



SkillsUSA Kansas Foundation Board of Directors Meeting Minutes March 5, 2019

Meeting called to order at 10:00 am, by President, Kent Thomas

Roll Call: Deb Hargrove presented roll call. A quorum was established with 15 voting members present: Eric Tincher, Tori Magnett, Kent Thomas, Cassandra Puletapuai, Heather Meyer, Rod Murphy, James Wilson, David Praiswater, Kevin Bronson, Ed Hensley, Alan Beck, Steve Polley, Roy Shafer, and James Carmack.

Non-voting members present: Becky Warren, Travis Riebel, Jillene Cunningham, and Daxton Ross

Guest: Kelli Byrne

Approval of Minutes: Deb Hargrove presented the November 2, 2018 minutes for approval. Roy Shafer moved to accept the minutes. Eric Tincher seconded the motion. Motion carried.

Budget Review: Tori Magnett gave the treasurers report. The SkillsUSA Kansas checking account has a total of \$49,545.79 with funds designated as follows: Reserve Fund \$9,752.39; Scholarship Fund \$7,851.26; giving a balance of \$31,242.14 in the General Account. As of March 1 the 2018-2019 expenses total \$65,910.78 and deposits total \$48,848.29.

Old Business:

Road Show Contest Area Support: Heather Meyer reported there are several things she is working on:

- Reviewing the SkillsUSA Kansas 2019-2020 Schedule to align visits with our activities
- Linking Chamber of Commerce's in local school areas to bring awareness to the programs offered and job vacancies
- In May or June host a dinner recognizing Gold Medalist in each contest, inviting business and industry and showcasing SkillsUSA.

This generated a large discussion that lead to forming a Road Show Committee. The committee members include: Eric Tincher, David Praiswater, Jake Carmack, Bob Skinner, Tori Magnett, Cassandra Puletapuai, and Kevin Bronson. Heather Meyer will chair the committee.

Fall Leadership Conference Restructure: David Praiswater reported the Fall Leadership Conference will be moved to Hutchinson to the Atrium Conference Center. It will be a one day event with all three divisions in attendance. The fall conference will be held on Friday, October 11, 2019 beginning at 8:30 am and ending around 7:45 pm. Document A in the board packet highlights the agenda for conference, and the election of State Officers.

Cassandra Puletapuai submitted a document highlighting different ideas for the conference:

- Returning State Officer Application revision, holding them to higher standards
- Develop a Campaign Rubric to score campaign posters and materials used for campaigning
- Developing the Statesman Award as an online application
- Add new sessions that target Leadership, Business & Industry Panels, Framework, an Advisors only session, Keynote Speaker, and Voting Delegation Orientation.



Cassandra has been appointed to look into an online application process and fees in developing the Kansas Statesman Award online. She will also look at different online platforms to use as a communication tool in promoting SkillsUSA activities.

Washington Leadership Training Institute (WLTI) Becky Warren reported that all members of the State Officer Team are planning to attend WLTI in September. Document B in the board packet outline the details of the conference. This document will be part of the advisor packet at the Kansas State Championships Conference.

National Leadership Skills PRE- Conference (NLSC) Refer to Document C in the board packet which outlines the pre-conference activities for 2019. We are also seeking Sponsorship to send one local officer team and their advisor to this event. This document will be part of the Gold Medalist & Advisor packet at the Kansas State Championship Conference.

Community Service Project Participation Refer to Document D in the board packet which refers to the reasoning in creating a Community Service Project at the Kansas State Championships. The community service project will be from 8:00 am – 10:00 am on Friday morning. Students will have ample time to clean up and eat lunch prior to the awards ceremony which will begin at 1:00 pm

Becky announced at the NLSC Conference, Kansas will be “required” to participate in the Community Service Projects on Friday morning. Those excused will be those who have debriefing on Friday morning or for Postsecondary members that participate in the business and industry career opportunity activity.

Courtesy Corps Refer to Document E in the board packet which outlines an agenda for the courtesy corps teams. We are seeking at least 30-50 members to make up the courtesy corps with 8-10 members per team.

State Directors Report: Becky Warren sent out her report in the Board Packet for everyone to review prior to the meeting. There was an update of the 2018-2019 membership count. The total stands at 3,557 members. A handout of data collected on February 15 (Kansas membership deadline) was distributed to the board for review. The data reviewed was membership by classification, membership by districts, new charters, and increase membership awards.

Review of contest needs:

- Plumbing – Need chair and judges. Plumbing as moved to Hutchinson Fairgrounds, Meadowlark Building
- The pending new contests, Basic Health Skills, Medical Assisting and Nurse Assisting has been tabled until 2020. Becky is working with Hutchinson Community College for 2020 event.
- Grace Lindman, alumni of SkillsUSA is chairing three competitions for us: Advertising Design, Pin Design, and T-shirt Design.
- Commercial Baking - Need chair and judges.
- Restaurant Services – Need chair and judges



Hutchinson Career Technical Education Academy will assist SkillsUSA with a lift for the Hospitality storage. Roy Shafer is organizing a crew to install pallets on the base of the ovens to help with transporting the heavy equipment.

The board assignments for the Kansas State Championships were reviewed. Becky will send out an update as time gets closer to the event.

The Crisis Response Document, the SkillsUSA Kansas 2019-2020 Schedule Document, was reviewed.

State Officer Team Report: Daxton Ross, Postsecondary President gave the State Officer Team report to the board. Some of the highlights were:

- Team tour of the State Capitol
- Engagement of Citizenship & Legislature day activities
- Service to the CTE Conference as workshop helpers
- Planning Workshop for the Kansas State Championships

Committee Assignments: President Kent Thomas dismissed the board into committees for a 15 minute session to review Scholarship selections, Advisor of the Year nominations, Administrator of the Year nominations, and National Officer Candidate applications.

Kent Thomas dismissed at 11:30 am.

The board reconvened at 11:45 am

President Kent Thomas asked committee members to give their reports

- Eric Tincher presented the SkillsUSA Scholarship Award of \$300 would go to Labette County High School student, Madison Fowler.
- Heather Meyer presented the SkillsUSA Advisor of the Year would go to High School Instructor, Alan Beck of Hutchinson Career Technical Education Academy, and Postsecondary Instructor, David Praiswater, Washburn Institute of Technology.
- There were no applications for Administrator of the Year or applications for National Officer Candidate.

No further business was conducted.

Rod Murphy moved to adjourn the meeting. Jake Carmack seconded the motion. Motion carried.

Next meeting will held July 26, 2019 in Manhattan.

Minutes recorded by: Deb Hargrove

Approved: July 26, 2019