

## **Village of Chapin**

### **Special Minutes of Board of Trustees' Meeting**

**January 16, 2025**

The meeting was called to order at 4:58 p.m. by Village President, Rex Brockhouse. The following trustees were present for the roll call after the Pledge of Allegiance: Trustee Mary Rae Brockhouse, Trustee David Luttrell, and Trustee Kara Graham. Also present were Police Chief Steve Helmich, Wesley McKinney, Diane Barber, and Village Clerk Bailey Walters. Trustee Leslie Forsman, Trustee Erin Morrow, and Trustee Adam Brockhouse was absent.

Diane Barber has graciously agreed to fill the vacancy of Village Trustee. She will serve in the remaining unexpired term left by Leslie Forsman. A motion to appoint Diane Barber as Village Trustee in the remaining unexpired term was made by Trustee D. Luttrell. A second was made by Trustee M. Brockhouse. Roll Call: President R. Brockhouse yea, Trustee D. Luttrell yea, Trustee K. Graham yea, Trustee M. Brockhouse yea. Motion Carried. 4 yea, 0 nay.

President Rex Brockhouse presents the Ordinance Regulating the Licensing of Raffles to the board. A Queen of Hearts will be held at Dandy Mandy's to raise money for the Chapin Fire Department and Rescue Squad. Tickets will be sold at Mandy's and Village Hall. The funds from the Queen of Hearts will be split at 60/30/10 with 10 percent going to start a new for the next raffle, 30 percent to be split between the Fire Department and Rescue Squad, and 60 percent going to the pot winner when there is a winner. Many other towns have seen great results from hosting a Queen of Hearts. A motion to approve Ordinance 2025-1 an Ordinance Regulating the Licensing of Raffles was made by Trustee K. Graham. A second was made by Trustee M. Brockhouse. Roll Call: Trustee D. Luttrell yea, Trustee K. Graham yea, Trustee M. Brockhouse yea, Trustee D. Barber yea. Motion Carried. 4 yea, 0 nay.

Police Chief Steve Helmich re-introduced Wesley McKinney to the board. Wesley recently applied to become a Patrolman for Chapin, there are recommendations from South Jacksonville and Brown County Police Department. Wesley did complete the officer training through Jacksonville and will qualify him for Chapin as well. There will be a couple of field days with Steve before Wesley is let go on his own. A motion to hire Wesley McKinney as a Chapin Patrolman to Chapin Police at \$17.50 per hour was made by Trustee M. Brockhouse. A second was made by Trustee K. Graham. Roll Call: Trustee D. Luttrell yea, Trustee K. Graham yea, Trustee M. Brockhouse yea, Trustee D. Barber yea. Motion Carried. 4 yea, 0 nay.

Trustee Luttrell made a motion to adjourn the meeting at 5:51 p.m. Trustee Graham seconded the motion. The motion was approved by the unanimous roll call vote of the Trustees as follows: D. Luttrell yea, M. Brockhouse yea, D. Barber yea, and K. Graham, yes. The motion passed 4-0.

The meeting was adjourned at 5:51 p.m.

Respectfully submitted,

Bailey Walters, Village Clerk