



We're looking for like-minded people to join our dynamic team

**Spurred by rapidly increasing demand for our specialist training and consultancy services by law firms, we're looking for new people to join our dynamic team. Vacancies currently exist for legal accounts software trainer, legal case and document management trainer, MS Office trainer and SharePoint developer.**



Candidates must have excellent planning, communication, decision-making, organisation, presentation, teamwork and IT skills, and be capable of managing a busy and varied workload. A strong understanding and prior experience of the legal profession is a pre-requisite including the ability to keep abreast of industry developments and legislative changes. In terms of personal attributes, applicants should have a confident and friendly manner.

We service legal practices the length and breadth of the UK and beyond, so on-site visits are regularly required therefore a clean driving licence and willingness to travel is essential.

Nicola Moore-Miller, MD, comments: *"We're hoping to welcome a number of new consultants into our fast-growing company. Whatever our clients request, in terms of training and consultancy support, we always do our utmost to provide it. As our popularity soars, we're receiving more and more enquiries each week, hence why these roles have become available."*

*"It's a great time to join what's an innovative, forward-thinking and ambitious organisation with definite plans for continued growth."*

*"We appreciate that our team is our biggest asset, and we value and nurture every member of our workforce. We purposely haven't drafted job specifications yet, as for us it's more about finding the right individuals with the right skills and building a role to suit them. An attractive remuneration package is offered for all roles."*

*"We urge potential applicants to get in touch should they wish to find out further details or submit an application and become part of a caring company with an impressive track record in the sector. We'll evaluate each application on its own merits and find the best fit for those who successfully pass the selection process."*

If you're ready for a new challenge and you're interested in any of these positions, please email your CV to [nicola@jaevamanagement.co.uk](mailto:nicola@jaevamanagement.co.uk). Thank you and good luck!