

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST
www.lyonstto.net

BOARD OF SCHOOL TRUSTEES
Shakana L. Kirksey-Miller, President
Jessica A. Doherty, Trustee
Carol A. McGowan, Trustee
Koula A. Fournier, Trustee

6438 Joliet Road, Unit 103
Countryside, IL 60525
Phone 708-352-4480
Fax 708-888-5651

Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office December 19, 2023– 6:00 P.M.

Call to Order

President Kirksey-Miller called the meeting to order at 6:05 p.m.

Trustee McGowan made a motion to allow Trustee Doherty to attend the December 19, 2023, Lyons Township Trustee of Schools Board meeting via Teleconference due to personal illness, per 5 ILCS 120/7(a)(i). **Trustee Brockob seconded the motion.**

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Caprio, Fournier, Green & McGowan
 Nays: None
 Abstain: Doherty
 Absent: Fournier

Motion carried.

Roll Call

	<u>In Attendance</u>	<u>Absent</u>
Ms. Shakana L. Kirksey-Miller	X	
Ms. Jessica A. Doherty	X	
Ms. Carol A. McGowan	X	
Mr. William H. Green	X	
Mr. William F. Brockob	X	
Mr. Nicholas H. Caprio	X	
Ms. Koula A. Fournier	(arrived at 6:30pm)	

Staff Members Present

Mr. Kenneth T. Getty, Treasurer
Brigid Murphy, Director of Cash Management

Other Guests Present

Ms. Katie Ngo, Attorney for LTTO
David Jelonek, GW & Associates
Ms. Kathleen Graffam, LaGrange Area League of Women Voters

Pledge of Allegiance

Public Comments - None

FY2023 Audit Presentation – GW & Associates

Mr. David Jelonek, Partner at GW & Associates presented to LTTO's FY23 audit report.

Accept the FY2023 Lyons Township School Treasurer's Audit

Trustee Caprio motioned to accept the FY2023 Audit as presented. **Trustee Brockob seconded the motion.**

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Caprio, Doherty, Green & McGowan
 Nays: None
 Abstain: None
 Absent: Fournier

Motion carried.

Review/Approval of Meeting Minutes

Trustee Brockob motioned to approve the November 21, 2023, Open Session meeting minutes with changes, as discussed. **Trustee McGowan seconded the motion.**

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Doherty & McGowan
 Nays: None
 Abstain: Caprio & Green
 Absent: Fournier

Motion carried.

Trustee Brockob motioned to approve the November 21, 2023, Closed Session meeting minutes. **Trustee McGowan seconded the motion.**

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Doherty & McGowan
 Nays: None
 Abstain: Caprio & Green
 Absent: Fournier

Motion carried.

Treasurer's Report

Treasurer Getty wished the Trustees Happy Holidays. He also noted that the office recently experienced a wave of illness among staff but that services to our member districts has not been impacted.

Review the Lyons Township Treasurer's Financial Reports

The Board of School Trustees reviewed and discussed the Lyons Township School Treasurer's October 2023 financial statements.

Review/Approval of Payables List

Trustee Caprio motioned to approve the December 19, 2023, LTTO payables in the amount of \$47,693.86, as presented. **Trustee McGowan seconded the motion.**

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Caprio, Doherty, Green & McGowan
 Nays: None
 Abstain: None
 Absent: Fournier

Motion carried.

Review of Review School Districts Official Records

The Board of School Trustees reviewed and discussed the member districts' October 2023 financial statements.

Trustee Fournier entered the meeting at 6:30 p.m.

NEW BUSINESS:

Review/Approval of Master Service Provider Agreement with Proxit Inc for the period 01/01/2024 – 12/31/2024

Trustee Brockob made a motion to approve the 1/1/2024 - 12/31/2024 IT Master Service Agreement with Proxit, Inc. **Trustee Caprio seconded the motion.**

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Caprio, Doherty, Fournier, Green & McGowan
 Nays: None
 Abstain: None
 Absent: None

Motion carried.

OLD BUSINESS:

Cook County Property Tax Collection Delay

Treasurer Getty reported that the LTTO started to receive the Second Installment of Tax Year 2022 property tax distributions from the Cook County Treasurer’s Office as of November 22, 2023.

Trustee Caprio made a motion at 6:35 P.M. to suspend the Open Session Board Meeting for the purpose of entering Closed Session. Trustee Green seconded the motion.

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Caprio, Doherty, Fournier, Green & McGowan
 Nays: None
 Abstain: None
 Absent: None

Motion carried.

Trustee Fournier motioned at 7:29 p.m. to reconvene the December 19, 2023, Open Session Board Meeting. Trustee Caprio seconded the motion.

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Caprio, Doherty, Fournier, Green & McGowan
 Nays: None
 Abstain: None
 Absent: None

Motion carried.

Action as a result of Closed Session

Trustee Caprio made a motion to approve the Settlement Agreement with Lyons Township High School #204 (Case #2021 CH 04844), pending legal approval, as presented. **Trustee Doherty seconded the motion.**

Roll Call: **Ayes:** Kirksey-Miller, Brockob, Caprio, Doherty, Fournier, Green & McGowan
 Nays: None
 Abstain: None
 Absent: None

Motion carried.

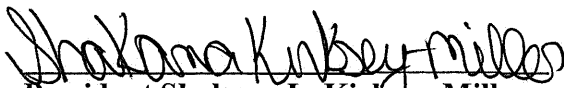
Adjournment

Trustee Green motioned at 7:31 p.m. to adjourn the December 19, 2023, Board Meeting. **Trustee Brockob seconded the motion.**

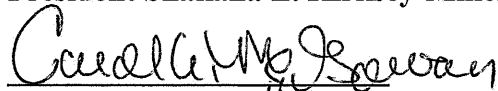
Roll Call: **Ayes:** Kirksey-Miller, Brockob, Caprio, Doherty, Fournier, Green & McGowan
 Nays: None
 Abstain: None
 Absent: None

Motion carried.

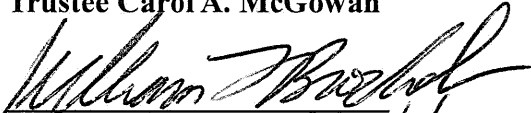
Minutes Approved by:



President Shakana L. Kirksey-Miller




Trustee Carol A. McGowan




Trustee William F. Brockob

Trustee



Trustee Jessica A. Doherty



Trustee Koula A. Fournier

Trustee

Date: 1/16/2024

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MINUTES OF THE CLOSED MEETING OF THE LYONS TOWNSHIP TRUSTEES OF SCHOOLS

December 19, 2023

1. Call to Order.

The Closed Session of the Lyons Township Trustees of Schools was called to order by President Kirksey-Miller at the Township School Treasurer's Office, 6438 Joliet Rd, Countryside, Illinois 60525, at 6:39 pm.

2. Roll Call.

Taken by President Kirksey-Miller. Present were President Kirksey-Miller, Trustee McGowan, Trustee Fournier, Trustee Green, Trustee Caprio, and Trustee Brockob. Trustee Doherty attended the meeting virtually. Also present were Treasurer Ken Getty, and Katie Ngo, Board Attorney.

3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

The Trustees discussed the status of pending litigation with LTHS and the suggested terms for settlement to be voted on during open session.

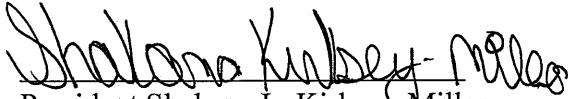
4. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5 ILCS 120/2(c)(1).

The Trustees and the Treasurer discussed employee performance and productivity.

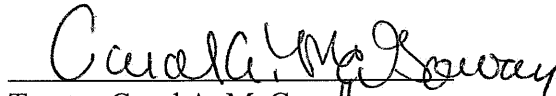
5. Adjournment.

Trustee Caprio, moved to adjourn the Closed Session, seconded by Trustee McGowan. Closed session was adjourned by unanimous vote at 7:28 pm.

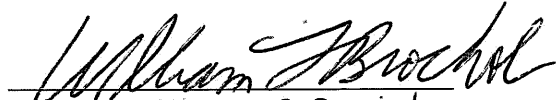
Minutes Approved by:



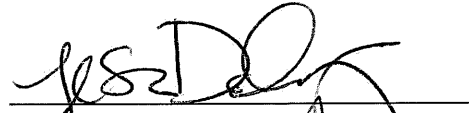
President Shakana L. Kirksey-Miller



Trustee Carol A. McGowan



Trustee William F. Brockola



Trustee Jessica A. Doherty



Trustee Koula A. Fournier

Trustee

Trustee

Date: 1/16/2024