



Meeting Minutes
October 24, 2022
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday October 24, 2022, at 7:00 P.M. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum.
2. Citizen Public Forum. No citizens chose to speak.
3. Discussion and appropriate action on the following:
 - a. Mr. Gabe Perez, Perez Project Consulting, discussed the remedy of the identified issues with the floor finishing and the proposal for negotiations of the liquidated damages sent to the Sabinal Group, Station 132 General Contractor. The ESD 4 is seeking a path forward with the Sabinal Group to fairly resolve the situation and complete the station construction. The Cure Notice on the floors that was sent to the Sabinal Group was discussed and the general contractor opportunity to grind the floors a third time to attempt to correct the issues. The kitchen area of the station will be the test area for the additional grinding. Mr. Perez discussed the construction timeline for the remaining punch list items and floors and the impact on the liquidated damages. reviewed with the Board the Station 132 progress. The contractor is continuing to make progress on completing the punch list items for the building, however the quality of the floor finish remains an issue as the corrective actions to date have been unsuccessful.
 - b. The Board reviewed the amended ESD 4 Procurement and Contracting Policy. Commissioner Surratt motioned to accept the proposed changes to the ESD 4 Procurement and Contracting Policy. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
4. The Board entered Executive Session at 7:35 P.M. to discuss the Leon Springs Fire Department (LSFD) Contract clause for the hiring of a new Chief.
5. The Board re-entered the open session at 8:16 P.M.
6. The Board discussed the appointment of a committee to work with LSFD on the establishment of qualifications for a new Chief. Commissioner Huber motioned to appoint Commissioners Haygood and Lopez-Maddox to the Committee for the Chiefs qualifications and interviews. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next Board meeting will be Monday November 7, 2022, for discussion on the appointment of a

committee for determination of the Chief's qualifications. The next regularly scheduled Board meeting will be Monday, November 7, 2022.

8. Adjourn. With no further business before the Board, Commissioner Rasmussen made a motion to adjourn. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 8:29 P.M.