

Full-Time:

Medical, Dental, Vision, HCFA, DCFSA, HSA, Commuter Transit and Parking, Multiple Insurance Options, EAP, Short Term Disability, 401k w/ matching, Entertainment Discounts, & Paid Time Off

Come interview with us!

No Appointment Necessary
Santa Ana WORK Center
801 West Civic Center Drive Suite 200
Santa Ana CA 92701
February 1, 2023 from 1PM-3PM

Hiring For:

Document Warehouse Clerks

Work Location:
1761 E. St Andrews Place
Santa Ana CA

Shifts Available:

Monday-Friday
3:30PM-12:00AM
5:30PM-2:00AM

Pay:

\$17.60/hr
Overtime rate offered on
weekends

Description of Duties:

Delivering operational functions in
the following areas:

- Packing boxes of files/documents
- Staging for on site or off site storage
- Locating and retrieving documents
- Archiving and categorizing logistical locations for documents and boxes.

Ideal Candidate Profile:

- Hands-on and likes being active
- Enjoys straight forward and repetitive tasks
- Good with meeting deadlines and production goals

If you can't join us at this
hiring event,
scan and apply
Or visit spsglobal.com



**WE'RE
HIRING!**



The Power of Possibility

Email inquiries:
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www.spsglobal.com