

Minutes of the Interlaken Village Board of Trustees special meeting held on Thursday, September 26, 2019 at 6:00 pm at the Village Hall 8369 Main Street, Interlaken, NY.

MEMBERS PRESENT: Mayor Richardson, Trustees: Kempf, Del Plato, Barr. Trustee Pepper @ 6:15.

OTHERS PRESENT: N Swartwood, Clerk-Treasurer; L Anderson, Police Chief; Cynthia Lysiak

Mayor Richardson called the meeting to order at 6:03 pm with the Pledge of Allegiance.

The following resolution was put before the Board

**RESOLUTION AUTHORIZING THE IMPLEMENTATION AND FUNDING IN
THE FIRST INSTANCE OF 100% OF THE FEDERAL-AID AND STATE
"MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION
FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFOR.**

At a meeting of the Village Board of Trustees of the Village of Interlaken, Seneca County, New York, lawfully convened and conducted upon September 26, 2019, the following resolution was duly presented for consideration by the Village Board of Trustees:

WHEREAS, a Project for the South Seneca Elementary School Walking & Biking Improvements, P.I.N. 375565 (the "Project") is eligible for funding under Title 23 of the U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 100% Federal funds and 0% non-federal funds; and

WHEREAS, as provided for by agreement with the NYS Department of Transportation, PE and/or ROW Incidental or ROW acquisition work performed by the municipality for the federal aid-eligible construction project covered by the agreement (if any), the costs of such work that are approved in writing by NYSDOT as applicable to the federal aid and Marchiselli aid construction work (excluding costs applicable to non-federally eligible or non-Marchiselli eligible project elements) shall be credited following FHWA's construction phase closeout audit of the Project to Project costs that are eligible for federal aid and Marchiselli aid; and

WHEREAS, the Village of Interlaken desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Construction and Inspection, and upon due deliberation by the Village Board of trustees upon all of the foregoing and the project, including the public interests and safety to be served thereby, the Village Board, duly convened, does hereby

RESOLVE, that the Village Board hereby approves the above-referenced project; and it is further

RESOLVED, that the Village Board hereby authorizes the Mayor, Treasurer, and the Superintendent of Public Works to pay in the first instance 100% of the federal and non-federal share of the cost of Construction work for the Project, or applicable portions thereof; and it is further

RESOLVED, that the sum of \$420,000.00 is hereby appropriated from the Village fiscal budgets for this project or, to the extent not available, from unencumbered general fund balances, and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Village of Interlaken shall convene as soon as possible to appropriate said excess amount immediately upon the notification to the Village Mayor, Treasurer, or Superintendent of Public Works for any funding or related need therefor; and it is further

RESOLVED, that the Mayor or Superintendent of Public Works of the Village of Interlaken, each be and hereby are, severally and separately, authorized to execute all necessary Agreements, certifications of reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Village of Interlaken with the New York State Department of Transportation in connection with the advancement or approval of the Project, and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs, and all Project costs within appropriations therefore that are not so eligible, and that such Mayor and Superintendent of Public Works be each, severally and acting independently for the Village, authorized to negotiate the final form of any documents or agreements, and sign such other documents, agreements, vouchers, applications, certifications, and contracts as may now or hereafter be necessary to give full force and effect to these resolutions, including to fulfill the purposes of the Project, each duly acting by, for, on behalf of, and in the name of the Village of Interlaken; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement(s) in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

The question of the adoption of such proposed Resolution was duly motioned by Trustee Del Plato, duly seconded by Trustee Kempf, and put to a roll call vote with the following results:

Kevin Barr, Trustee -	Aye
Anthony Del Plato, Trustee -	Aye
Chris Kempf, Trustee -	Aye
Joseph Pepper, Trustee -	Aye
Richard Richardson, Mayor -	Aye

Accordingly, the foregoing resolution was approved, carried, and duly adopted on September 26, 2019.

Hunt Engineers requested pricing from three (3) Special Inspection companies. Hunt Engineers provided a bid tabulation sheet, and recommended the Village award the contract to PSI Intertek, 3784 Commerce Court, Suite 300, N. Tonawanda, NY for the amount of \$4,215.00. Motion by Mayor Richardson, Second by K Barr, carried.

Cross Connection Local Law – Village Attorney Guy Krogh sent over a sample Local Law. The Board reviewed the document. Motion by C Kempf to approve, second by T Del Plato with notice to make corrections concerning permits, certificates of compliance as these are done at County level.

New Position Duty Statement for Jean Jay, as required by Seneca Co. Personnel Dept., Mayor Richardson and Chief Anderson to complete this document and return to Clerk.

Motion by Mayor Richardson, Second by T Del Plato to create the position of Records Management Clerk (PT) and hire Cynthia Lysiak. There are funds available in this fiscal year and there are funds available in fund balance from 2018-2019 fiscal year to pay this position.

Plan Day – time keeping software for Interlaken Police scheduling: Chief Anderson indicated that this is a valuable tool.

Mandatory Conserve Water notice to be issued and an insert to go into the water sewer invoice.

Motion by Mayor Richardson, Second by K Barr to modify the September 12, 2019 budget modification regarding the payment for SRO in the amount of \$2409.00 instead of posting to A3120.2 it will go to A3120.12 as there were wages spent in June 2019.

Safe Routes to School changes to original plans – remove West Ave (?) and Seneca Street off the base bid (now on alternates list). Add other streets based on price.

Reclassify Reserve Accounts – consult NYCOM/Village Attorney

Motion to adjourn at 6:47 by T Del Plato, Second by K Barr, carried.

Respectfully submitted

Nancy Swartwood

Clerk - Treasurer