

**Bexar County  
Emergency Services District No. 10  
Meeting Minutes  
October 9, 2020  
7:00 P.M.**

Effective March 16, 2020 Governor Gregg Abbott authorized the temporary suspension of some of the statutory provisions of the Texas Open Meetings Law. This Meeting of the Bexar County Emergency Services District No. 10 Board of Commissioners is being held pursuant to this authorization and will limit face-to-face meetings to slow the spread of the Corona Virus (COVID19).

Note: The board meeting will be held via Zoom. Members of the public may access this meeting by the going to <https://us02web.zoom.us/j/85619215986> You can utilize your computer audio for free or may dial in (346) 248-7799 the Meeting ID: 856 1921 5986.

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station # 1 Fire Station located at 6658 E. Houston on September 11, 2020 beginning at 7:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order at 7:00 P.M. with Commissioners Yates and Lazar present.
2. **Approval of the meeting minutes from the September 11, 2020 meeting.** Commissioner Yates made a motion to approve the meeting minutes, second by Commissioner Lazar. Motion carried 3/0.
3. **Discussion and appropriate action on holiday party.** Commissioner Lazar made a motion to purchase challenge coins and \$100 gift cards for each person, second by Commissioner Yates. Motion carried 3/0.
4. **Discussion and appropriate action AC repair work for station 1.** Commissioner Yates made a motion to approve the repairs at 2900, second by Commissioner Lazar. Motion carried 3/0.
5. **Discussion and appropriate action on fee waiver request from Bexar County.** Commissioner Lazar made a motion to approve the waiver of the penalty and interest on an error made by the Appraisers office, second by Commissioner Yates. Motion carried 3/0.
6. **Discussion and appropriate action on purchasing truck computers and mounts up to \$12,000.** Commissioner Yates made a motion to approve the purchase, second by Commissioner Lazar. Motion carried 3/0.
7. **Discussion, updates and/or action on the following items;**
  - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
    - **Run report.** No questions were asked.
    - **Update on the Elmendorf station.** Chief Hogan advised the station is on target and scheduled for opening November 14<sup>th</sup>. The opening ceremony will start at 11am. The board agreed to utilize a vendor for refreshments and another vendor for cupcakes.
    - **Update on the pending litigation with the City of San Antonio.** The district lawyer will file a summary judgement by the end of October or beginning of November.
    - **COVID updates** We received a pallet of N95 and surgical masks from the state.
8. **Financial Report.**
  - a. **Review of Tax Revenues received to date.** No Questions were asked.
  - b. **Review and appropriate action to pay the bills for the District.** Commissioner Lazar made a motion to pay the bills, second by Commissioner Yates. Motion carried 3/0.
  - c. **Appropriate action on transferring funds as required between accounts.** Commissioner Lazar made a motion to transfer \$108,400 from building MMA to building checking. Motion carried 3/0.
  - d. **Action to approve the payroll for the district.** Commissioner Yates made a motion to approve the payroll, second by Commissioner Lazar. Motion carried 3/0.

9. **Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on November 13, 2020.** The Commissioners agreed to the tentative date.
10. **Adjourn** Commissioner Lazar made a motion to adjourn, second by Commissioner Yates. Motion carried 3/0 and the meeting was adjourned at 7:45 P.M.

**Attest.**