THE
GOVERNMENT
AFFAIRS
INSTITUTE

at Georgetown University

Advanced Legislative Process

Course Documents

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The following documents have been assembled from a variety of sources for use by participants in GAI's Advanced Legislative Process Course.

The Office of Legislative Counsel **Tab 1**

- House Legislative Counsel: statutory authority and About Us
- Senate Legislative Counsel: Services, Policies, and Responsibilities
- Noah Wofsy's case study on college research with federal funds

Legislative Documents

- *How Our Laws Are Made*, Forms of Congressional Action **Tab 2**
- Examples of congressional documents, assembled by former Counsel and Committee Parliamentarian Daniel M. Freeman
- Sample Calendars of the U.S. House of Representatives

Committee Hearings and Markup **Tab 3**

- CRS Analyst Valerie Heitshusen defines types of hearings
- The House Rules Committee's suggestions for asking good questions
- House Rules Committee, The Basics of Committee Markup
- CRS Analyst Elizabeth Rybicki, Markup in Senate Committee

The House Rules Committee **Tab 4**

- The Committee's explanation of special rules and their consideration
- Examples of open, structured, and closed rules

House and Senate Rules of Procedure **Tab 5**

- CRS Specialist Judy Schneider's comparison of the House and Senate rules
- CRS Senior Specialist Walter Oleszek diagrams the Amendment Tree
- CRS Analyst Christopher M. Davis on invoking cloture in the Senate
- House Rules Committee, Senate Procedure from a House Perspective
- Former Senate Parliamentarian Alan Frumin identifies "Things They Don't Teach in Parliamentarian's School"

Resolving House-Senate Differences **Tab 6**

- House Rules Committee describes the increasingly rare conference process
- CRS Analyst Elizabeth Rybicki explains amendments between the houses