

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES

Michael S. Thiessen, President

Theron G. Tobolski, Trustee

Michael Dickman, Trustee

22 Calendar Ave. STE D

LaGrange, IL 60525

Phone 708-352-4480

Fax 708-352-4417

NOTICE

NOTICE OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE LYONS TOWNSHIP SCHOOL TREASURER'S OFFICE

August 22, 2016 – 5:30 P.M.

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) have called a special meeting to be held in the office of the School Treasurer located at 22 Calendar Court, Suite D., LaGrange, Illinois, on August 22, 2016 at 5:30 P.M.

AGENDA

1. Call to Order & Roll Call

2. Pledge of Allegiance

3. Public Comments

4. Review/Approval of Minutes

The review and approval of the Lyons Township School Treasurer's minutes of:

1. June 27, 2016 – Open Session
2. June 27, 2016 – Closed Session

5. Review/Approval of the Lyons Township Treasurer's Financial Reports

The review of the Lyons Township School Treasurer's financial statements for the following months as presented:

- June, 2016
- July, 2016

6. Review/Approval of Payables List

Approval and ratification of the payment of expenses is requested for the Lyons Township School Treasurer's payables list for:

July 15, 2016 - \$ 28,864.29

July 29, 2016 - \$ 47,471.42

August 22, 2016 - \$ 74,733.17

- Total expenses requested for approval = \$ 151,068.88

7. Review School Districts Official Records

Board of Trustee review of the Lyons Township Schools and Coop's financial records for:

- June, 2016

8. FY17 Proposed Preliminary Budget – Dr. Birkenmaier

Review/Discuss FY17 proposed preliminary budget.

9. School District Property Purchase

10. Disposal of Surplus Property

11. Reception & Records Manager

12. Approval of the minutes of meetings lawfully closed under the Open Meetings Act

13. Motion to suspend the Special Meeting for the purpose of entering closed session

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c) (1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”

14. Motion to reconvene the Special Meeting of the Board of Trustees

15. Action as a result of Closed Session

- Motion to approve the IMRF Member Contribution Repayment Agreement between Lauralee Conway and the Lyons Township Trustees of Schools.

16. Employee Handbook – Final Review

Section 4.2 Standard Workday

Section 5.3 (a) Annual Paid Time Off Based on Year of Service

17. Adjournment