

Regional Rural Revitalization (R3) Strategies Consortium
ODOE Community Heat Pump Deployment Program
Applicant Process

- 1) Applicant gets an estimate for the complete installation (HVAC system, electrical, any structural repairs, etc.)
- 2) Applicant submits their completed application to energy@geodc.net along with:
 - Cost estimates for installation
 - Cost estimates for upgrades
 - Proof of legal ownership (copy of property deed, etc.)
- 3) Application goes into review ensuring it qualifies for the program. There may be follow up questions.
- 4) R3 Board reviews the applications monthly at their board meetings and approves them (or approves with modifications).
- 5) Applicant is notified of the award decision.
- 6) Applicant pays the deposit to the contractor and orders the work to be performed.
- 7) The Applicant submits their final invoice to R3 along with the contractor project form, and payment is remitted after verifying with the contractor that the work has been performed and the applicant's portion of the invoice has been paid in full (i.e., we're the last money in).

ODOE Community Heat Pump Deployment Program
Contractor Project Form, Greater Eastern Oregon, 2024-2025, August Update

Client's Name:

Client's Physical Address:

Contractor Name:

CCB #:

Contact Name:

Address:

Email Address:

Phone Number:

Date Job Completed:

Equipment Specifications -

Type (i.e. split system, single package, 1:1 or 2:1):

Make:

Model #:

HSPF2 Rating:

OR

SEER2 Rating:

Total Project Costs: \$

Please Attach:

- A detailed invoice of the project
- Images of the indoor units installed and the exterior unit installed

By signing below, CONTRACTOR verifies the above information is true and accurate.

PRINTED NAME OF CONTACT RESPONSIBLE FOR PROJECT INSTALLATION:

CONTRACTOR SIGNATURE:

Regional Rural Revitalization (R3) Strategies Consortium
ODOE Community Heat Pump Deployment Program
Application

Date:

Name of Applicant:

Project County:

Project Street Address:

Mailing Address (if different):

Telephone Number:

Email:

Do you own your home: Yes No

What is your monthly household income: \$

How many members in your household:

Are you receiving other heat pump incentives: Yes No

If so, how much: \$

What are the other incentive programs you are utilizing:

How do you currently heat your home:

How do you currently cool your home:

What contractor are you working with for installation:

Contractor quote for installation: \$

Any additional upgrades needed:

What contractor are you working with for upgrades:

Contractor quote for upgrades: \$

Electric utility provider:

Natural gas provider (if any):

Estimated Project Start Date:

Estimated Completion Date:

I, applicant, acknowledge the statements made herein are true and represent an accurate and full disclosure of all appropriate information as of this date. I understand that R3 will retain this application and any other information R3 receives, whether or not this incentive request is approved. I understand this request is public information.

Applicant Signature: _____ Date: _____

Priority Criteria

Please Check all that apply:

II. Reliance

Individuals who rely on bulk fuels or electric resistance heating.

III. Non-functioning

Individuals who reside in a home or structure that does not have a functioning heating or cooling system.

If you do not meet one of the two categories above you will be placed on a 90 day wait list.

Please Ensure the following items are included with the completed application form:

*** Cost Estimate from contractor installation**

- ❖ Must include heat pump model number and energy efficiency specifications
 - HSPF2 and SEER2 for ducted or ductless heat pump
 - EER and COP for water-source or geo-exchange heat pump

*** Proof of legal ownership** (Copy of Property Deed, etc.)

*** Cost Estimate from contractor for upgrades**

- ❖ Must include itemized list of upgrades and associated costs

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Date Received:

II. Reliance: Yes No

III. Non-Functioning: Yes No

In 90 Day Review: Yes No

Date 90 Day Review Ends:

Estimated Incentive Rebate:

Includes All Items? Yes

No

Approved Date:

Reason Not Approved for Program:

[OAR 330-270-0040](#)

- (4) An individual who benefits from the financial assistance must be the **owner-occupant** of a residential dwelling in Oregon where the heat pump will be installed.
- (7) The maximum amount per dwelling that may be payable toward the purchase and installation of a heat pump that meets or exceeds the minimum requirements in 330-270-0040(6) but does not meet the minimum requirements in 330-270-0040(8) is \$5000, not to exceed 100 percent of the purchase and installation costs of a heat pump.
- (9) The maximum amount per dwelling that may be payable toward the purchase and installation of a heat pump that meets or exceeds the minimum requirements in 330-270-0040(8) is \$7000, not to exceed 100 percent of the purchase and installation costs of a heat pump.