

SUMMER VILLAGE OF SILVER SANDS

AGENDA

Friday, September 29th, 2017 – commencing at 9:00 a.m.

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b) Lac Ste. Anne County – September 6th, 2017 letter inviting Council and the CAO to attend their Grand Opening of their new Administration Office on September 13th, 2017 *(ratify attendance if someone did attend, or accept for information)*

c) Survey Monkey – Ways to optimize survey invitations to increase response rates, brought forward by Councillor Kirk for discussion at meeting time. *(direction as given by Council)*

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d) 2017/2018 Emergency Management Preparedness Program Grant – attached is a August 15th, 2017 email on this program. This item has been added to the SVLSACE September 30th, 2017 agenda for discussion, and I believe a regional application certainly would have greater value than a stand-alone application *(accept for information and support referral to SVLSACE agenda, or some other direction as given by Council)*

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e) Lac Ste. Anne County – September 12th, 2017 letter on response to our June 12th, 2017 letter on a cost share of Township Road 540. The Summer Village had proposed a 50/50 cost share on the entire project in our June letter, and the County has counter offered with a 50/50 cost share on their ½ mile portion and a 75/25 cost share on our 1 ½ mile portion, with the project being considered by the County for 2018. As there is no cost estimates attached to this letter I would suggest Council approve in principal the cost share subject to final confirmation once costs are known. For example, if this total project ends up to be \$600,000 (\$150,000 per ½ mile) the costs would be:

LSAC: \$75,000 + \$112,500 for a total of \$187,500
SS: \$75,000 + \$337,500 for a total of \$412,500

If we were to just do our 1 ½ miles at \$150,000 per ½ mile it would cost us \$450,000 and the first ½ might not get done at all!

(that the Summer Village of Silver Sands agree in principal to a joint road rehabilitation project with Lac Ste. Anne County for Twp Rd 540 between Rge Rd 52 and 54 as follows: a 50/50 cost share of the easterly 800 meters (1/2 mile) and 75/25 (SS/LSAC) cost share on the remaining 2400 meters (1 ½ mile) subject to final confirmation once costs are known and subject to completion prior to _____, 2018 (or within the 2018 year) or something, or some other direction as given by Council)

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- f) Director of Emergency Management – currently our DEM is unable to actively fulfill the requirements of this position and we are suggesting consideration be given to appointing Shari Ives as DEM and her proposal is attached. Her proposal has an annual cost of \$4,760.00 which includes: annual community disaster plan review, fire and emergency services bylaw review, wildfire preparedness/fire smart planning, liaising with mutual aid partners and agencies, liaising with municipal departments, performing or participating in a mock table top disaster exercise, reporting before Council. Silver Sands, along with many other municipalities have invested significantly this last year in emergency management and getting plans development and a regional agency formed, we are legislated to ensure we have this in place, we need to continue on with this process and ensure we are fulfilling our expected requirements. This proposal is for an active and engaged DEM and I am recommending the Summer Village appoint her as DEM (*that the Summer Village of Silver Sands appoint Shari Ives as Director of Emergency Management effective September 29th, 2017*)

At the Summer Villages of Lac Ste. Anne County East meeting on Saturday I am going to propose to the group of Summer Villages (whoever is interested) to consider engaging the services of a young lady who currently works with Alberta Emergency Management Agency to also work with us and guide us and liaison with our DEM. I feel if we can get a number of municipalities to agree, then a monthly retainer to have her consult with us would I believe be attainable.

g)

h)

i)

7. Financial

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- a) Accounts Payable – Cheque Listing for July 2017 cheques 1490 to 1520 including automatic withdrawals totaling \$61,893.07 and Cheque Listing for August 2017 cheques 1521 to 1545 including automatic withdrawals totaling \$43,623.58
- b) Income & Expense Statement – July and August 2017

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- c) Bank Reconciliation – as at July 31 and August 31, 2017
 - d) Grant Report – n/a

8. Councillors' Reports

- a) Mayor Poulin
- b) Deputy Mayor Kirk
- c) Councillor Mazerolle

9. Administration Reports

- a) Administration Report (verbal at meeting time)
 - Chattels on Municipal Reserves update: pictures taken in September, now in the hands of legal counsel to obtain court order
 - Drainage on Hillside: letters sent to landowners, two are not interested in the Summer Villages proposal
 - Silver Sands Golf Course Development Area Structure Plan:
 - August 25, 2017 email from Lac Ste. Anne County says they are appealing to the Municipal Government Board
 - September 15th, 2017 letter from Parkland County and my proposed response letter
- b) Public Works Report (verbal at meeting time)

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10. Information and Correspondence

- a) Yellowhead Rural Crime Watch – September 13th, 2017 fan out advising the group has dissolved
- b) AUMA – August 25th, 2017 email from President Lisa Holmes advising effective August 25th, 2017 Sue Bohachuk's appointment as CEO has been terminated without just cause by the Board of Directors
- c) FortisAlberta – August 29th, 2017 email advising the LED conversion will take place in Silver Sands on September 7th
- d) Alberta Municipal Affairs – August 31st, 2017 letter advising they have accepted our project application under the MSI Capital Program for Township Road 540 Rehabilitation in the amount of \$244,076.00
- e) Town of Mayerthorpe – Community Peace Officer Reports for July and August 2017
- f) 17DP04-31 – development permit approval for construction/renovation of an addition (covered deck) to existing detached dwelling at 11 Hazel
- g) Municipal Planning Services – September 8th, 2017 referral letter for proposed subdivision within Seba Beach
- h) North Saskatchewan Watershed Alliance – August 15th, 2017 update letter on planning activities and 2018 membership invoice (our membership is \$77.00). They also sent their 2016-2017 Annual Report and 2017-2018 Operating Plan and Budget if anyone would like to see it.
- i) Lac Ste. Anne County – Activity Report for 2016/2017

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j)
k)

11. Open Floor Discussion with Gallery
12. In camera (if required) – n/a
13. Adjournment

Next Meetings:

- September 30th, 2017 – SVLSACE Meeting 9:00 a.m., Gunn Hall
- Oct. 18th/19th, 2017 – ASVA Conference in Edmonton
- October 27th, 2017 – Regular Council Meeting 9:00 a.m.
- November 24th, 2017 – Regular Council Meeting 9:00 a.m.
- December 29th, 2017 – Regular Council Meeting 9:00 a.m. (to be changed)