



1630 General Booth Blvd. Suite 105  
Virginia Beach, VA 23454  
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## Recurring Billing Authorization Form

Schedule your payment to be automatically billed to your debit card, or charged to your Visa, MasterCard, American Express or Discover Card. Just complete and sign this form to get started!

### Here's How Recurring Billing Works:

You authorize regularly scheduled charges to your debit or credit card via Square recurring billing service. You will be charged the amount indicated below each billing period. A receipt for each payment will be emailed to you. You agree that no prior-notification will be provided unless the date or amount changes, in which case you will receive notice from us at least 5 days prior to the payment being collected.

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### Please complete the information below:

I \_\_\_\_\_ authorize USA Stars East LLC to charge my debit/credit card  
(Full name)

indicated below for \$ \_\_\_\_\_ on the \_\_\_\_\_ of each month for payment of my/my child's tuition.

Billing Address \_\_\_\_\_ Phone# \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Email \_\_\_\_\_

### Debit/Credit Card

- |                               |                                     |
|-------------------------------|-------------------------------------|
| <input type="checkbox"/> Visa | <input type="checkbox"/> MasterCard |
| <input type="checkbox"/> Amex | <input type="checkbox"/> Discover   |

Cardholder Name \_\_\_\_\_

Account Number \_\_\_\_\_

Exp. Date \_\_\_\_\_

CVV (3 digit number on back of card) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

I understand that this authorization will remain in effect until I **cancel it in writing 30 days in advance**, and I agree to notify USA Stars East in writing of any changes in my account information or termination of this authorization at least **30 days prior** to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. For ACH debits to my checking/savings account, I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non Sufficient Funds (NSF) I understand that USA Stars East may at its discretion attempt to process the charge again within 3 days, and agree to an additional \$5 charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this credit card/bank account and will not dispute these scheduled transactions with my bank or credit card Company; so long as the transactions correspond to the terms indicated in this authorization form.