



**CONSULTING**  
Your Business Is Our Business

## Employment | Background Authorization Form

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Current Address \_\_\_\_\_ City | State | Zip \_\_\_\_\_

Social Security Number \_\_\_\_\_

Date Of Birth \_\_\_\_\_

### PLEASE CHECK YES OR NO TO THE FOLLOWING:

**Are you authorized to work in the United States?**  Yes  No

Federal law requires that employers hire only individuals who are authorized to be lawfully employed in the United States. In compliance with these laws, J & M Consulting Firm will verify the status of every individual offered employment with J&M Consulting Firm. In this connection, all offers of employment are subject to verification of the applicant's identity and employment authorization, and it will be necessary for you to submit such documents as are required by law to verify your identification and employment authorization.

**Are you under 18 years of age?**  Yes  No

If yes, can you furnish a work permit?  Yes  No

**Are you capable of performing the essential functions of the job for which you are applying with or without a reasonable accommodation?**  Yes  No

### PLEASE READ CAREFULLY BEFORE SIGNING APPLICATION

I have submitted the attached form to J&M Consulting Firm for the purpose of obtaining employment. I acknowledge that the use of this form, and my filling it out, does not indicate that any positions are open, nor does it obligate J&M Consulting Firm to further process my application.

My signature below attests to the fact that the information that I have provided on my application, resume, given verbally, or provided in any other materials, is true and complete to the best of my knowledge and also constitutes authority to verify any and all information submitted on this application. I understand that any misrepresentation or omission of any fact in my application, resume or any other materials, or during any interviews, can be justification for refusal of employment, or, if employed, termination from the Company's employ.

I also affirm that I have not signed any kind of restrictive document creating any obligation to any former employer that would restrict my acceptance of employment with J&M Consulting Firm in the position I am seeking.



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***I understand that this application is not an employment contract for any specific length of time between J&M Consulting Firm and me, and that in the event I am hired, my employment will be “at will” and either J&M Consulting Firm or I can terminate my employment with or without cause and with or without notice at any time. Nothing contained in any handbook, manual, policy and the like, distributed by J&M Consulting Firm to its employees is intended to or can create an employment contract, an offer of employment or any obligation on J&M Consulting Firm’s part. J&M Consulting Firm may, at its sole discretion, hold in abeyance or revoke, amend or modify, abridge or change any benefit, policy practice, condition or process affecting its employees if offered.***

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References: I hereby authorize J&M Consulting Firm and its agents to make such investigations and inquiries into my employment and educational history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools, and other persons from all liability in responding to inquires connected with my application and I specifically authorize the release of information by any schools, businesses, individuals, services or other entities listed by me in this form. Furthermore, I authorize J&M Consulting Firm and its agents to release any reference information to their affiliates who request such information for purposes of evaluating my credentials and qualifications.

Temporary/Contract Employment: If employed as a temporary or contract employee, I understand that I may be an employee of J&M Consulting Firm and not of any client. If employed, I further understand that my employment is not guaranteed for any specific time and may be terminated at any time for any reason. I further understand that a contract will exist between J&M Consulting Firm and each client to whom I may be assigned which will require the client to pay a fee to J&M Consulting Firm in the event that I accept direct employment with the client, I agree to notify J&M Consulting Firm immediately should I be offered direct employment by a client (or by referral of the client to any subsidiary or affiliated company), either for a permanent, temporary (including assignments through another agency), or consulting positions during my assignment or after my assignment has ended.

**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_