

Appleton Library Board of Trustees Meeting Minutes  
June 19, 2019

The meeting was called to order at 7:15. Trustees present were Margaret Wilson, Nancy Brown, Annabelle Turnbull, Victoria Bucklin, and Patti Chapman.

#### Minutes

Victoria made a motion to accept the May minutes. Patti seconded the motion. All were in favor.

#### Treasurer's Report

In future, Patti will send the monthly reports to everyone on the Board, not just the Chair. The comparison to last year's spending and income is close. However, we have had the extra expenditure of the treasurer's laptop and increased insurance and electricity costs. We made \$306.51 at the Bake Sale at the Polls.

Note: We don't need to approve the Treasurer's Report.

#### Coordinator's Report

We discussed Julie's question regarding purging patrons from our database. Margaret will talk to Julie about the details. Victoria made a motion to approve the purging and Margaret seconded. All were in favor.

#### Action Between Meetings

1. Laptop-purchased
2. Interiors-Victoria shared information about study carrels from the last meeting. The one she is looking at is \$142. At this time, they will move the computers over to where they were originally designed to go, along the wall under the clock. She will wait until the art work won't be disturbed. They will see how people like it, then look again at the carrels for where the computers are currently.

#### Old Business

1. We decided to wait on working on our strategic planning-core services until we had more board members present.
2. Volunteer Appreciation Dinner-August 8. Same menu as last year: pulled pork, salads, desserts. We will plan the details at our July meeting.
3. Art Reception tomorrow.

#### New Business

1. Bake Sale Planning. We accidentally omitted some people, so Annabelle will be in charge of contacting volunteers and completing the to-do list at future poll bake sales. Victoria has started the to-do list and she will share it with everyone when complete.

2. Planting for Debby. We want to plant a memorial shrub for Debby Keiran to honor her time on the board. Margaret will contact Carol Ann Rosa for advice on what to plant with as little cost as possible.
3. Raffle. Victoria shared the work she has done organizing a raffle. She has a quilt from Rachelle Horn and a package from the Samoset. She will finalize the details and send them to board members. Patti will make the tickets and print them.
4. Our next meeting will be in July. We will not meet in August.

Items for July 17 meeting: Volunteer Dinner, Raffle, Core Services, Trustee change from Victoria to Heather.

Victoria made a motion to adjourn the meeting, Patti seconded, and all were favor. The meeting was adjourned at 8:05 pm.

Respectfully submitted by Margaret Wilson on June 25, 2019.