

OFFICIAL IBSD MINUTES

FEBRUARY 22, 2017
IONA-BONNEVILLE SEWER DISTRICT (IBSD)
MONTHLY BOARD MEETING

Meeting called to order by Chairman Jason Blundell at: 7:00 p.m.

Board Members Present: Jason Blundell (Chairman); Robert Esplin; Matt Porter; Stephanie Bird; Brady Belliston

IBSD Staff: Cindy Wellman, Manager; Donna Bridges, Field Coordinator

Attorney: Tony Sasser, Sasser Law Office

Public: Kevin Harris, Forsgren & Associates; Chris Schulz, patron; Bruce Brooks, patron

Agenda Items:

1. Prior annexations, update: IBSD and Annexation request: Brent Johnson
2. School District #93 High School, update
3. Panorama Hills, update
4. Fairmont Lift Station, update
5. 1st Street projects, update: Forsgren Associates
6. Approval of minutes: 01/25/2017
7. Payment of bills

Meeting minutes: For additional information, please reference the meeting recording.

00:00:00 **PRIOR ANNEXATIONS, UPDATE: IBSD AND ANNEXATION REQUEST:
BRENT JOHNSON**

Ms. Bridges stated that with the removal of some of the approved service areas the City of Idaho Falls is allowing annexations. Brent Johnson had indicated that he may want to petition for an annexation and was put on the agenda but he has not submitted a request.

Ms. Wellman stated that there will be a public hearing at the next meeting for the existing annexation petitions.

00:02:40

00:02:40 **SCHOOL DISTRICT #93 HIGH SCHOOL, UPDATE
FAIRMONT LIFT STATION, UPDATE
1ST STREET PROJECTS, UPDATE: FORSGREN ASSOCIATES**

Mr. Harris stated that there was a meeting held with Steve Rounds and Lance Bates, both with Bonneville County, to discuss the access to the Fairmont Lift Station. There are improvements in the works for the intersection of 1st Street and Crowley Road. The County has indicated that the access to the lift station would have to be relocated since it is too close to the intersection. The

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Fairmont Subdivision improvement drawings with the existing access were approved by the County but they are requesting that IBSD relocate the access to cross over Crowley Road. This would include piping and covering the canal. Currently the plans include proposed guardrail which could block the current access from 1st Street.

The Board discussed what would need to be done to relocate the access and how the costs would be covered. Mr. Esplin stated that one advantage of offering to pay for the relocation of the access is an agreement for perpetual access. Mr. Blundell believes since the improvements are being made for the school that this is matter between the School District and Bonneville County. Mr. Harris will speak with the County again about the access and get more information regarding when the construction will begin and how they will move forward construction.

00:18:50

00:27:20

Mr. Harris stated that since the County may make improvements to 1st Street from Crowley Road to Ammon Road it may be a good idea to look at replacing the line on 1st Street. The 1st Street line is old and has numerous dips. He asked if the Board would like to start looking at getting a replacement designed. This is a similar situation to Lincoln Road where it makes sense to replace the line if the County is replacing the road. DEQ just requires a status letter periodically if they approve plans and construction is delayed. The Board agreed this would be a good thing to have in place but would like more information regarding the County plans for this area before beginning a design.

00:33:10

00:18:50 **PANORAMA HILLS, UPDATE**

The Board made a motion to allow construction in Panorama Hills with a septic tank as long as a dry line is installed. Mr. Sasser wanted to readdress the issue because it was not clear when the patron would be compelled to connect. Mr. Blundell does not want to bind a future Board with a decision but would like patrons to understand that they may be required to connect if and when a sewer line is available. Mr. Esplin stated the motion made at the previous meeting is the intent of the Board.

The Board asked Mr. Sasser prepare a template agreement for patrons who are installing septic tanks within the District so they understand that the State and County requirements may compel them to connect in the future.

00:27:20

00:33:10 **APPROVAL OF MINUTES: 01/25/2017**

MOTION: Mr. Esplin made a motion to approve the minutes for January 25, 2017. **MOTION SECONDED:** Ms. Bird seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Blundell, Mr. Esplin, Mr. Porter, Ms. Bird and Mr. Belliston)

00:33:35

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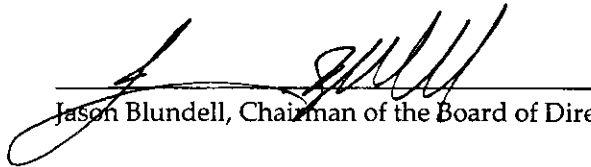
00:33:35 **PAYMENT OF BILLS**

MOTION: Mr. Porter made a motion to approve and pay the bills. **MOTION SECONDED:** Mr. Belliston seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Blundell, Mr. Esplin, Mr. Porter, Ms. Bird and Mr. Belliston)

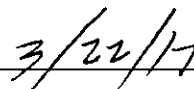
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00:35:00 **ADJOURNMENT**

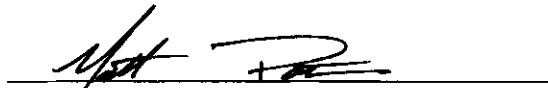
The meeting adjourned at 7:37 p.m.



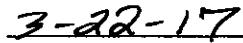
Jason Blundell, Chairman of the Board of Directors



Date



Matt Porter, Secretary/Treasurer



Date

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IONA BONNEVILLE SEWER DISTRICT

Monthly Expenses - February 22, 2017

Advantage Emp. Solutions	Payroll, Employee, Board	\$	10,824.00
Amazon	Office Supplies	\$	12.16
Bank of Commerce	Replenish Office Account	\$	940.63
BK Professional Services	Snow Removal, Holiday lights	\$	1,494.87
Blue Skies	Office Water	\$	15.00
Buff N Shine Building Maint.	Office Cleaning	\$	185.00
Cable One	Internet/Phone	\$	350.72
Caselle	Software Support	\$	598.67
Chase Paymentech	Merchant Processing Fees	\$	928.16
City of Ammon	Sewer Treatment	\$	3,744.00
City of Idaho Falls	Sewer Treatment	\$	60,885.24
Falls Water	Office Water	\$	17.75
Forsgren	Engineering	\$	2,515.00
GoDaddy	Renewals 2 years	\$	633.72
HealthSmart Benefit Solution	Insurance	\$	32.00
Intermountain Gas	Office Utility - Gas	\$	45.91
Intermountain Power Source	Lift Station Generator Maintenance	\$	543.40
Public Retirement System	PERSI	\$	2,937.57
Quest - Dell	Maintenance Renewal	\$	232.52
Rocky Mountain Power	Electrical, Lift Stations, Meters, Office	\$	698.15
Sam's Club	Membership Renewal	\$	45.00
Sasser Law Office	Legal	\$	1,357.00
State Insurance Fund	Workers Compensation	\$	185.00
United Mailing Direct	Monthly Statements	\$	2,526.64
Utility Billing - Refunds	Refunds to patrons	\$	280.00
Xpress Bill Pay	Online payments	\$	1,341.23
	Total	\$	93,369.34