

Import Designs Home Décor Master Order Form – Spring 2016
Fax completed form to 410-630-7080 or email form to CHFundraiser@gmail.com

Organization Name:

Contact Person:

Phone:

Email:

Shipping Name of School/Business if applicable:

Ship to Street Address:

City:

State:

Zip Code:

Item Description	Quantity Ordered	Quantity Received	Quantity Missing	Quantity Damaged	Quantity Extra
H303 This Home is Filled \$19					
H300 Don't Live Life Faster Angel Hanger \$15					
H305 Live Laugh Love \$14					
H309 H-O-M-E Wood Blocks \$18					
H320 Keys Hanger \$24					
H318 Hanging Ceramic Hearts \$12					
H302 Friends Make Every Thing Bearable \$15					
H315 Family Is Everything \$18					
H301 Faith, Hope, Love \$18					
H316 Live Well Laugh Often (dark wood) \$19					
H313 I Can Do All Things \$18					
H319 Live For Today \$29					
H304 Home...Where Memories \$19					
H312 Live Well Laugh Often (White) \$24					
H317 Love You To The Moon \$39					
H321 Cable Photo Holder \$17					
H214 Jeremiah 29:11 Framed Art \$25					
H205 F-A-M-I-L-Y Framed Art \$25					
H212 Serenity Prayer Framed Art \$25					
H314 To Accomplish Great Things \$18					
H311 Always Remember \$12					
H310 Home \$19					
H308 Mosaic Glass Ball – Black \$19					
H306 Mosaic Glass Ball – White \$19					
H307 Mosaic Glass Ball – Multi \$19					

See reverse for important information

Deb Murray, National Fundraising Distributor

www.New-Fundraising-Ideas.com www.FundraisingWithCandleFundraisers.com

Email: CHFundraiser@gmail.com Fax: 410-630-7080 Phone: 860-384-3691 or Toll Free 888-209-0613

97 Overshot Dr, South Glastonbury, CT 06073

PLACING YOUR ORDER: Fax your completed Master Order Form to 410-630-7080 and we will email an invoice for the total due including your cost for products and any applicable charges for shipping. Payment in full must be received for all orders before an order will be processed. Orders will NOT ship until payment has been received. No exceptions.

DEADLINE FOR PLACING ORDER: Payment must be received prior to June 30th due to pricing and product availability. Once items have retired they can no longer be ordered.

FREE SHIPPING: Orders are shipped free with 30 or more items sold. If the qualification is not met a \$15 shipping fee will be added.

PAYMENT: Acceptable forms of payment include business/organization check, money order, and cashier's check. Credits cards, personal checks and temporary checks are not accepted.

PURCHASE ORDERS: Purchase Orders are not accepted.

EXPEDITING ORDER: If you need to expedite your order you can opt to mail your payment priority mail or overnight your payment. Orders are shipped UPS with the exception of large orders which are shipped Carrier Freight with an arranged delivery.

LATE ORDERS: Once an invoice has been paid late orders can be accepted but will be processed as a new order and must be paid in full before the new order can be shipped.

SHIPPING TIME: For standard orders you will generally receive your shipment within 2 weeks once the payment has been received and the order processed. Shipping times may vary and boxes may arrive on different days. Allow 2-3 days for your order to ship and then we will be able to update you with the number of boxes in your shipment as well as the estimated date(s) of delivery. Pack-by-seller orders may require up to an additional week for processing.

DELIVERY: Once shipped you will receive your shipment generally within 1 week. Until an order has shipped the delivery date will not yet be available.

MISSING/DAMAGED ITEMS: Please print a copy of your Master Order Form from the ToolBox, or print a copy of your spreadsheet. You will be required to report any damage at the time of delivery to the delivery driver and then inventory your delivery and complete an inventory before you sort by seller! A completed Check-In Form must be faxed to us within 48 hours upon delivery in order for requests for replacements to be approved. Photos may be required. Any extra items received may be picked up by UPS. With Freight Carrier deliveries it is extremely important that any damage to boxes or product be reported to the driver at the time of delivery. Phone calls or emails stating that items are missing are not accepted. Please do not call requesting replacements. We will need to ask you to please fax or mail the Check In Form to us.