

# VALLEY TEAM STANDING RULES

Approved at 11-7-16 Meeting

## I. ELIGIBILITY FOR TEAM PLAY

A team member must have a current USGA handicap.

A team member must have been a member of her club's association 30 days prior to her first team match.

- A. If a team member changes from one member club to another, she must wait 60 days before she is eligible for team competition.
- B. Eligibility beyond these required Valley Teams rules is to be decided by individual member clubs.

## II. METHOD OF TEAM PLAY LINE-UP

- A. The Nos. 1 and 2 low index golfers from each club shall be known as the No. 1 team. The Nos. 3 and 4 low index golfers shall be the No. 2 team; Nos. 5 and 6 the No. 3 team; Nos. 7 and 8 the No. 4 team; and Nos. 9 and 10 the No. 5 team.
- B. The No. 1 team of one member club shall play the No. 1 team of the opposing club and proceed in like manner with teams 2, 3, 4, and 5.

- 1. If a team has fewer than 10 members available for play, the captain will position, at her discretion, the team by handicap index order and must have at least one player per team. If this results in a match having only one player, that one player will play against the opponents' two players, and points will be won as in a regular match. The team position missing a player, pre-determined by the Captain, will have the allocated strokes adjusted to the lowest handicap player of the three.
- 2. If a team position has an absent player (no show), and the Captain is uncertain if the player will be available to play, the match must proceed with the assumption that the absent player will arrive and join the match in progress. If the absent player has the lowest handicap, the handicap of the 3 players should be reduced by the handicap of the absent player. (Dec. 30-3a/3) An absent partner may join the match between holes, but not during play of a hole. (Rule 30-3a.)
- 3. If missing positions result in no players being available for a match, the match will be forfeited. If a match is forfeited, the forfeiting team receives zero (0) points for that match and the team having at least one player present for the match will receive nine (9) points.
- 4. If a team member or members are playing out of order of the handicap listing, prior to tee-off, every effort should be made to correct the order of position relative to their handicaps.
- 5. If, this is not possible, the team member or members must play to the assigned lower handicaps

Example: Team A Player A Handicap 10, Player B Handicap 15.  
Team B Player C Handicap 12, Player D Handicap 16. Player B is substituted with Handicap of **25**. Substituted Player B must play to a 15. i.e., 5 stroke allowance from Player A

- 6. If the team member or members handicaps are lower than the assigned team's handicaps they must adjust accordingly for the proper handicap allowance.

# VALLEY TEAM STANDING RULES

Approved 11-7-16

- C. No handicap over **25** may be used for team play. Any player over **25** shall play to the stipulated **25** handicap.
- D. The team listed first on the schedule shall be deemed to have the honor and will tee off first on the starting hole of the match.
- E. The Side that wins the hole with the lower gross score takes the honor on the next teeing ground.

## **III. RULES OF TEAM PLAY**

- A. All play shall be according to USGA Rules. All matches shall be played at Four-Ball Match Play in accordance with USGA Rule 30. Each match shall be played to an 18 hole conclusion so that points won can be compared from match to match. Local rules can apply. All team members are requested to carry a current USGA Rule Book.
  - B. All matches shall be played on the same day on the same course. The home team shall be host for the day
  - C. All team matches shall be played on Mondays and, if possible, with an 8:30 a.m. or 9:00 a.m. shotgun start having exclusive use of the golf course. Any exception must be approved (VI. Amendment). (For exceptions, see Procedures).
  - D. In case of inclement weather, the host professional, the host Captain or her appointed representative and the Chairwoman, shall decide whether play should continue. If play is cancelled, the points for the holes remaining to be played will be split equally among the teams. (In the case of a frost delay, see Procedures).
  - E. All matches have a net and gross division. Matches will be a Better Ball of Partners over 18 holes. Each hole is worth 1 point for net score and 1 point for gross score. The points may be won, lost or halved. Scores should be checked after each hole to avoid any discrepancy after the match.
  - F. In the net matches, the full difference in strokes shall be given by the low handicap player who plays to scratch. Strokes shall be taken as they fall on the scorecard.
  - G. Completion of a hole if the hole is already decided.
    - 1. Player may pick up her ball and record her most likely score or use Equitable Stroke Control, whichever is lowest. See USGA HANDICAP SYSTEM MANUAL (HSM). 4-1, 4-3. If a player quits her match for any reason AND she has completed at least 13 holes, for the holes not played, record par plus handicap (HMS 5-2 b).
- OR
- 2. Player may complete the hole, providing that she does not exceed her Equitable Stroke Control limit and does not violate Rule 6-7. Undue Delay; Slow Play.
- H. Adjustment of Points for breach of Rule 4. Clubs
    - 1. The side is penalized for breach of Rule 4 by any partner. (Rule 30-3d)
    - 2. At the conclusion of the hole at which the breach is discovered, the state of the match is adjusted. See Procedures for examples of adjustment using points vs. "Ups", "Downs", and "All Square".
  - I. The "**Committee**" shall be the hosting club (including its professional staff) that is providing course rangers to keep play moving.
  - J. All players will use the riding golf carts provided. Players are to maintain their positions in relation to the match in front of them; if they fall behind they will be warned. If they have not gained significantly in their position, they are deemed to still be out of position, and they will be required to pick up their balls and proceed to the next teeing ground with the points halved.

# VALLEY TEAM STANDING RULES

Approved at 11-7-16 Meeting

- K. If two partners discontinue play for any reason during the competition (sickness, weather, etc.), each team gets the points earned through the last completed hole and the opponents that continue to play will receive one-half (1/2) of the remaining points. The discontinuing players receive "0" points for the holes not played.
- L. All individual scores must be recorded clearly and totaled on the scorecard and must be posted as an "away" score. TEAM CAPTAINS WILL HAVE THE RESPONSIBILITY OF POSTING TEAM PLAYERS' SCORES AT THEIR HOME CLUBS. FAILURE TO POST THESE SCORES THROUGH THE USGA HANDICAP SYSTEM MAY RESULT IN SUSPENSION FOR THE SEASON OF THE INDIVIDUAL IN DEFAULT. Captains should post the team scores as soon as it is practicable. Captains should be cognizant of team play days that are close to the bi-monthly handicap revision dates and post team scores promptly.
- M. In the event of a tie between teams at the end of the season, those teams tied shall play a match at a golf course to be determined and agreed upon by the participating team captains. If the captains cannot agree on a neutral course, the Chairwoman shall designate such course. The match shall be played within two weeks after completion of the regular season.
- N. **Distance Measuring Devices** "DMDs" - Adoption of DMD Local Rule (2016 Rules of Golf - Appendix 1 Part A Section 7): For all Valley Team Play matches, a player may obtain distance information by use of a distance-measuring device. If during a stipulated round, a player uses a distance-measuring device to gauge or measure other conditions that might affect his play (e.g., elevation changes, wind speed, etc.) the player is in breach of Rule 14-3. PENALTY FOR BREACH OF RULE 14-3: Match play — Loss of hole;
- O. Players should consider whether phone communications will be recurrent during a round and decide in advance whether or not to play. If it is necessary to carry a cell phone on the golf course, the ringer should be set on "mute" or "vibrate". If it is necessary to engage in a phone call during a round, a player should step away from other players to a remote area to complete the conversation. If play would be delayed due to a phone call, the player involved should pick up and move to the next hole. The score for the unfinished hole should be entered as most likely or Equitable Stroke Control, whichever is lower, with an x. Under no circumstances will cell phone use that (i) delays or interferes with the pace of play; (ii) is loud and disruptive to other players; or (iii) or unnecessary, be tolerated. If there is a serious breach of etiquette, the Committee may assess a penalty of disqualification under Rule 33-7. (This was added and approved 4-21-14 at Encanto GC meeting). **Note:** A general consensus was that a violation less than DQ would be loss of hole by the team. This was not voted on.

## IV. HANDICAPS

- A. Handicaps shall be computed under USGA specifications. Current handicaps must be used. Should the handicap revision occur on a Saturday or Sunday, the previous revision handicaps will be used.
- B. For the purpose of verification of any handicap, the club computer may be used.

# **VALLEY TEAM STANDING RULES**

Approved 11-7-16

## **DUTIES OF TEAM CAPTAINS**

- A. At the end of each season's play, member teams shall elect or appoint their team captains for the following season. Each new captain shall appoint an assistant.
- B. The team captain and/or her assistant shall be present at all meetings of The Valley Teams.
- C. Each team captain shall bring dates for hosting the team play for the following season to the scheduling meeting.
- D. There will be a meeting following the presentation of awards at the end of season luncheon. Bring: The names, addresses, telephone numbers, email addresses and fax numbers of the team captain, her assistant, and her golf shop. Also include the name of the head professional for the following season Captains List.
- E. Dates for hosting team play should be scheduled when temporary greens are not in use. (Maximum of 3 temporary greens.)
- F. The Golf Shop will prepare the scorecards and have the scorecards on assigned golf carts. Instructions for Golf Shop preparing scorecards is on **Attachment 1**.
- G. Team captains should call, email, or fax the opposing team captains by noon on Friday, if possible, but no later than the Saturday before team play with line-ups and handicaps. The host golf shop must be called, emailed or faxed no later than noon on Saturday with a list of the line-ups.
- H. Each host club captain shall mail out an information sheet & Course Handicap Table for the tees we will be playing approximately 10 days before match. **See Examples on Attachments 3 & 4**. You can get the Course Handicap Table from your Handicap Chairman.
- I. Each host club shall provide two rangers and two rules chairwomen to keep play moving and clarify any local rule. The Rules of Golf book and the Decisions on the Rules of Golf book, the host Professional and/or the Tournament Operations manager at the AWGA shall make any final ruling if any discrepancy occurs.
- J. The host team captain shall make arrangements for carts and luncheon for all of the team players. Cart fees and the price for luncheon will be uniform. The host food and beverage manager must be advised of the team count no later than 5:00 pm Friday afternoon. After Friday afternoon, if the team number is reduced, the team will be responsible for the food and beverage expense.
- K. It is the responsibility of each captain to bring a check in the total amount for the entire team's cart fees and luncheon expense.
- L. The team captain shall keep a record of all matches including name of player, number of times played, and points earned for posting at her home club.
- M. The host team captain shall provide a scoreboard on which all team captains must post total points for their team following play. **Example scoreboard on Attachment 2**. Team Captains or Golf Shop staff may enter their scores on the Scoreboard. Provide Magic Markers.
- N. The host team captain for the final play day of the season shall create an area for the award presentation.

# **VALLEY TEAM STANDING RULES**

Approved at 11-7-16 Meeting

## **VI. VALLEY TEAM CHAMPIONSHIPS**

Each season, there will be three winning teams –

- Combined Gross + Net
  - Low Gross,
  - Low Net
- No one team can win more than one category. Approved 2-23-15 Minutes.
  - The winning teams are responsible for trophy engraving.

## **VII. AMENDMENT**

A. Amendments to the Standing Rules shall be subject to review by all team captains with a 2/3 majority vote necessary for ratification, provided that notice of the proposed amendment(s) has been given to each captain two weeks prior to the meeting.



# VALLEY TEAM STANDING RULES

Approved at 11-7-16 Meeting

## Attachment 2 Example Scoreboard

### Ladies Valley Team

Dec. 14, 2015

Wigwam Golf Club - Heritage Course

	Gross	Net	Gross + Net
Pinnacle Peak CC			
Paradise Valley CC			

	Gross	Net	Gross + Net
Arizona CC			
Alta Mesa GC			

	Gross	Net	Gross + Net
Tatum Ranch GC			
Papago GC			

	Gross	Net	Gross + Net
Encanto GC			
Phoenix CC			

**Note: Each 2-team boxes are opposing each other.**

# VALLEY TEAM STANDING RULES

Approved 11-7-16

## Attachment 3

### Example of Information email from host captain to all other captains:

Email to all Captains and Co-Captains approximately 10 days in advance.

Include the following information:

- Send your team line-up to [taylor@whatever.com](mailto:taylor@whatever.com) along with opposing team captain and host captain no later than Friday 3:00 p.m. (Friday prior to Monday of team match).
- Course Handicap Table (see attachment 4)
- Tees we are playing
  - yardage
  - color
  - Course Rating & Slope
- Date and Time of Shot Gun and when to be at carts and address of golf course.
- Driving Range info
- Time Clubhouse open for coffee, rolls, etc. and where in clubhouse
- Other Special instructions (such as):
  - Drop Clubs at Bag Drop
  - Ladies Locker
  - Where Captain is to bring Check
- Instructions where Buffet and Scoreboard will be located following play

HONORS ON FIRST TEE Played will be teams listed first and font color **red**:

**Papago GC vs. Paradise Valley CC**

**Wigwam GC vs Encanto GC**

**Phoenix CC vs Pinnacle Peak CC**

**Arizona CC vs Tatum Ranch CC**



# VALLEY TEAM STANDING RULES

Approved at 11-7-16 Meeting

## Attachment 4

Handicap Chairman logs into her Ghin Admin account, click “reports”  
then HC chooses Course Handicap Table,  
HC clicks on tees we are playing (if ladies have more than one set of tees, HC will have to send the other tees to the  
“Available Column which will leave the tees we are playing in the Display Columns,  
then HC clicks top right on Run Report,  
then click Export Report, and a PDF like the one shown in Attachment 4 will appear.



## Course Handicap Table Arizona Womens Golf Assoc Alta Mesa Country Club



Women's - Red

USGA Course Rating™: 71.5 - Slope Rating®: 123

Handicap Index®	Course Handicap™	Handicap Index®	Course Handicap™
+3.5 to +3.3	+4	26.2 to 27.1	29
+3.2 to +2.3	+3	27.2 to 28.0	30
+2.2 to +1.4	+2	28.1 to 28.9	31
+1.3 to +0.5	+1	29.0 to 29.8	32
+0.4 to 0.4	0	29.9 to 30.7	33
0.5 to 1.3	1	30.8 to 31.6	34
1.4 to 2.2	2	31.7 to 32.6	35
2.3 to 3.2	3	32.7 to 33.5	36
3.3 to 4.1	4	33.6 to 34.4	37
4.2 to 5.0	5	34.5 to 35.3	38
5.1 to 5.9	6	35.4 to 36.2	39
6.0 to 6.8	7	36.3 to 37.2	40
6.9 to 7.8	8	37.3 to 38.1	41
7.9 to 8.7	9	38.2 to 39.0	42
8.8 to 9.6	10	39.1 to 39.9	43
9.7 to 10.5	11	40.0 to 40.4	44
10.6 to 11.4	12		
11.5 to 12.4	13		
12.5 to 13.3	14		
13.4 to 14.2	15		
14.3 to 15.1	16		
15.2 to 16.0	17		
16.1 to 16.9	18		
17.0 to 17.9	19		
18.0 to 18.8	20		
18.9 to 19.7	21		
19.8 to 20.6	22		
20.7 to 21.5	23		
21.6 to 22.5	24		
22.6 to 23.4	25		
23.5 to 24.3	26		
24.4 to 25.2	27		
25.3 to 26.1	28		

### INSTRUCTIONS

\* When using the table, find the range containing your USGA Handicap Index in the left column. Play with the Course Handicap™ which corresponds with it in the right column.

\* Please make sure that the tees from which you are playing correspond with the tees for which this table applies.

# **VALLEY TEAM STANDING RULES**

Approved 11-7-16

(PAGE LEFT BLANK INTENTIONALLY)