



STATE OF WASHINGTON
BOARD OF PILOTAGE COMMISSIONERS

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MEMORANDUM

TO: Board of Pilotage Commissioners

FROM: Sheri Tonn, Chair

DATE: April 11, 2019

SUBJECT: Proposed Official Record for Setting the Number of Pilots

We plan to provide an official record of the Board's process and rationale for setting the number of Puget Sound pilots, and in the future, Grays Harbor pilots. The following structure outlines sections for a final document of official record:

1. RCW/WAC language;
2. History of the maximum number of authorized pilots versus actual number of licensed pilots on an annual basis;
3. Brief description of other pilotage districts processes for setting the number of pilots. Districts to include those that resemble Puget Sound in length of assignments and relative number per month, types of assignments, Commission set up, and similar in number of authorized pilots;
4. BPC generated data considered;
5. Factors and criteria considered in setting the authorized number of pilots
6. BPC deliberations including dates and conclusions reached, along with rationale

All supporting data, correspondence, memos, submissions and summaries of testimony will be included as appendices to the final document.

There will be a web site for all of this information, and we will post it as it becomes available. I welcome your feedback at our next board meeting.