

MINUTES
Port Commission Meeting
Port of Arlington
February 14, 2017
Port Office
Port of Arlington Office
Arlington, Oregon
5:00 pm

Regular Commission Meeting

- 1. The Port of Arlington Commission meeting was called to order at 5:00 pm by Vice President Kennedy.**

Those Present:; Vice President Kennedy; Commissioner Fitzsimmons; Commissioner Hunking; Commissioner Nation; Port Manager/ Economic Development Officer, Peter Mitchell; Admin. Asst. Denise Ball; Attorney Will Carey; Advisory Member: Don Williamson, Consultant: Dennis Mitchell

Absent: President Wilson

Audience: Cory Lundgren, Lynda Davis, Tony Price

- 2. Public Comment on non-agenda items-** None

- 3. Consent Agenda:**

- Approval of December 13, 2016 Commission Meeting Minutes (No meeting in January)
- Approval of December 2016 and January 2017 Payables and Financials
Commissioner Fitzsimmons moved to approve the consent agenda and Commissioner Nation seconded. The motion carried 4-0.

- 4. Chairman's Report:** Donation Request from Arlington Saddle Club.
Commissioner Hunking moved to approve a \$200 donation to the Arlington Saddle Club and Commissioner Nation seconded. Motion carried 4-0.

- 5. Commissioner Reports:** Commissioner Kennedy suggested the March and April meetings be held in Condon due to the cancellation of the January meeting. Consensus of the Board was to have both the March and April meetings in Condon.

Commissioner Nation said the locks at John Day and The Dalles dams are still closed.

Commissioner Hunking told the Board he attended the SDAO meeting in Portland the weekend of February 3rd.

- 6. Ag Lab Monthly Report –**

6.1 - Dennis Mitchell presented his report to the Board. He said Wheeler High School students toured the Ag lab today. The GCMS machine donated from Waste Management is in the lab. Dennis Mitchell prepared a spreadsheet on the turn-around times for sample results. The Ag Lab is doing a good job contrary to what MCP is saying. Jodie Gentry told Peter Mitchell the Ag Lab has added six new clients.

6.2 – Grain Lab lease discussion-EDO Mitchell said he has talked informally with

the County Court regarding the lab. The lease decision is left up to the Board. Following discussion, the Consensus of the Board is if the Court would provide the funds to the Port to cover all lab operating costs the Port would continue to manage the Lab. If not, the Port cannot afford to continue to fund the Lab and will not renew the lease. EDO Mitchell will present the Boards decision to the Court at the March 1st County Court meeting

7. Economic Development:

- 7.1 EDO Report - EDO Mitchell reviewed the items in his monthly report with the Board.
- 7.2 Small Business Assistance Grant Application-Revised application handed out to the Board. Cory Lundgren presented his proposed business to the Board. His last day at his current job is February 21st. He will be going to Indiana for orientation. Commissioner Hunking moved to award \$4931 requested which will be reimbursable to Cory Lundgren upon receipts as listed on his application. Commissioner Fitzsimmons seconded. Motion carried 4-0. Applicant will present a report to the Board every three months.
- 7.3 Billboard Artwork-EDO Mitchell handed out the graphic art for the two billboards, one in The Dalles and one in Rufus. Commissioner Hunking moved to approve up to \$1500 for the art work. Commissioner Fitzsimmons seconded. Motion carried 4-0.
- 7.4 Arlington Silo Freestyle Event – EDO Mitchell told the Board this event would be scheduled for the third weekend in June, tentatively Saturday the 17th. A Pro Kite Surfing Association had been contacted but they wanted \$50,000 to hold the event. The local event could cost as much as \$27,000 which includes \$8000 in prize money. EDO Mitchell said he would get sponsors to help with the funding. Commissioner Hunking moved to go ahead with the event with Port funding up to \$15,000. Commissioner Nation seconded and the motion carried 4-0.
- 7.5 Hangar Building Update-EDO Mitchell said the tenants have moved out and done a nice job of cleaning up the inside the building, it is broom clean with no items remaining in the building. The outside stills needs to be cleaned up. The former tenants have unpaid bills to the County, the Port, and the City.

Recess for Dinner 6:20 pm.

Reconvene to Meeting at 6:45 pm.

Meeting Cont'd

Executive Session per ORS 192.660(2)(g) To consider preliminary negotiations regarding trade or commerce in which we are in competition with other States or Nations.

Recess to Executive Session at 6:46 pm.

Reconvene to regular session at 7:51 pm.

Action following Executive Session: Commissioner Hunking moved to approve

a lease with changes to the terms as discussed and agreed to by the Port Board. Commissioner Fitzsimmons seconded. The motion carried 4-0.

8. Island Park –

8.1 A. Key Construction is still hauling rock. The River Access project should be done in the next two weeks. The DSL permit expires on March 11. Flowing Solutions second contract amount is almost spent.

8.2 Marine Board Grant Application – EDO Mitchell reported that the Marine Board has asked for grant applications on a Quick Turn to chip, crack and fog seal the boat parking lot, boat ramp access area, and the Port's access road. Road Master Kennedy provided an estimate of \$49,230 for labor and materials. The Port has budgeted for \$10,000 grant match. The Board was in favor of the project. The Board will be notified if our application is successful.

9. Administration –

Audit approval by Board - Commissioner Nation moved to approve the Audit and Commissioner Hunking seconded. The motion carried 4-0.

A Budget Workshop will be held on March 14th at 4pm. The regular Board meeting will follow the workshop. This meeting will be in Condon

Meeting adjourned 8:05 pm

President Ron Wilson

V.P. Dewey Kennedy