



Barry County Central Dispatch
Administrative Board Meeting Minutes

August 26, 2019

- A. Forbes called the meeting to order at 2:01 pm.
The Pledge of Allegiance was recited.
- B. Roll call was taken.
Attendance: Forbes, Smelker, Redman, Leaf (arrived 2:04pm), Murphy, Vujea (arrived 2:12pm), Wilson, VonSeggern, Cove, Weeks & Dunlap (MSP)
Absent:
Others in attendance: Director Lehman (BCCD), Stafford (BCCD), Jim McManus (Barry County Planning & Zoning)
- C. There were no amendments to the agenda.
- D. A motion was made by Redman and seconded by Cove to approve the agenda as written for today's meeting. **All in favor. Motion carried.**
- E. A motion was made by Redman and seconded by Wilson to approve the minutes as written from the July 2019 meeting. **All in favor. Motion carried.**
- F. Committee Reports
 - a. Personnel Committee
 - 1. No meetings were held this month.
 - b. Finance Committee
 - 1. No meetings were held this month.
 - c. Equipment Committee
 - 1. No meetings were held this month.
- G. Directors Report was reviewed and discussed.
- H. New Business
- I. Miscellaneous
 - a. Jim McManus – Jones Road Re-Addressing
 - i. The planned changes to road names and house numbers were discussed. Board members believe that this is a good plan moving forward. The Barry County Central Dispatch Administrative Board will only be involved in this process if an appeal is brought forward by a homeowner. Mr. McManus plans to have some of this done and put in place in mid January 2020.
- J. July 2019 Budget Reports were reviewed. No questions or discussion.
- K. Expenses
 - 1. August 2019 operating disbursements were discussed. A motion was made by Cove and seconded by Redman to approve the August operating disbursements in the amount of \$16,407.00. Roll call vote. **All in favor. Motion carried.**
 - 2. August 2019 state expenses were discussed. A motion was made by Murphy and seconded by Wilson to approve the August state expenses in the amount of \$2,196.18. Roll call vote. **All in favor. Motion carried.**
 - 3. September 2019 contingent vouchers were discussed. A motion was made by Leaf and seconded by Smelker to approve the September 2019 contingent vouchers as provided. Roll call vote. **All in favor. Motion carried.**

L. Old Business

a. Standby Server

- i. The standby server will be a backup server to the new CAD system. This server will be housed off-site at Barry County IT. This will be a shared expense with the Barry County Sheriffs' office. A motion was made by Leaf and seconded by Cove to purchase this standby server with a cost of \$10,091.50. Roll call vote. **All in favor. Motion carried.**

b. Parking Lot

- i. Director Lehman advised that the parking lot has been crack sealed. The option of replacing the parking lot will be reviewed when we can budget that capital expense.

c. Memorial Wall

- i. Director Lehman discussed the plan for the memorial wall. Two companies in Grand Rapids have been contacted for quotes.

M. No public comment

- N.** A motion was made by Redman and seconded by Murphy to adjourn the meeting. **All in favor. Motion carried.** The meeting was adjourned at 2:47 pm.

The next Administrative Board Meeting will be held on Monday, September 23, 2019 at 2:00 p.m.

Respectfully submitted by Jamie Stafford