



Meeting Minutes
August 2, 2021
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday August 2, 2021, at 7:00 P.M. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the July 12, 2021, and July 19, 2021, Board Meetings. Commissioner Rasmussen motioned to approve the minutes from the July 12, 2021, and July 19, 2021, Board Meetings. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. summarized and reviewed the following with the Board.
 - a. Mr. Costantino, LSVFD Treasurer, presented the July 2021 Run Report by the Service Provider.
 - b. Chief Hardenstine presented the LSVFD Chief's report. Department reports were provided by:
 - EMS, Lieutenant Maldonado
 - Community Health Paramedic, Lieutenant Brown
 - Operations, Assistant Chief Ramon – The report focused on the recent radio study in the ESD 4 service area and requirements for the upcoming radio system upgrades.
 - c. Mr. Costantino reviewed the LSVFD expenditures for July 2021.
 - d. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Lopez-Maddox motioned to approve the reimbursement of the Service Providers expenses. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Discussion and appropriate action on the following:
 - a. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 construction. The base material for the parking lot is 80% complete. The completion of the roof is delayed due to the availability of the required materials.

- b. Mr. Perez reviewed with the Board the recent change order for the project. Commissioner Haygood motioned to approve the change order. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
 - c. The Board reviewed and discussed of the proposed Fiscal Year 2022 budget which would require an Emergency Service District No. 4 tax rate of \$0.054790 per \$100 assessed valuation to generate \$1,923,622.63 in tax revenue. The tax rate is a 7.59% increase over the No New Revenue tax rate of \$0.050927 per \$100 assessed valuation. Commissioner Surratt motioned to approve the proposed budget. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
 - d. The Board discussed entering into an Interlocal Agreement with the City of Fair Oaks Ranch to provide Emergency Services. The agreement is for a duration of four-years. Commissioner Surratt motioned to enter into the Interlocal Agreement with Fair Oaks Ranch. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of.
 - e. The Commissioners discussed retaining a sales and use tax collection agency. Mr. Charles Laljer, ESD 4 Administrator, will research the agency being used by Fair Oaks Ranch for possible retention by the ESD 4.
 - f. The Board reviewed and discussed the ESD 4 5-year plan. The discussion included the proposed Lemon Creek development along IH-10 at the Kendall County border.
6. Financial discussions and appropriate action:
- a. Mr. Laljer provided the 3rd Quarter Fiscal Year 2021 Investment Report.
 - b. Mr. Laljer reviewed the August 2021 ESD 4 financial report.
 - c. The outstanding bills owed by ESD 4 were reviewed.
 - d. Action by the Board on approving payments by ESD 4. Commissioner Surratt motioned to approve the ESD 4 payment requests. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, September 13, 2021.
8. Adjourn. With no further business before the Board, Commissioner Surratt made a motion to adjourn. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 8:32 P.M.