

WKNA Board Meeting
Feb. 6, 2025
At Rhonda's home
Submitted by Carolyn Homan

Attending: Rhonda Rich, Art Mauer, Kris Adams, Carol Phipps, Carolyn Homan, Robb Witters, Brenda Lamb

Call to Order: Rhonda called the meeting to order at 7:30 p.m. after introductions and visiting with new Board member Brenda Lamb.

Minutes of Jan. 2, 2025 – Robb moved approval as submitted; Art seconded. Motion carried unanimously.

2024-25 Budget – Rhonda noted no change in the total spent so far of \$574.97 for a remaining balance of \$625.03. She said she plans to submit receipts so far to the City rather than wait until June. Remaining expected expenses include \$250 for the website and about \$140 for the last newsletter.

Board member committee assignments for the year -- Group discussed.

Parks – Carol with Carolyn and Rhonda as subs

Planning – Robb; Rhonda as sub

Traffic Safety – Brenda; Robb, Carolyn as subs

Keizer United --- Kris; Carolyn and Rhonda subs

Library Bd – Kris

Cummings PTA – Kris; subs Rhonda, Carolyn (? – minutes show Carol, but this conflicts with Parks)

Food barrels – Dennis and Carol (subs Carolyn and Tom)

Signs – Art and Dennis (Brenda needs a lawn sign.)

Getting the word out

Website – Rhonda, Carol, Carolyn and Robb are “trained” as admins as backup to Barb Smith. So we are in compliance with the City's request for multiple NA website administrators. However, all need to get the email list and that has not been done.

Brochures/boxes – Weather still an issue with replenishing brochures. Newsletter copies are pretty much all gone.

Community Library – The library's Board meetings have been moved to the 3rd Thursday, which allowed Kris to be elected to that Board. Among several new Library programs, adult coloring book events have been added twice a month (Kris's suggestion) and are going well.

Little Library – Kris has plenty of books for the WKNA Little Library as of now. She adds books to other W. Keizer libraries (at KRP and Rivercrest) only when the WKNA site doesn't have room.

Facebook -- Carolyn will post the WKNA General meeting notice this weekend.

Keizer Chamber calendar – WKNA meeting notices are now appearing regularly. Rhonda to get brochures and newsletters displayed in Chamber lobby.

Cummings Connection -- Rhonda still working on this with Principal Kronser.

Keizer Times – WKNA's meeting notices are ongoing on the KT calendar. Rhonda will check to see if there are City funds to pay for any listing in an upcoming Home and Garden section.

Next newsletter – Profile of new business Radness Ensues, with picture from the WKNA display as part of their Trunk or Treat event last Oct.; Thanksgiving community dinner at St. Edward church where WKNA

helped with setup, take down and tray duties; Cummings Neighborhood Family Council Resource Fair – WKNA table and Kris's election as Council. Final content decisions at March Board meeting.

REPORTS

Food Barrels: Year-End Totals – 908 lbs. Bi Mart; 1914 lbs. and \$414 cash Copper Creek; 339 lbs. Keizer Fire District. The KFD barrel has been pulled. Need to find a new location.
Jan. totals: BiMart 85 lbs.; Copper Creek 65 lbs.

Cummings School

School grounds -- Carol thinks spring break is too early for the annual grounds cleanup and Reader Board planting. This probably will happen in April. She said a couple of neighbors volunteered at the January meeting – Greta VanVeen and Christine Bowen

PTA – Kris can attend the February meeting. In January, they discussed fundraisers and possible plans for a book sale.

Neighborhood Family Council – The Wellness Resource Fair was well attended with 110 families and 440 participants. About 12 organizations had information tables, including WKNA, Keizer Fire and CERT. There were games for the kids and a raffle for prizes such as bikes, helmets, etc., and people got \$25 gift cards for filling out an anonymous needs survey. Kris said a Fun Friday event may be in the works.

Parks – Parks Master Plan is being updated to accommodate construction of an event pavilion at Keizer Rapids Park that could be used for Keizer Fest and other such events. Rhonda and Carolyn met with Adam Brown recently to talk about what may be in store. Rhonda prepared an informal parks information survey for participants at the NFC Resource Fair and will share results with Parks.

Rhonda wants to talk about the Master Plan at the General meeting and has questions about the Community Prosperity Initiative grant the city received from the County to pay for a consultant to update the Master Plan around a pavilion that could be used by the Keizer Chamber for Keizer Fest. The pavilion size being contemplated is reportedly 100x250 ft.

In representing WKNA in this matter, group discussed what position to take. There are questions, such as where will the money come from, will there be community meetings or input, is a pavilion high on people's wishes? A pavilion was taken out of the 2021 Master Plan and survey done then had a pavilion low on community wants. Should the matter be put to a vote?

Rhonda mentioned preparing a survey for the General meeting so she would have feedback to present to Council. Size of this potential project is a major issue, as well as where it might be placed in the park, will there be seating included and what about parking.

Traffic Safety – Brenda said the idea of pedestrian flags as a street crossing aid has come up. The city has OK'd having a test of this. She had application forms to fill out if a pilot location could be identified. West Keizer Neighborhood Association agreed to be the applicant and the group decided on the pedestrian crossing at Chemawa and 15th as the site. Robb is filling out the application and Brenda said she would help get a supply of flags (either making them or ordering them.)

Planning Commission -- Rhonda and Carolyn participated in a Zoom meeting today on the Climate Friendly Equitable Communities initiative. It was pretty much informational. The process will include a meeting with Traffic Safety Committee and eventually getting some recommendations developed for some code language suggestions. Consultants asked for any areas of concern and sidewalks throughout the city were mentioned as an issue – the lack thereof, the poor condition of many, the lack of interconnectedness, etc.

Keizer United -- Rhonda to attend Monday – speaker is Becca Brisben from Radness Ensues.

Certificates of Appreciation – Discussed a letter or a plaque for Copper Creek and decided on a plaque that could list the total of pounds raised so far. Carol will check into this with plans to present at the March meeting

WKNA also needs to recognize Gary for his years of service. Rhonda will check with his wife to discuss the best way to proceed. A certificate presentation could be planned for March or April.

WKNA Annual Report -- Scheduled for April 7 presentation to City Council.

Next Board meeting, March 6 – Review bylaws; update website; discuss budget request for 2025-26 (July through June)

WKNA General Meetings – Speakers and Topics 2025

February 13 – Keizer Community Library Keizer Heritage/Keizer Art Commission

March 13 – State of the City, Mayor – WKNA Host. SE Keizer providing refreshments. Rhonda will have flowers for Cathy. Each NA 5 minutes for presentations.

April 10 – Parks Master Plan presentation? Shane Witham, City Planner? Eric Bandonis

May – Jenny Ammon, Environmental Services Education Coordinator?

Meeting adjourned: 9:25 p.m. Next Board meeting: March 6