

**WKNA Board Meeting**  
**July 11, 2024**  
**At Rhonda's home**  
**Submitted by Carolyn Homan**

**Attending:** Rhonda Rich, Robb Witters, Carolyn Homan, Art Mauer, Kris Adams  
**Absent:** Carol Phipps, Gary Blake, Carol Doerfler

**Call to Order:** Rhonda called the meeting to order at 7:09 p.m.

**Minutes of June 13** Art moved approval as submitted: Robb seconded. Motion carried unanimously.

**2024-25 Budget** – Rhonda said there have been no expenditures from the \$1,200 budget approved by the City for 2024-25.

**Getting the word out**

**Website** – Rhonda asked the Board to review the website and suggest needed updates or changes. She said there is definitely some outdated information. In addition, The City was each NA to have three website administrators so that there is backup in place. Robb, Carol and Carolyn all agreed to serve as admins. Rhonda will talk to Barb about the process of administering the website, the logins needed, etc.

She also said the email list also should go to Admins so there is backup for that notification system as well.

**Subscription to city information** – Rhonda continuing to add this link to every meeting agenda:  
[www.keizer.org/add-to-distribution-list](http://www.keizer.org/add-to-distribution-list) so residents can sign up for the city distribution list if they want:

**Signs** – Rhonda has budgeted for two more signs. Art said he's OK for now. Carol said one of theirs was vandalized. Rhonda will go ahead and order two signs.

**Brochures/boxes** – Rhonda budgeted for 8 boxes and 2 stands. Carol P. said they could use 2 Realtor boxes (the small ones).

**Little Library** – Kris said it's going well although it hasn't been as busy lately. She also monitors the library at KRP and another one at the Rivercrest/Hollyhock intersection. Since Patty Tischer's son installed the KRP library, Rhonda will talk to her about whether she wants to oversee it now or have Kris continue. Kris also will check with the homeowner on Rivercrest to see if they're OK with her adding kids' books to that site.

**Keizer Community Library** – Kris said the Library has hired a new Outreach coordinator who is focusing on contact with the Hispanic community. She said they're losing their Library Manager at the end of June. The City gave the Library \$30,000, which should keep it open through 2025. Not sure if that funding will be ongoing.

**Facebook** -- Carolyn has posted notices of the upcoming Trashy Tuesday event at Sunset Park and the June Community Dinner at St Edward Church.

**Keizer Chamber calendar** – Rhonda will check with Corrie Falardeau about NA meeting listings.

**Keizer Chamber Directory** – An NA ad will run in this publication (July delivery) and the City will pay for it.

**Keizer Chamber WKNA brochures** – Rhonda said the Chamber has no NA information on display. She will let the other NAs know and contact Corrie about creating a space for all NA brochures to be displayed.

**Cummings Connection** -- There won't be another edition until school starts back up. Rhonda will send information along to Principal Kronser in August.

**Keizer Times** – The City also will pay for an NA listing in this December guide

**Keizer Fest** -- It was decided not to staff an NA table at Keizer Fest this year.

**Newsletter topics for August edition:**

Turf fields update, including possible decision on management, status of grants and status of any funding request made by Rep. Salinas.

Security cameras to be installed at Willamette Manor, KRP and Claggett Creek parks, status, locations, etc.

Photo of Willamette Manor plantings

Update on food barrels, pounds donated, level of need. Add Keizer Fire as food barrel sponsor

Fire Dept. update, safety tips, red flag warnings

Item on Aug. 20 Trashy Tuesday, with pix from June event at Sunset/Palma Ceia

Pix from Soggy Day at the Park event

Sept., Oct., Nov. WKNA meeting topics and speakers

**REPORTS**

**Food barrels** – April – 119 lbs., BiMart; 46 lbs., Copper Creek & \$40 cash

May – 34 lbs. BiMart; 85 lbs. Copper Creek; 40 lbs. KFD

**Keizer United** – Meredith Mooney resigned as president. Salem Leadership Foundation to take over coordination. Rhonda said there will be no board but a monthly planning meeting will be held and then any grants that are presented for funding will be voted on at the General monthly meeting. Funding has come from the City of Keizer and Salem Leadership Foundation.

**Cummings School**

**PTA** – Rhonda said this was Amber Zimbelman's last year with children at Cummings so a new PTA liaison will be needed. She may ask the PTA president Sarah Hutches if she would serve as WKNA's representative. There's an effort under way to organize a Neighborhood Family Council at Cummings. Rhonda and Carolyn attended an initial meeting June 13. It's possible WKNA may play a role but it will depend on what plans are announced at an upcoming organizational meeting, date TBA. Or perhaps WKNA can get more involved with other school activities such as the Back-to-School night.

**School plantings** -- Carol said she will pull the pots next week and replant them for the fall. She's also evaluating the Reader Board plantings. The grounds have been mowed.

**Books for Little Library** – Rhonda picked up 2 boxes the school donated on April 3 and about 10 boxes May 9 for use in the Little Library.

**Parks**

**Palma Ceia** – Gary said it's in pretty good shape right now

**Willamette Manor** -- Hillside plantings still doing well. Carol has gotten a key from City to use on-site water for the summer.

**Wallace House** -- Robb said an Eagle Scout plans to install a ramp to the lower level – should provide ADA access?

**KRP Soccer Fields** -- Rhonda submitted letter of support on May 25 for City's request for Local Government Grant for bathroom facilities and a bike/pedestrian path.

**Parks Board meeting June 11** – Rhonda said a cricket club came to ask for a site to play and KRP is being considered.

**Traffic Safety** – Robb attended June meeting. The Neighborhood Traffic Management Program still has not been approved.

**Planning Commission** – A Scenario Planning Open House was held May 29. No WKNA attendance, but Shane Witham will be speaker at June 19 NW Keizer NA and this probably will be a topic.

### **Upcoming meetings**

Oct. 22 – Keizer Times candidate forum for Council/Mayor races

### **WKNA General Meetings 2024**

Group decided on speakers for the first 3 monthly meetings:

Sept. – Bill Lawyer, Public Works

Oct. – Asst. Chief Hector Blanco or Chief Russell, Keizer Fire

Nov. – Fraud protections (speaker from Willamette Valley Bank who spoke to June Keizer United meeting)

Rhonda said she would talk to Chief Copeland about having a police officer report at every meeting in the coming year, in addition to the reports from Eric Bandonis. Marion Co. Sheriff's Deputy.

Rhonda also shared a list of 2024-25 Goals:

**Safety** – Rep from KPD at every meeting

Promod Neighborhood Watch

National Night Out – encourage participation

Promote traffic, bikeways, pedestrian safety in W. Keizer

**Parks** – Participate in Trashy Tuesdays in W. Keizer

Participate in trail building at Wallace House Park

Park Caretaker reports through WKNA Board members

**Community** -- Annual gathering at a park or Cummings School (Resource Fair/Bike Rodeo)

Support Cummings Elementary activities

Beautification of Cummings grounds

Participate in St. Edward Community Dinner/Thanksgiving

Participate in a Keizer Fire Dept. event (pancake breakfast or ...)

Promote John Knox Community Garden

Support Keizer Food Bank/thank you to food barrel hosts

**Outreach/Communication** -- Maintain WKNA Little Library on Shoreline

Publish newsletter March, August, December

Website update – Go Daddy and City of Keizer

NA booth at Soggy Day in the Park

Brochure boxes at neighborhood parks and Board member homes

Brochure box at City Hall and Chamber of Commerce

Post monthly meeting signage at key locations in W. Keizer

**Other** – Board member liaisons to city committees/board meetings

Review bylaws

**Meeting adjourned: 8:50 p.m. Next Board meeting: Sept. 5; site TBA**