

Arbor Management Company, Inc.
One Snow Road
Marshfield, MA 02050
781-837-4300

SPYGLASS LANDING CONDOMINIUMS

MANAGER'S REPORT

March 16 , 2017

FINANCIAL STATEMENTS:

1. See attached

UNIT OWNER ISSUES:

2. See Service Request Listing attached

RESERVE STUDY:

1. Final payment sent

SNOW REMOVAL:

1. 2016-2017 Taylor Lumber

LANDSCAPING:

1. 2017 Tomasi landscaping

MAINTENANCE ITEMS:

1. See work order list attached

OLD ITEMS:

1. Gas meter covers
2. Schedule spring walk around.

NEW BUSINESS:

1. Benches for the gazebo.
2. Thatching in the spring

INFORMATIONAL ITEMS:

FHA CERTIFICATION EXPIRES: Renewed

ROOFS:

WINDOW WASHING: Ted Heaps, done in late June (unit owner arranges) 781-690-0228

ANNUAL MEETING: Monday – 9/18/17 – 7pm

POSSIBLE BUDGET ITEMS: