







Getting Started

Congratulations, you are ready to begin the second phase of your driver education — behind-the-wheel instruction. Shane's Driving School is a member of Schedule 2 Drive, you will be able to quickly and easily schedule your driving sessions via the Internet!

Before you can schedule your first drive, you will need to obtain your learner's permit and complete the following 3 easy steps.

1. Register for a Schedule 2 Drive account.

- a) Go to www.schedule2drive.com.
- b) Click the  button.
- c) Enter your school code (ShanesMD), first name, and last name and click the  button.
- d) Enter your permit number, high school, birthday, address, city, state, zip code, phone number, email address, and your parent's email address. You will be asked for your permit number and birthday twice because you will use this information to log in to the system.
- e) Click the  button.
- f) Verify the information you entered to ensure it is correct and click the  button.


2. Have your account activated by Shane's Driving School.

After your payment has been received, Shane's Driving School will activate your account. This typically happens within 2 business days. If you are still unable to schedule drives after this time and you know your payment has been received, please call the office at 443-786-9095 .



Student Reference Guide

Logging On



1. Go to www.schedule2drive.com.
2. In Student Login box, select MD from the State/Province drop-down menu.
3. Enter your Permit# (or DL#) and your 8-digit Birthday.
4. Click the  button.

Once you have logged on, your home page will appear. Your home page contains the date and time of your next drive, the number of drive hours you have completed, and a message board that contains important information from Shane's Driving School.

 **PLEASE NOTE: If you are unable to log in, it is likely because we do not have a permit number on file for you. Please contact the office at 443-786-9095.**

Scheduling a Drive

To register for a drive time follow the directions below:

1. Click on the [Schedule Drives](#) link located on the left-hand navigation panel.
2. Select a date that has the word [Open Slots](#) on the calendar. If the open link does not appear on a particular date, no drive times have been scheduled for that date. If the word [Full](#) appears, all sessions have been filled.
3. Select the specific time you would like to drive under the selected date.
4. Click on the  button.
5. Verify that you have selected the correct time and date and click on the  button.


 **IMPORTANT: If you do not confirm the drive time by clicking on the Register for Drive button you will NOT be registered for the drive.**

Canceling a Drive

Drive times may be cancelled at any time; however, a \$45.00 cancellation fee will be charged for all cancellations within 24 hours of the originally scheduled drive date and time.


To cancel a drive time, follow the steps below:

1. On your home page, click on the [Cancel](#) link next to the session you wish to cancel.

Verify that you have selected the correct session then click on the  button. If you are canceling within 24 hours, a warning notice will be displayed.

Editing Your User Profile

Please make sure you update your User Profile with your email address and your mobile number so you will receive important email and text message reminders and alerts.

1. From your home page, click on the [User Profile](#) link.
2. Select the Edit tab.
3. Edit the email addresses, phone numbers, and your Communication Preferences and click the  button.