

MENOMINEE TOWNSHIP  
RESOLUTION # 03-21-20-06

STATE OF MICHIGAN  
**COMPUTERIZED SOFTWARE USE AUTHORIZATION**  
(BUDGET)

Although the following resolution is not required by state law, this is a budgetary resolution to extend authorization for software users, mainly the Clerk, Treasurer & Assessor, to utilize computerized software for the performance of duties. The township supervisor, clerk and treasurer have the flexibility to decide how they will perform their statutory township responsibilities, but must ensure the expense is presented and approved by the Township Board. Computerized systems require specific software that costs the township additional replacement and maintenance expenses, which have been in place for some time now, are processed during the township's annual line item budget workshop.

**WHEREAS**, UNIFORM BUDGETING AND ACCOUNTING ACT, Act 2 of 1968, requires strict accounting of revenue and expenditures providing the guidance required to Township Clerks for maintaining the township's general ledger.

**WHEREBY**, the computerized office version of QuickBooks has been the chosen software and is utilized IAW State law and audited by the Townships Auditor annually.

**WHEREAS**, Public Act 112 of 1990, permits the Assessor of the township to prepare the roll utilizing the computer for use as a collection and accounting tool when the system and the procedures are followed IAW Public Act 112 of 1990.

**WHEREBY**, the computerized BS&A Dot Net Assessing Program has been the chosen software and is utilized IAW State law and the automated assessing system is certified as required by the State without any additional board action. Additional software needs are also utilized by the assessor for sketches (APEX).

**WHEREAS**, Public Act 112 of 1990, permits the Township Treasurer to prepare and maintain the roll and accounting data by a computer system and its software when the system and the procedures are followed IAW MCL 211.42a.

**WHEREBY**, the computerized BS&A Dot Net Tax Program has been the chosen software and is utilized IAW State law. A separate certification has been maintained by the Treasurer as required by the State without any additional board action. The Treasurer maintains both the electronic roll and paper records as a back-up; which are both provided to the county deputy treasurer for tax collection at the end of each tax year season in March.

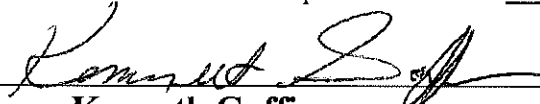
**NOW THEREFORE BE IT RESOLVED**, that the Township of Menominee Board of Trustees continues to support the budgeted automated systems and software in-place, for maintenance, care, updates and repairs.

**BE IT FURTHER RESOLVED**, that this resolution is offered by board member: David Wesoloski, Twp Treasurer;

This resolution is supported by board member: Carl

Roll Call Vote: "Aye" 5 "Nay" 0 "Absent" \_\_\_\_\_

Township of Menominee Supervisor declared this resolution adopted on: 3/21/20

  
: **Kenneth Goffin**  
Menominee Township Supervisor

I, Michael Armbrust, the duly elected Clerk of Menominee Township, hereby witness and certify that the foregoing resolution was adopted by Menominee Township at a board meeting held on 21 March 2020.

  
: **Michael Armbrust**  
Menominee Township Clerk