

OFFICIAL IBSD MINUTES

SEPTEMBER 24, 2014
IONA-BONNEVILLE SEWER DISTRICT (IBSD)
MONTHLY BOARD MEETING

Meeting called to order by Chairman Michael Klingler at: 7:03 p.m.

Board Members Present: Mike Klingler (Chairman); Jason Blundell; Glen Clark; Matt Porter; Robert Esplin (absent)

IBSD Staff: Cindy Wellman, Manager; Donna Bridges, Field Coordinator

Attorney: Tony Sasser, Sasser Law Office

Public: Allen & Marsha Beazer, patrons

Agenda Items:

1. 2014 Video inspection: Update
2. City of Idaho Falls contract for treatment and maintenance: Update
3. Wildwood generator maintenance contract: Discussion
4. Approval of minutes: 08/27/2014
5. Payment of bills

Meeting minutes: For additional information, please reference the meeting recording.

00:00:00 **2014 VIDEO INSPECTION: UPDATE**

Ms. Bridges reported that the video inspection is ongoing. There was a recent project meeting with Pipeline Inspection, the contractor performing the inspection. They are 40-50% complete with the inspection and are turning in repair lists periodically. They anticipate that the job will be finishing at the end of November.

Pipeline will have a manhole repair crew in the area doing manhole repairs for the City of Ammon. They are asking if the Board would like them to get started on IBSD manhole repairs while the crew is here. So far six of IBSD's manholes have been reported to have infiltration. They have offered to split the mobilization costs. The Board discussed whether the savings in infiltration cost would make this worthwhile. The repair list is not complete so there would be additional mobilization for future repairs if more manholes are discovered that need repairs. The Board stated that if future mobilization costs are reduced then it would be okay to proceed with the repairs.

Ms. Bridges stated that she will present a list of repairs at the next meeting. She will also include the recommended repairs from the 2012 Video Inspection repair.

Mr. Blundell inquired about the root ball found in a pipe and if it had been removed. Ms. Bridges stated that in this case the contractor was asked to removed it the same day it was discovered. The contract includes a force account which was used to pay for this additional work.

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00:12:00

00:12:00 **CITY OF IDAHO FALLS CONTRACT FOR TREATMENT AND
MAINTENANCE: UPDATE**

Ms. Bridges stated that she has asked Mr. Chris Frederickson, City of Idaho Falls Public Works Director, how the City Council would like to proceed in negotiating the agreement between IBSD and the City of Idaho Falls for treatment. The current contract is due to expire at the end of this year. It was discussed whether the entire Board and Council should meet initially. Mr. Frederickson said it would be easier to have Board representatives meet with the Public Works liaisons, Barbara Ehardt and Michael Lehto. Mr. Sasser would like to be in attendance and will begin reviewing the current contract.

One of the items also discussed between Ms. Bridges and Mr. Frederickson is requested annexations and the proposed City of Iona increase in impact area. Mr. Frederickson had suggested that areas be removed from the District in exchange for new annexations or service areas. This may be an issue that should be included in the new agreement discussion.

Mr. Porter asked where other treatment facilities are located in the area. The East Idaho Regional Authority has a treatment plant in Shelley but the Board elected not to utilize this facility a number of years ago. Ms. Bridges noted that she has been told that the City of Idaho Falls expects to be at capacity at their treatment facility in 30 years. The capacity of the sewer lines will be the limiting factor and it is expected that the line on Sunnyside Road will reach capacity in about 20 years. It may be that another item of discussion for the new agreement be the construction of a new interceptor line.

Ms. Wellman stated she would like to have more accountability for when and where Idaho Falls will be working when they are doing maintenance for the lines.

Mr. Klingler and Mr. Clark offered to meet with the City as representatives for the Board. Ms. Bridges will make arrangements for a meeting.

00:40:15

00:40:15 **WILDWOOD GENERATOR MAINTENANCE CONTRACT: DISCUSSION**

Ms. Bridges contacted Bernie Judge, the person who installed the emergency generator at Wildwood lift station, regarding a contract for maintaining the generator. He provided a contract for the Boards review. He did not include maintaining the fuel level in the contract but he did say he would take care of the fuel based on cost plus 10%. Mr. Sasser will review the contract and make any changes he feels necessary. The Board questioned the duration of the contract and wants to make sure it will be renewed annually per Board approval.

MOTION: Mr. Blundell made a motion to approve the Wildwood generator maintenance contract with Intermountain Power Source pending any edits made by Mr. Sasser. **MOTION SECONDED:** Mr. Porter seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, and Mr. Porter)

00:45:30

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00:45:30 APPROVAL OF MINUTES: 08/27/2014

MOTION: Mr. Porter made a motion to approve the meeting minutes for August 27, 2014.
MOTION SECONDED: Mr. Clark seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, and Mr. Porter)
00:46:15

00:46:15 PAYMENT OF BILLS

Ms. Wellman asked if she could get approval for payment for Pipeline Inspection Services. She has not received a bill for them yet.

Mr. Porter asked, as a new Board Member, if a "snapshot" with the number of connections and connection permits currently on the system could be provided.


Mr. Blundell stated he would like to put a budget together as recommended in the most recent audit.

MOTION: Mr. Porter made a motion to approve payment of the bills including Pipeline Inspection per Board approval. **MOTION SECONDED:** Mr. Clark seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, and Mr. Porter)
00:53:30

00:53:30 ADJOURNMENT

The next meeting will be October 22, 2014 at 7:00 p.m.

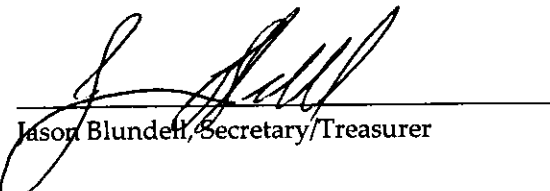
The meeting adjourned at approximately 8:00 p.m.



Mike Klingler, Chairman of the Board of Directors

10/22/14

Date



Jason Blundell, Secretary/Treasurer

10/22/14

Date

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IONA BONNEVILLE SEWER DISTRICT

Monthly Expenses - September 24, 2014

Bank of Commerce	Replenish Office Account	\$	888.59
BK Professional Services	Lawn Maintenance	\$	280.00
Blue Skies Product Distributing	Bottled Water for Office	\$	25.00
Buff N Shine Building Maint.	Office Cleaning	\$	165.00
Cable One	Internet/Phone	\$	350.67
Caselle	Software Support	\$	598.67
Chase Paymentech	Merchant Processing Fees	\$	424.46
City of Ammon	Sewage Treatment - Below the Meter	\$	3,744.00
City of Idaho Falls	Sewage Treatment/Maintenance	\$	68,850.00
Electrical Equipment	Amp Meters (5) Lift stations	\$	2,125.05
Falls Water	Office water /Hydrant meter-Cleaning of lines	\$	231.35
Forsgren Associates	Gen Engineering	\$	750.00
Healthsmart Benefit	NCPERS - PERSI Ins	\$	32.00
ICRMP	Insurance 1/2 year	\$	1,663.00
Intermountain Gas	Office Utility - Gas	\$	2.00
IRS - Federal Tax	Federal Tax Withholding/Unemployment	\$	4,866.30
Key Bank	Safe Deposit	\$	30.25
Lincoln/Advantage Employee	Payroll, Employee, Board	\$	14,867.56
M.Klinlger	Board Payroll	\$	85.56
PC Plus	IT Support	\$	75.00
Public Retirement System	PERSI	\$	2,984.88
Rocky Mountain Power	Utility - Lifts, Meters, Office,	\$	748.28
Sam's Club	Office Supplies	\$	10.48
Sasser Law Office	Legal	\$	2,003.00
United Mailing Direct	Monthly Statements and delinquent	\$	1,702.55
Utility Billing - Refunds	Refunds to patrons	\$	56.00
USPS.com	Postage	\$	246.85
W. Clark	Board Payroll	\$	92.35
Xpress Bill Pay	Online Banking	\$	975.16

Total \$ 108,874.01