

Regular Council Meeting

September 8, 2021

The regular meeting of the Arlington City Council was held on September 8, 2021 in the Council Chambers of the Municipal Building and via telephone conference. Present were Councilors: Denise Ball, Robert Christensen, Marshall Swope, Kelly Margheim, Matthew Irby, Jerry Hanan, Mayor Jeffery Bufton, Attorney Ruben Cleaveland, and Assistant Recorder Taylor Grubaugh. Guests include: Brad Baird, Tammy Birkeland, John Sallee, Jeff Sallee, Rita Miciak, Riley Bennett and Victoria McKinney. Mayor Bufton called the meeting to order at 6:30 p.m.

Pledge of Allegiance Recited

Mayor Bufton announced there will be amendments to the agenda; adding the library's request to replace fluorescent lights with LEDs and Haguewood Water Project Contract.

PUBLIC COMMENT: Victoria McKinney stated she received M95 masks from the Oregon Department of Agriculture to hand out to those who would like them. Victoria stated they are for smoke and Covid use. Tammy Birkeland asked if there is protection for businesses against state mandates. Mayor Bufton stated an ordinance has been signed stating Arlington is opposed to such mandates; it will be up to the businesses to manage mandates themselves.

COMMUNITY CHAMBER OF COMMERCE UPDATE: Riley Bennet was present and stated things have slowed down since the car show and the chamber is getting things ready for Halloween. The caboose grand opening was delayed due to Covid; the interior of the caboose should be finished soon. Riley also reported that even will extra expenses for the car show the Chamber is \$800.00 under budget. The Chamber and the Lions Club have started planning for this year's New Years Eve party at the Gronquist Building. There will be another Action Committee meeting on September 23rd at 6:30 to discuss the handicap access; Riley is working on the forms for the Corps of Engineers. Riley stated he is working on getting an estimate for the cost along with ADA safety qualifications for the project. Councilor Irby stated he is interested in getting lighting for the handicap ramp along with the park. Mayor Bufton stated he was contacted by the Apex Fishing Tourney asking if Arlington would be interest in hosting another tournament along with free workshops for the kids in the community; they would like to get the Pros more involved with the community. Councilor Swope stated he had many photos of the old town that he would like to give to the Chamber once they are developed. John Sallee asked the Council if the bench at the park could be replaced and Councilor Irby stated it was on his list of improvements for the park. Riley Bennet stated he is grateful for the Flag that was placed at the veteran's memorial.

WASTE MANAGEMENT REPORT- LEAH SHANNON. Leah was unable to attend the meeting. The Council moved on to the next item on the agenda.

AUTHORIZATION FOR CHECKS SIGNATURES: Mayor Bufton called for a motion to authorize Councilor Swope and Taylor Grubaugh for check signatures. Councilor Irby Motioned to remove Pam Rosenbalm from City accounts: General Fund, Trust Fund, Water Reserve and Replacement Fund and Safety Deposit Box and add Taylor Grubaugh and Marshall Swope as new signatories for all of those accounts and Safety Deposit Box. Motion passed unanimously after a second by Councilor Hanan.

BRAD BAIRD ANDERSON PERRY & ASSOCIATES: Brad Baird was present and had a hand out for the Council. Brad went over the 2 ARPA Grant Funds. IFA sent the City a letter for the Awarded Funds and was returned back to IFA quickly; both forms were given to the Council to review. Brad stated we are waiting for the final review for the

Water System Master Plan and that should be finalized in the next few months. Brad also went over ARPA Fund allocations and presented a list from the League of Oregon Cities of the cities that have not completed the registration for ARPA Funds; Brad stated he would be happy to assist with registration and went over the use for the funds. Denise stated she believes Pam had added this to our budget. John Sallee asked if there was a timeline on spending the money, Brad stated he doesn't believe there is a deadline but he will look into it. Brad reported samples were taken from the Arlington Motel on August 27th; he went over the results of the samples and the cost to abate the property. Brad also discussed Harry Lee reaching out to him regarding the letter sent to Harry from the City; he is requesting a delay until November 1, 2021. Attorney Cleaveland stated Harry will need to formalize his request to the City.

CONSENT AGENDA: Consent agenda consisted of the following items: a. Approval of minutes- August 11, 2021. b. Approval of bills as listed. Councilor Christensen motioned to approve the consent agenda and the bills as listed. Motion passed unanimously after a second by Councilor Swope.

COUNCILOR ACTIONS- SELECT NEW COUNCILOR FOR VACANT POSITION: Mayor Bufton stated the Council has received three letters of interest for the vacant council position; the letters were from Brian Wilkins, Henry Thuener and Tammy Birkland. Councilor Christensen motioned to accept Henry "Hank" Thuener. Motion passed with the majority vote after a Second by Councilor Marshall.

AMENDED- LIBRARY REQUEST TO REPLACE FLOURESCENT LIGHTS WITH LEDS: Mayor Bufton stated the Library is requesting permission to replace the existing light fixtures with LEDs; no cost to the City. Councilor Irby motioned to give the library permission to repair and replace lighting as needed in there facility located downstairs. Motion passed unanimously after a second by Councilor Hanan.

RV PLACEMENT PERMITS: the Council reviewed the updated RV Placement Permits Council reviewed the Forms. Assistant Recorder Grubaugh went over a few questions asks by a citizen regarding the permit. The consensus of the Council was to approve the permit as written.

AMENDED- HAGUEWOOD WATER PROJECT CONTRACT: Attorney Cleaveland stated Public Works Superintended Rosenbalm had sent him a copy of the County's agreement with Kevin Haguewood and was able to reword the contract to work for the City. Mayor Bufton explained to the Council that Kevin would be providing the pump station to the City at a reduced rate; the City will remain charging those in need of water at the City's rate. Attorney Cleaveland emailed Assistant Recorder Grubaugh the Agreement; she copied and handed out the packets to the Council. Ruben went over the water agreement details with the Council. Councilor Christensen motion to accept the purchase agreement with Kevin Haguewood on the water contract. Motion passed unanimously after a second by Councilor Swope.

PUBLIC WORKS SUPERINTENDENT RESIGNATION: Mayor Bufton stated Public Works Super Intendent Rosenbalm has submitted a letter of resignation the previous week; his last day will be Friday, September 10, 2021 but will be available by phone during the transition period. The call for applicants was posted the previous week and Brian Foster will be acting Superintendent until the position is filled.

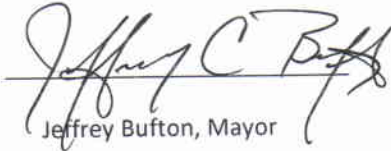
EXECTIVE SESSION: Regular meeting adjourned at 7:21 pm. Executive Session opened at 7:22 pm per ORS 192.600(2) (e); Executive Session closed at 7:40 pm. Regular meeting opened at 7:41 pm. Mayor Bufton stated no formal decisions were made in executive session.

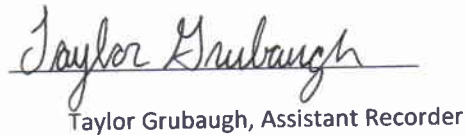
COUNCILORS REPORT:

- Councilor Hanan stated he has noticed many stop signs around town that need to be replaced and he would like some crack sealing to be done before winter.
- Councilor Irby stated he has a bid for the lighting at the park; they are also interested in switching the down town street lights to LEDs. Councilor Irby also stated he is looking at options for the park bench that needs replaced and he would like to volunteer his time to help Public Works with weekend duty.
- Councilor Swope had no report to give
- Councilor Christensen reported the arson fires on hwy 19 have seemed to stop.
- Councilor Ball reported we received grants to start moving ahead with the water projects. The City office has received one application for the Recorder position; the job posting is open until the following Wednesday.

In other business, Assistant Recorder Grubaugh stated during the Artisan Sale on Saturday, September 11th, there will be a moment of prayer and a moment of silence following the noon bell.

Regular meeting adjourned at 7:55 p.m.


Jeffrey Bufton, Mayor


Taylor Grubaugh, Assistant Recorder