

**MINUTES OF THE MARCH 25, 2025 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date:	March 25, 2025
Place:	Valleybrook Community Church 0N377 N. Mill Creek Dr. Geneva, Illinois
Time:	5:30 p.m.
Attendance Trustees:	James Dougherty, and Ben D'Andrea (via telephone) were present.
Others:	William Thomas, James Hare, Jason Fowler, and Dan Whiston.

AGENDA ITEM NUMBER:

1. And 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 5:31 p.m. at the Valleybrook Community Church 0N377 N. Mill Creek Dr., Geneva, Kane County, Illinois on Tuesday, February 25, 2025, by Trustee Dougherty. Trustee Dougherty and Trustee D'Andrea (via telephone) were present. Trustee Hammond was absent.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee Dougherty stated that the Board of Trustees is still operating under the temporary rules posted on the agenda. Jason Fowler advised that there were no emails with public comments nor any public in attendance other than those identified above.

3. **LONG RANGE PLANNING.** No report.

4. OLD BUSINESS.

- a. Approval of the minutes of the February 25, 2025 Board of Trustees Meeting was tabled until the next meeting to allow Trustee Hammond's input.

5. NEW BUSINESS.

- a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Jason Fowler provided an update on the AABS billing changeover to Milo and discussed obtaining a certification from AABS that they have forwarded all remaining funds and will appropriately deal with the District's data before providing their final payment.

Motion by Trustee Dougherty to approve the financial reports, Treasurer's Report, financial statements and accounts payable in the amount of \$244,209.67 and approve the additional accounts payable in the amount of \$121,812.80; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

- b. **Operations Report from Sheaffer & Roland.**

Jason Fowler provided an update to the Board which included an update as to the irrigation pump system, Carmody has completed this work. As to the wastewater flow meter, the meter has been received, and installation is currently being coordinated. As to Well 2 VFD installation, the cabinet has been set and is ready

for final connection. After testing, it will be put into service. As to the filter building roof replacement, the work is to begin in April. Fowler provided information to the Board that Blower 3 began to make bearing noise after a routine shut down and oil check. Harris was out and determined that the blower required replacement and provided a proposal for the emergency replacement of the blower. The District also does not have a spare blower on the shelf for these types of emergencies and Fowler is obtaining an additional quote for a spare unit for a quick swap for future failure of service. This request for funds to address these issues will be brought up at the next board meeting.

As to Lift Station 1 control panel replacement S&R is completing a review of the two lift station panel replacement quotes. Quotes were received from both AAC and Metropolitan and quotes will be discussed at the April meeting. Fowler updated the Board as to the electrical supply representatives who, for the last several years, have utilized the services of Joe Cooper with Vanguard to negotiate and bid the District's electrical supply costs. Mr. Cooper has left Vanguard and is now working with Century Energy Solutions, LLC and provided a Letter of Exclusivity. Trustee Dougherty raised the issue of insuring that any prior electrical agreements be terminated prior to entering into any new Exclusivity Agreements. Motion by Trustee Dougherty to approve the Operations Report from Schaeffer & Roland; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

c. Discuss and Consider the Purchase of an Emergency Blower Replacement. Consistent with the information Jason Fowler provided in the Operations Report, he provided information for Harris Equipment for the payment of \$16,500.00 which would include the installation for Blower 3 on an emergency basis. Motion by Trustee Dougherty to approve the emergency purchase and installation of Blower No. 3 with Harris Equipment in an amount not to exceed \$16,500.00. Seconded by Trustee D'Andrea

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

6. CLOSED SESSION.

- a. Consider any subject identified as an exception in the Open Meetings Act pursuant to 5 ILCS 120/2(c). None.
- b. Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for that finding shall be recorded and entered into the Minutes of the closed meeting 5 ILCS 120/2(c)(11). None.

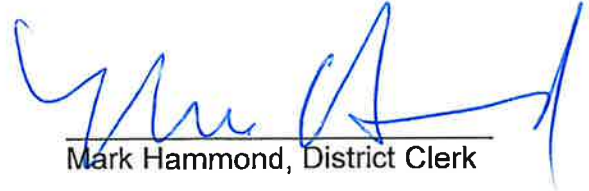
7. ADJOURNMENT.

Upon motion duly made by Trustee Dougherty to adjourn until the next Meeting of the Board of Trustees on April 22, 2025; seconded by Trustee D'Andrea and unanimously carried.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved and the meeting of the Board of Trustees was adjourned at 5:53 p.m.

APPROVED:



Mark Hammond, District Clerk

CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING

I hereby certify that the attached minutes were reviewed and approved for the March 25, 2025 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Date: 4/22/25

Subscribed and sworn to
this 22nd day of April, 2025.


Notary Public for Illinois

