



Equal Opportunity Application Form

Goodwill Industries of NE Ohio and Northwest PA” (“Goodwill”), considers all applications for positions.

Position Applied For:	Date of Application:
How Did You Learn About Us? <input type="checkbox"/> Goodwill Web Site <input type="checkbox"/> Employment Agency <input type="checkbox"/> Referred by: (Name _____)	
<input type="checkbox"/> Labor Department <input type="checkbox"/> Job Connection <input type="checkbox"/> Other Source	

Last Name	First Name	Full Middle Name	Date of Birth
Address	Number	Street	City
		State	Zip Code
Contact Information (Cell)		(E-mail)	

Have you ever been employed by Goodwill?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
If yes, give location: _____		
Are you available to work flexible hours, including nights, weekends, and holidays?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Have you had any experience in the Armed Forces of the United States?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
On what date would you be available for work? _____		
Are you available to work:	<input type="checkbox"/> Full Time	<input type="checkbox"/> Part Time

Employment Experience

Start with your present or last job held. Include any job related military service assignments and volunteer activities. You may exclude organizations, which indicate a person's race, color, religion, sex (including gender identity, sexual orientation, and pregnancy), national origin, age (40 or older), disability, genetic information, and/or other protected classifications. if you prefer.

Employer		Date Employed		Work Performed
Address		From	To	
Telephone Number(s)		Starting Hourly Rate/salary		
Job Title	Supervisor	Final Hourly Rate/salary		
Reason for Leaving				
Is this your current employer?				
Employer		Dated Employed		Work Performed
Address		From	To	
Telephone Number(s)		Starting Hourly Rate/salary		
Job Title	Supervisor	Final Hourly Rate/salary		
Reason For Leaving				
Employer				
Employer		Date Employed		Work Performed
Address		From	To	
Telephone Number(s)		Starting Hourly Rate/ salary		
Job Title	Supervisor	Final Hourly Rate/salary		
Reason For Leaving				
Employer				

Education

Highest Level of Education	Name and Address of School	Course of Study	Years Completed	Diploma Degree

Professional References (Do not list family or friends)

1. Name	Type of Reference	Email	Phone #
2. Name	Type of Reference	Email	Phone #
3. Name	Type of Reference	Email	Phone #

Applicant's Statement

I hereby declare, to the best of my knowledge, that the facts set forth in the preceding employment application are true and complete.

I understand that the completion of this application does not assure my employment with "Goodwill". serving Northeast Ohio and Northwest Pennsylvania and does not obligate "Goodwill" to employ me in any way.

I understand by signing a separate release form provided to me by Goodwill and or its designated agent, that I am authorizing "Goodwill" and or its designated agent, to investigate all information given and to secure appropriate information if necessary. I understand false statements on this application may result in not being given the initial opportunity for employment or dismissal from employment if or when discovered.

I further understand and agree that "Goodwill", serving NE OH and NW PA is an **At-Will Employer** and that should I be employed, that it will not be for any a definite period of time, and my employment may be terminated at any time by Goodwill for any reason that does not violate state and federal law.

I also understand and agree that "Goodwill" retains the right to unilaterally modify and/or delete any policies, practices, procedures, and standards it has adopted or implemented to the extent allowable by its bylaws.

I acknowledge that no employee or representative other than the Executive Director, independently, or at the direction of the Board of Directors, has either the power, or authority to enter into any agreement for employment for any specified period of time, or to make any representations or agreements contrary to any prior representations, promises, contracts, or statements made by or on behalf of "Goodwill".

"Goodwill", serving NE OH and NW PA is an equal opportunity employer **pursuant to all applicable federal, Ohio, Pennsylvania, and local laws, regulations, ordinances, etc.** As a result,, Goodwill recognizes that depending upon the jurisdiction in which it is acting as an employer, it is illegal for it to discriminate against someone because of that person's race, color, religion, sex (including gender identity, sexual orientation, and pregnancy), national origin, age (40 or older), disability, genetic information, and/or other protected classifications.

Candidates selected for hire must agree to and pass a pre-employment drug screen as well as pre-employment background screening. Both are made as a condition of employment and all consideration for employment is based upon current approved policy and procedures consistent past standards, set out in the bylaws and procedure manuals of "Goodwill". .

"Goodwill", serving NE OH and NW PA is committed to a drug free environment

Signature of Applicant

Date

DO NOT WRITE BELOW THIS LINE

Interviewed By

Date

THANK YOU FOR COMPLETING THIS EMPLOYMENT APPLICATION AND FOR YOUR INTEREST IN EMPLOYMENT WITH "GOODWILL" SERVING NORTHEAST OHIO AND NORTHWEST PENNSYLVANIA.