023 · Savings - PSB (Rainy Day)	2,175,955.92	672,593.81
1024 · Savings - Peoples - CUM Fund	1,396,554.92	793,595.71
1026 · Checking - Peoples	4,666,945.77	4,741,291.89
Total Checking/Savings	8,564,741.85	6,531,237.41
Total Current Assets	8,564,741.85	6,531,237.41
Fixed Assets		
2100 · Land	528,300.00	477,900.00
2200 · Building	7,350,649.58	6,563,986.26
2260 · Improvements Other Than Bldgs	127,371.00	93,739.00
2270 · Machinery & Equipment	2,290,240.06	2,215,773.74
2300 · Vehicles - Apparatus	12,161,369.26	9,702,595.26
2900 · Accumulated Depreciation	(11,824,056.89)	(10,187,082.12)
Total Fixed Assets	10,633,873.01	8,866,912.14
TOTAL ASSETS	19,198,614.86	15,398,149.55
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
3097 · Cincinnati Life Ins Payable	0.00	(904.48)
3098 · AFLAC Ins Payable	(96.68)	14.70
3050 · Fica & Federal Withheld	67,266.20	56,722.06
3070 · State & County Withheld	32,437.47	31,371.84
3090 · Pension Payable	86.50	0.00
Total Other Current Liabilities	99,693.49	87,204.12
Total Current Liabilities	99,693.49	87,204.12
Long Term Liabilities		
4000 · NP - Peoples State Bank - 4423	265,838.39	337,416.62
4020 · NP - Old National Bank	587,399.20	734,249.00
4050 · NP - PSB - E22 - 8106	372,159.48	490,796.84
Total Long Term Liabilities	1,225,397.07	1,562,462.46
Total Liabilities	1,325,090.56	1,649,666.58
Equity		
5010 · Fund Balance	18,739,846.86	14,595,198.72
Net Income	(866,322.56)	(846,715.75)
Total Equity	17,873,524.30	13,748,482.97
TOTAL LIABILITIES & EQUITY	19,198,614.86	15,398,149.55

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - Annual Budget vs. Actual YTD
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Emergency Medical Services Fees	0.00	210,000.00	(210,000.00)	0.0%
6010 · Monroe Co. Prop Tax Levy	0.00	9,011,611.00	(9,011,611.00)	0.0%
6160 · Local Income Tax (LIT) Cert Shs	324,084.25	3,889,011.00	(3,564,926.75)	8.3%
6110 · Vehicle/Aircraft Excise Tax	0.00	543,063.00	(543,063.00)	0.0%
6140 · CVET	0.00	10,609.00	(10,609.00)	0.0%
6180 · Fire Protection Contracts/Fees	0.00	250,540.00	(250,540.00)	0.0%
6030 · CUM Monroe Co. Prop Tax Levy	0.00	1,215,418.00	(1,215,418.00)	0.0%
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	73,227.00	(73,227.00)	0.0%
6141 · CUM CVET	0.00	1,431.00	(1,431.00)	0.0%
6190 · CUM Fire Protection Contr/Fees	0.00	18,000.00	(18,000.00)	0.0%
7010 · Federal Grant Reimbursment	0.00	1,276,204.00	(1,276,204.00)	0.0%
Total Income	324,084.25	16,499,114.00	(16,175,029.75)	2.0%
Expense				
PERSONAL SERVICES				
Salaries and Wages				
8212 · Salaries & Wages - Fire Chief	7,214.25	88,267.00	(81,052.75)	8.2%
8213 · Salaries & Wages - Deputy Chief	27,053.00	331,001.00	(303,948.00)	8.2%
8214 · Salaries & Wages - Asst Chief	18,937.26	231,701.00	(212,763.74)	8.2%
8215 · Salaries & Wages - Battalion Ch	29,308.10	430,302.00	(400,993.90)	6.8%
8216 · Salaries & Wages - Fire Marshal	5,746.58	143,435.00	(137,688.42)	4.0%
8217 · Salaries & Wages - Mechanic	0.00			
8218 · Salaries & Wages - Trng Captain	0.00			
8219 · Salaries & Wages - FF PERF Fund	54,441.88	662,002.00	(607,560.12)	8.2%
8220 · Salaries & Wages - FF 1977 Fund	286,050.13	4,567,812.00	(4,281,761.87)	6.3%
8221 · Salaries & Wages - Incentive	4,312.36	220,000.00	(215,687.64)	2.0%
8222 · Salaries & Wages - Officer Pay	26,313.33	395,000.00	(368,686.67)	6.7%
8223 · Salaries & Wages - Longevity	10,031.25	156,000.00	(145,968.75)	6.4%
8224 · Salaries & Wages - Holiday Pay	9,800.00	35,000.00	(25,200.00)	28.0%
8226 · Salaries & Wages - Part Time	64,270.00	832,000.00	(767,730.00)	7.7%
8227 · Salaries & Wages - Sub/Em/Tr/OT	69,894.67	548,000.00	(478,105.33)	12.8%
8228 · Salaries & Wages - Admin Assts	11,769.42	144,686.00	(132,916.58)	8.1%
8229 · Salaries & Wages - IT Spec	6,566.25	80,340.00	(73,773.75)	8.2%
8230 · Salaries & Wages - Trustee Comp	0.00	25,952.00	(25,952.00)	0.0%
8235 · Salaries & Wages - Uniform All	12.93	166,000.00	(165,987.07)	0.0%
Total Salaries and Wages	631,721.41	9,057,498.00	(8,425,776.59)	7.0%
Employee Benefits				
8255 · Post-Employment Health Ins	0.00	60,000.00	(60,000.00)	0.0%
8240 · Social Security (Fica)	13,676.68	210,000.00	(196,323.32)	6.5%
8241 · Social Security (Medicare)	8,913.72	127,000.00	(118,086.28)	7.0%
8242 · Unemployment Ins	553.85	35,000.00	(34,446.15)	1.6%
8243 · Health Insurance (M/D/V/CI)	98,489.85	1,985,000.00	(1,886,510.15)	5.0%
8244 · PERF 1977 Employer Contribution	75,018.96	1,228,992.00	(1,153,973.04)	6.1%
8245 · Group Life Ins/ AD&D/STD/LTD	9,649.27	150,500.00	(140,850.73)	6.4%
8246 · PERF Fund Employer Contribution	21,243.07	375,000.00	(353,756.93)	5.7%
Total Employee Benefits	227,545.40	4,171,492.00	(3,943,946.60)	5.5%
Other Personal Services				
8251 · Volunteer Fire Co Contract	0.00	50,000.00	(50,000.00)	0.0%
8252 · Length of Service Annuity	0.00	30,000.00	(30,000.00)	0.0%
8253 · Medical Services	0.00	110,000.00	(110,000.00)	0.0%
8254 · Early Retirement	0.00			
Total Other Personal Services	0.00	190,000.00	(190,000.00)	0.0%
Total PERSONAL SERVICES	859,266.81	13,418,990.00	(12,559,723.19)	6.4%
SUPPLIES				
Repair & Maintenance Supplies				
8302 · Vehicle Maintenance Supplies	2,484.50	110,000.00	(107,515.50)	2.3%
Total Repair & Maintenance Supplies	2,484.50	110,000.00	(107,515.50)	2.3%

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - Annual Budget vs. Actual YTD
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Operating Supplies ~				
8314 · Haz Mat Mitigation Supplies	0.00	10,000.00	(10,000.00)	0.0%
8312 · Fire Prevention Supplies	0.00	12,000.00	(12,000.00)	0.0%
8311 · Special Chemical Supplies	0.00	5,000.00	(5,000.00)	0.0%
8308 · Fuel	7,976.88	160,000.00	(152,023.12)	5.0%
8306 · IVFA Dues	0.00	3,500.00	(3,500.00)	0.0%
8304 · EMS Supplies	4,437.06	30,000.00	(25,562.94)	14.8%
8301 · Operating Supplies	11,802.62	138,859.50	(127,056.88)	8.5%
Total Operating Supplies ~	24,216.56	359,359.50	(335,142.94)	6.7%
Office Supplies ~				
8313 · Inspection/Investigation Supply	30.00	1,250.00	(1,220.00)	2.4%
8303 · Promotional Supplies	0.00	12,500.00	(12,500.00)	0.0%
8300 · Office Supplies	1,031.76	20,000.00	(18,968.24)	5.2%
Total Office Supplies ~	1,061.76	33,750.00	(32,688.24)	3.1%
Other Supplies				
8315 · Color Guard Supplies	0.00	4,500.00	(4,500.00)	0.0%
Total Other Supplies	0.00	4,500.00	(4,500.00)	0.0%
Total SUPPLIES	27,762.82	507,609.50	(479,846.68)	5.5%
OTHER SERVICES & CHARGES				
Professional Services				
8401 · Contractual Services	1,228.50	55,000.00	(53,771.50)	2.2%
8351 · Seminars/Training	165.00	62,500.00	(62,335.00)	0.3%
8352 · Legal Counsel & Expenses	3,457.00	65,000.00	(61,543.00)	5.3%
8353 · Equipment Tests/Certifications	0.00	32,500.00	(32,500.00)	0.0%
8355 · Accounting Services	4,000.00	57,250.00	(53,250.00)	7.0%
Total Professional Services	8,850.50	272,250.00	(263,399.50)	3.3%
Communication & Transportation				
8400 · Telephone & Data Services	4,340.85	73,000.00	(68,659.15)	5.9%
8403 · Travel Expenses	0.00	10,250.00	(10,250.00)	0.0%
Total Communication & Transportation	4,340.85	83,250.00	(78,909.15)	5.2%
Printing & Advertising				
8450 · Legal Advertising	23.03	1,500.00	(1,476.97)	1.5%
8451 · Printing	507.60	1,000.00	(492.40)	50.8%
Total Printing & Advertising	530.63	2,500.00	(1,969.37)	21.2%
Insurance				
8500 · General Liability Insurance	59,016.00	162,000.00	(102,984.00)	36.4%
8501 · Workmens Compensation	31,924.00	185,000.00	(153,076.00)	17.3%
Total Insurance	90,940.00	347,000.00	(256,060.00)	26.2%
Utility Service				
8550 · Utilities	8,928.07	162,500.00	(153,571.93)	5.5%
Total Utility Service	8,928.07	162,500.00	(153,571.93)	5.5%
Repairs & Maintenance				
8354 · Computer Tech Support	4,171.02	53,785.44	(49,614.42)	7.8%
8600 · Building Services	2,053.00	52,500.00	(50,447.00)	3.9%
8605 · Equipment & Vehicle Repairs	881.04	103,179.97	(102,298.93)	0.9%
Total Repairs & Maintenance	7,105.06	209,465.41	(202,360.35)	3.4%
Other Service & Charges				
8402 · Postage	0.00	3,000.00	(3,000.00)	0.0%
Total Other Service & Charges	0.00	3,000.00	(3,000.00)	0.0%
Total OTHER SERVICES & CHARGES	120,695.11	1,079,965.41	(959,270.30)	11.2%
Total Expense	1,007,724.74	15,006,564.91	(13,998,840.17)	6.7%
Net Ordinary Income	(683,640.49)	1,492,549.09	(2,176,189.58)	(45.8)%

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - Annual Budget vs. Actual YTD
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Expense				
OTHER MISC EXPENSES				
8440 · Meals & Awards	334.70			
8850 · Ambulance Chassis & Remount	74,094.82			
Total OTHER MISC EXPENSES	74,429.52			
CUM FUND EXPENSES				
Buildings				
8791 · CUM Fund - Sta 26 Construction	0.00	150,000.00	(150,000.00)	0.0%
8784 · CUM Fund - Bldg Renovations	0.00	120,000.00	(120,000.00)	0.0%
8782 · CUM Fund - Station 21 Mortgage	0.00	164,324.00	(164,324.00)	0.0%
Total Buildings	0.00	434,324.00	(434,324.00)	0.0%
Machinery, Eqpt & Vehicles				
8790 · CUM Fund-Apparatus Replacement	0.00	249,000.00	(249,000.00)	0.0%
8788 · CUM Fund - Engine 22	64,437.78	128,876.00	(64,438.22)	50.0%
8785 · CUM Fund - Rescue 11 (22) Replace	40,170.41	80,341.00	(40,170.59)	50.0%
8781 · CUM Fund - Pers Prot Eqpt (PPE)	1,500.73	185,025.00	(183,524.27)	0.8%
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	2,143.63	179,332.89	(177,189.26)	1.2%
8779 · CUM Fund - Small Vehicles	0.00	199,000.00	(199,000.00)	0.0%
Total Machinery, Eqpt & Vehicles	108,252.55	1,021,574.89	(913,322.34)	10.6%
Total CUM FUND EXPENSES	108,252.55	1,455,898.89	(1,347,646.34)	7.4%
Total Other Expense	182,682.07	1,455,898.89	(1,273,216.82)	12.5%
Net Other Income	(182,682.07)	(1,455,898.89)	1,273,216.82	12.5%
Net Income	(866,322.56)	36,650.20	(902,972.76)	(2,363.8)%

Monroe Fire Protection District
Statement of Activity - Budget Performance
January 2024

	Jan 24	Budget	Jan 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Emergency Medical Services Fees	0.00	17,500.00	0.00	17,500.00	210,000.00
6010 - Monroe Co. Prop Tax Levy	0.00	750,967.62	0.00	750,967.62	9,011,611.00
6160 - Local Income Tax (LIT) Cert Shs	324,084.25	324,084.25	324,084.25	324,084.25	3,889,011.00
6110 - Vehicle/Aircraft Excise Tax	0.00	45,255.25	0.00	45,255.25	543,063.00
6140 - CVET	0.00	884.12	0.00	884.12	10,609.00
6180 - Fire Protection Contracts/Fees	0.00	20,878.37	0.00	20,878.37	250,540.00
6030 - CUM Monroe Co. Prop Tax Levy	0.00	101,284.87	0.00	101,284.87	1,215,418.00
6111 - CUM Vehicle/Aircraft Excise Tax	0.00	6,102.25	0.00	6,102.25	73,227.00
6141 - CUM CVET	0.00	119.25	0.00	119.25	1,431.00
6190 - CUM Fire Protection Contr/Fees	0.00	1,500.00	0.00	1,500.00	18,000.00
7010 - Federal Grant Reimbursement	0.00	106,350.37	0.00	106,350.37	1,276,204.00
Total Income	324,084.25	1,374,926.35	324,084.25	1,374,926.35	16,499,114.00
Expense					
PERSONAL SERVICES					
Salaries and Wages					
8212 - Salaries & Wages - Fire Chief	7,214.25	7,355.62	7,214.25	7,355.62	88,267.00
8213 - Salaries & Wages - Deputy Chief	27,053.00	27,583.38	27,053.00	27,583.38	331,001.00
8214 - Salaries & Wages - Asst Chief	18,937.26	19,308.38	18,937.26	19,308.38	231,701.00
8215 - Salaries & Wages - Battalion Ch	29,308.10	35,858.50	29,308.10	35,858.50	430,302.00
8216 - Salaries & Wages - Fire Marshal	5,746.58	11,952.88	5,746.58	11,952.88	143,435.00
8217 - Salaries & Wages - Mechanic	0.00	0.00	0.00	0.00	
8218 - Salaries & Wages - Trng Captain	0.00	0.00	0.00	0.00	
8219 - Salaries & Wages - FF PERF Fund	54,441.88	55,166.87	54,441.88	55,166.87	662,002.00
8220 - Salaries & Wages - FF 1977 Fund	286,050.13	380,651.00	286,050.13	380,651.00	4,567,812.00
8221 - Salaries & Wages - Incentive	4,312.36	18,333.37	4,312.36	18,333.37	220,000.00
8222 - Salaries & Wages - Officer Pay	26,313.33	32,916.63	26,313.33	32,916.63	395,000.00
8223 - Salaries & Wages - Longevity	10,031.25	13,000.00	10,031.25	13,000.00	156,000.00
8224 - Salaries & Wages - Holiday Pay	9,800.00	2,916.63	9,800.00	2,916.63	35,000.00
8226 - Salaries & Wages - Part Time	64,270.00	69,333.37	64,270.00	69,333.37	832,000.00
8227 - Salaries & Wages - Sub/Em/Tr/OT	69,894.67	45,666.63	69,894.67	45,666.63	548,000.00
8228 - Salaries & Wages - Admin Assts	11,769.42	12,057.13	11,769.42	12,057.13	144,686.00
8229 - Salaries & Wages - IT Spec	6,566.25	6,695.00	6,566.25	6,695.00	80,340.00
8230 - Salaries & Wages - Trustee Comp	0.00	2,162.63	0.00	2,162.63	25,952.00
8235 - Salaries & Wages - Uniform All	12.93	13,833.37	12.93	13,833.37	166,000.00
Total Salaries and Wages	631,721.41	754,791.39	631,721.41	754,791.39	9,057,498.00
Employee Benefits					
8255 - Post-Employment Health Ins	0.00	5,000.00	0.00	5,000.00	60,000.00
8240 - Social Security (Fica)	13,676.68	17,500.00	13,676.68	17,500.00	210,000.00
8241 - Social Security (Medicare)	8,913.72	10,583.37	8,913.72	10,583.37	127,000.00
8242 - Unemployment Ins	553.85	2,916.63	553.85	2,916.63	35,000.00
8243 - Health Insurance (M/D/V/CI)	98,489.85	165,416.63	98,489.85	165,416.63	1,985,000.00
8244 - PERF 1977 Employer Contribution	75,018.96	102,416.00	75,018.96	102,416.00	1,228,992.00
8245 - Group Life Ins/ AD&D/STD/LTD	9,649.27	12,541.63	9,649.27	12,541.63	150,500.00
8246 - PERF Fund Employer Contribution	21,243.07	31,250.00	21,243.07	31,250.00	375,000.00
Total Employee Benefits	227,545.40	347,624.26	227,545.40	347,624.26	4,171,492.00
Other Personal Services					
8251 - Volunteer Fire Co Contract	0.00	4,166.63	0.00	4,166.63	50,000.00
8252 - Length of Service Annuity	0.00	2,500.00	0.00	2,500.00	30,000.00
8253 - Medical Services	0.00	9,166.63	0.00	9,166.63	110,000.00
8254 - Early Retirement	0.00	0.00	0.00	0.00	
Total Other Personal Services	0.00	15,833.26	0.00	15,833.26	190,000.00
Total PERSONAL SERVICES	859,266.81	1,118,248.91	859,266.81	1,118,248.91	13,418,990.00
SUPPLIES					
Repair & Maintenance Supplies					
8302 - Vehicle Maintenance Supplies	2,484.50	9,166.63	2,484.50	9,166.63	110,000.00
Total Repair & Maintenance Supplies	2,484.50	9,166.63	2,484.50	9,166.63	110,000.00
Operating Supplies ~					
8314 - Haz Mat Mitigation Supplies	0.00	833.37	0.00	833.37	10,000.00
8312 - Fire Prevention Supplies	0.00	1,000.00	0.00	1,000.00	12,000.00
8311 - Special Chemical Supplies	0.00	416.63	0.00	416.63	5,000.00
8308 - Fuel	7,976.88	13,333.37	7,976.88	13,333.37	160,000.00
8306 - IVFA Dues	0.00	291.63	0.00	291.63	3,500.00
8304 - EMS Supplies	4,437.06	2,500.00	4,437.06	2,500.00	30,000.00
8301 - Operating Supplies	11,802.62	11,571.57	11,802.62	11,571.57	138,859.50
Total Operating Supplies ~	24,216.56	29,946.57	24,216.56	29,946.57	359,359.50
Office Supplies ~					
8313 - Inspection/Investigation Supply	30.00	104.13	30.00	104.13	1,250.00
8303 - Promotional Supplies	0.00	1,041.63	0.00	1,041.63	12,500.00
8300 - Office Supplies	1,031.76	1,666.63	1,031.76	1,666.63	20,000.00
Total Office Supplies ~	1,061.76	2,812.39	1,061.76	2,812.39	33,750.00

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - Budget Performance
January 2024

	Jan 24	Budget	Jan 24	YTD Budget	Annual Budget
Other Supplies					
8315 · Color Guard Supplies	0.00	375.00	0.00	375.00	4,500.00
Total Other Supplies	0.00	375.00	0.00	375.00	4,500.00
Total SUPPLIES	27,762.82	42,300.59	27,762.82	42,300.59	507,609.50
OTHER SERVICES & CHARGES					
Professional Services					
8401 · Contractual Services	1,228.50	4,583.37	1,228.50	4,583.37	55,000.00
8351 · Seminars/Training	165.00	5,208.37	165.00	5,208.37	62,500.00
8352 · Legal Counsel & Expenses	3,457.00	5,416.63	3,457.00	5,416.63	65,000.00
8353 · Equipment Tests/Certifications	0.00	2,708.37	0.00	2,708.37	32,500.00
8355 · Accounting Services	4,000.00	4,770.87	4,000.00	4,770.87	57,250.00
Total Professional Services	8,850.50	22,687.61	8,850.50	22,687.61	272,250.00
Communication & Transportation					
8400 · Telephone & Data Services	4,340.85	6,083.37	4,340.85	6,083.37	73,000.00
8403 · Travel Expenses	0.00	854.13	0.00	854.13	10,250.00
Total Communication & Transportation	4,340.85	6,937.50	4,340.85	6,937.50	83,250.00
Printing & Advertising					
8450 · Legal Advertising	23.03	125.00	23.03	125.00	1,500.00
8451 · Printing	507.60	83.37	507.60	83.37	1,000.00
Total Printing & Advertising	530.63	208.37	530.63	208.37	2,500.00
Insurance					
8500 · General Liability Insurance	59,016.00	13,500.00	59,016.00	13,500.00	162,000.00
8501 · Workmens Compensation	31,924.00	15,416.63	31,924.00	15,416.63	185,000.00
Total Insurance	90,940.00	28,916.63	90,940.00	28,916.63	347,000.00
Utility Service					
8550 · Utilities	8,928.07	13,541.63	8,928.07	13,541.63	162,500.00
Total Utility Service	8,928.07	13,541.63	8,928.07	13,541.63	162,500.00
Repairs & Maintenance					
8354 · Computer Tech Support	4,171.02	4,482.12	4,171.02	4,482.12	53,785.44
8600 · Building Services	2,053.00	4,375.00	2,053.00	4,375.00	52,500.00
8605 · Equipment & Vehicle Repairs	881.04	8,598.34	881.04	8,598.34	103,179.97
Total Repairs & Maintenance	7,105.06	17,455.46	7,105.06	17,455.46	209,465.41
Other Service & Charges					
8402 · Postage	0.00	250.00	0.00	250.00	3,000.00
Total Other Service & Charges	0.00	250.00	0.00	250.00	3,000.00
Total OTHER SERVICES & CHARGES	120,695.11	89,997.20	120,695.11	89,997.20	1,079,965.41
Total Expense	1,007,724.74	1,250,546.70	1,007,724.74	1,250,546.70	15,006,564.91
Net Ordinary Income	(683,640.49)	124,379.65	(683,640.49)	124,379.65	1,492,549.09
Other Income/Expense					
Other Expense					
OTHER MISC EXPENSES					
8440 · Meals & Awards	334.70		334.70		
8850 · Ambulance Chassis & Remount	74,094.82		74,094.82		
Total OTHER MISC EXPENSES	74,429.52		74,429.52		
CUM FUND EXPENSES					
Buildings					
8791 · CUM Fund - Sta 26 Construction	0.00	12,500.00	0.00	12,500.00	150,000.00
8784 · CUM Fund - Bldg Renovations	0.00	10,000.00	0.00	10,000.00	120,000.00
8782 · CUM Fund - Station 21 Mortgage	0.00	13,693.63	0.00	13,693.63	164,324.00
Total Buildings	0.00	36,193.63	0.00	36,193.63	434,324.00
Machinery, Eqpt & Vehicles					
8790 · CUM Fund-Apparatus Replacement	0.00	20,750.00	0.00	20,750.00	249,000.00
8788 · CUM Fund - Engine 22	64,437.78	10,739.63	64,437.78	10,739.63	128,876.00
8785 · CUM Fund - Rescue 11 (22)Replace	40,170.41	6,695.12	40,170.41	6,695.12	80,341.00
8781 · CUM Fund - Pers Prot Eqpt (PPE)	1,500.73	15,418.75	1,500.73	15,418.75	185,025.00
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	2,143.63	14,944.38	2,143.63	14,944.38	179,332.89
8779 · CUM Fund - Small Vehicles	0.00	16,583.37	0.00	16,583.37	199,000.00
Total Machinery, Eqpt & Vehicles	108,252.55	85,131.25	108,252.55	85,131.25	1,021,574.89
Total CUM FUND EXPENSES	108,252.55	121,324.88	108,252.55	121,324.88	1,455,898.89
Total Other Expense	182,682.07	121,324.88	182,682.07	121,324.88	1,455,898.89
Net Other Income	(182,682.07)	(121,324.88)	(182,682.07)	(121,324.88)	(1,455,898.89)
Net Income	(866,322.56)	3,054.77	(866,322.56)	3,054.77	36,650.20

No assurance is provided on these financial statements.

Monroe Fire Protection District
Statement of Activity - YTD by fund
January 2024

	8603 - Special Fire General	8691 - Special CUM Fire	8840 - Donation Fund	8975 - ARPA 21.027	TOTAL
Ordinary Income/Expense					
Income					
6160 - Local Income Tax (LIT) Cert Shs	324,084.25	0.00	0.00	0.00	324,084.25
Total Income	324,084.25	0.00	0.00	0.00	324,084.25
Expense					
PERSONAL SERVICES					
Salaries and Wages					
8212 - Salaries & Wages - Fire Chief	7,214.25	0.00	0.00	0.00	7,214.25
8213 - Salaries & Wages - Deputy Chief	27,053.00	0.00	0.00	0.00	27,053.00
8214 - Salaries & Wages - Asst Chief	18,937.26	0.00	0.00	0.00	18,937.26
8215 - Salaries & Wages - Battalion Ch	29,308.10	0.00	0.00	0.00	29,308.10
8216 - Salaries & Wages - Fire Marshal	5,746.58	0.00	0.00	0.00	5,746.58
8217 - Salaries & Wages - Mechanic	0.00	0.00	0.00	0.00	0.00
8218 - Salaries & Wages - Trng Captain	0.00	0.00	0.00	0.00	0.00
8219 - Salaries & Wages - FF PERF Fund	54,441.88	0.00	0.00	0.00	54,441.88
8220 - Salaries & Wages - FF 1977 Fund	286,050.13	0.00	0.00	0.00	286,050.13
8221 - Salaries & Wages - Incentive	4,312.36	0.00	0.00	0.00	4,312.36
8222 - Salaries & Wages - Officer Pay	26,313.33	0.00	0.00	0.00	26,313.33
8223 - Salaries & Wages - Longevity	10,031.25	0.00	0.00	0.00	10,031.25
8224 - Salaries & Wages - Holiday Pay	9,800.00	0.00	0.00	0.00	9,800.00
8226 - Salaries & Wages - Part Time	64,270.00	0.00	0.00	0.00	64,270.00
8227 - Salaries & Wages - Sub/Em/Tr/OT	69,894.67	0.00	0.00	0.00	69,894.67
8228 - Salaries & Wages - Admin Asss	11,769.42	0.00	0.00	0.00	11,769.42
8229 - Salaries & Wages - IT Spec	6,566.25	0.00	0.00	0.00	6,566.25
8230 - Salaries & Wages - Trustee Comp	0.00	0.00	0.00	0.00	0.00
8235 - Salaries & Wages - Uniform All	12.93	0.00	0.00	0.00	12.93
Total Salaries and Wages	631,721.41	0.00	0.00	0.00	631,721.41
Employee Benefits					
8240 - Social Security (Fica)	13,676.68	0.00	0.00	0.00	13,676.68
8241 - Social Security (Medicare)	8,913.72	0.00	0.00	0.00	8,913.72
8242 - Unemployment Ins	553.85	0.00	0.00	0.00	553.85
8243 - Health Insurance (M/D/V/C/I)	98,489.85	0.00	0.00	0.00	98,489.85
8244 - PERF 1977 Employer Contribution	75,018.96	0.00	0.00	0.00	75,018.96
8245 - Group Life Ins/ AD&D/STD/LTD	9,649.27	0.00	0.00	0.00	9,649.27
8246 - PERF Fund Employer Contribution	21,243.07	0.00	0.00	0.00	21,243.07
Total Employee Benefits	227,545.40	0.00	0.00	0.00	227,545.40
Other Personal Services					
8254 - Early Retirement	0.00	0.00	0.00	0.00	0.00
Total Other Personal Services	0.00	0.00	0.00	0.00	0.00
Total PERSONAL SERVICES	859,266.81	0.00	0.00	0.00	859,266.81
SUPPLIES					
Repair & Maintenance Supplies					
8302 - Vehicle Maintenance Supplies	2,484.50	0.00	0.00	0.00	2,484.50
Total Repair & Maintenance Supplies	2,484.50	0.00	0.00	0.00	2,484.50
Operating Supplies ~					
8308 - Fuel	7,976.88	0.00	0.00	0.00	7,976.88
8304 - EMS Supplies	4,437.06	0.00	0.00	0.00	4,437.06
8301 - Operating Supplies	11,802.62	0.00	0.00	0.00	11,802.62
Total Operating Supplies ~	24,216.56	0.00	0.00	0.00	24,216.56
Office Supplies ~					
8313 - Inspection/Investigation Supply	30.00	0.00	0.00	0.00	30.00
8300 - Office Supplies	1,031.76	0.00	0.00	0.00	1,031.76
Total Office Supplies ~	1,061.76	0.00	0.00	0.00	1,061.76
Total SUPPLIES	27,762.82	0.00	0.00	0.00	27,762.82
OTHER SERVICES & CHARGES					
Professional Services					
8401 - Contractual Services	1,228.50	0.00	0.00	0.00	1,228.50
8351 - Seminars/Training	165.00	0.00	0.00	0.00	165.00
8352 - Legal Counsel & Expenses	3,457.00	0.00	0.00	0.00	3,457.00
8355 - Accounting Services	4,000.00	0.00	0.00	0.00	4,000.00
Total Professional Services	8,850.50	0.00	0.00	0.00	8,850.50
Communication & Transportation					
8400 - Telephone & Data Services	4,340.85	0.00	0.00	0.00	4,340.85
Total Communication & Transportation	4,340.85	0.00	0.00	0.00	4,340.85
Printing & Advertising					
8450 - Legal Advertising	23.03	0.00	0.00	0.00	23.03
8451 - Printing	507.60	0.00	0.00	0.00	507.60
Total Printing & Advertising	530.63	0.00	0.00	0.00	530.63
Insurance					
8500 - General Liability Insurance	59,016.00	0.00	0.00	0.00	59,016.00
8501 - Workmens Compensation	31,924.00	0.00	0.00	0.00	31,924.00
Total Insurance	90,940.00	0.00	0.00	0.00	90,940.00
Utility Service					
8550 - Utilities	8,928.07	0.00	0.00	0.00	8,928.07
Total Utility Service	8,928.07	0.00	0.00	0.00	8,928.07
Repairs & Maintenance					
8354 - Computer Tech Support	4,171.02	0.00	0.00	0.00	4,171.02
8600 - Building Services	2,053.00	0.00	0.00	0.00	2,053.00
8605 - Equipment & Vehicle Repairs	881.04	0.00	0.00	0.00	881.04
Total Repairs & Maintenance	7,105.06	0.00	0.00	0.00	7,105.06
Total OTHER SERVICES & CHARGES	120,695.11	0.00	0.00	0.00	120,695.11
Total Expense	1,007,724.74	0.00	0.00	0.00	1,007,724.74
Net Ordinary Income	-683,640.49	0.00	0.00	0.00	-683,640.49
Other Income/Expense					
OTHER MISC EXPENSES					
8440 - Meals & Awards	0.00	0.00	334.70	0.00	334.70
8850 - Ambulance Chassis & Remount	0.00	0.00	0.00	74,094.82	74,094.82
Total OTHER MISC EXPENSES	0.00	0.00	334.70	74,094.82	74,429.52

Monroe Fire Protection District
Statement of Activity - YTD by fund

January 2024

	8603 - Special Fire General	8691 - Special CUM Fire	8840 - Donation Fund	8975 - ARPA 21.027	TOTAL
CUM FUND EXPENSES					
Machinery, Eqpt & Vehicles					
8788 - CUM Fund - Engine 22	0.00	64,437.78	0.00	0.00	64,437.78
8785 - CUM Fund - Rescue 11 (22) Replace	0.00	40,170.41	0.00	0.00	40,170.41
8781 - CUM Fund - Pers Prot Eqpt (PPE)	0.00	1,500.73	0.00	0.00	1,500.73
8780 - CUM Fund - Misc/Eqpt/Cap Outlay	0.00	2,143.63	0.00	0.00	2,143.63
Total Machinery, Eqpt & Vehicles	0.00	108,252.55	0.00	0.00	108,252.55
Total CUM FUND EXPENSES	0.00	108,252.55	0.00	0.00	108,252.55
Total Other Expense	0.00	108,252.55	334.70	74,094.82	182,682.07
Net Other Income	0.00	-108,252.55	-334.70	-74,094.82	-182,682.07
Net Income	-683,640.49	-108,252.55	-334.70	-74,094.82	-866,322.56

STATE OF INDIANA
DEPARTMENT OF LOCAL GOVERNMENT FINANCE
2024 Budget Order

County: 53 Monroe
Unit: 0972 MONROE FIRE PROTECTION DISTRICT

Pursuant to IC 6-1.1-17-16(c), this unit qualified for a shortened review by the Department.

<u>Fund</u>	<u>Fund Name</u>	<u>Certified Budget</u>	<u>Certified AV</u>	<u>Certified Levy</u>	<u>Certified Rate</u>
8603	SPECIAL FIRE GENERAL	\$14,995,240	\$3,649,903,169	\$9,011,611	\$0.2469
Budget approved for displayed amount.					
Rate reduced due to increased assessed valuation.					
8691	SPECIAL CUM FIRE	\$1,178,766	\$3,649,903,169	\$1,215,418	\$0.0333
Budget approved for displayed amount.					
Rate Approved.					
Unit Total:		\$16,174,006		\$10,227,029	\$0.2802

IC 6-1.1-18.5-17 and IC 20-44-3 require that each year the Department of Local Government Finance certify to each unit of local government figures that show one hundred percent (100%) of the tax levy for each fund. If the property taxes received exceed one hundred percent (100%) of the levy, the excess shall be receipted to the "Levy Excess Fund" unless the amount in any calendar year is less than \$100.00 for a civil taxing unit or \$10,000.00 for a school corporation.