

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL – EXECUTIVE COMMITTEE
July 5, 2022 - Committee Minutes (w/additional actions noted if required between meetings)
Submitted by - Cheryl Burrows, EMS Coordinator

MEMBERS (emailed packet): Lee Hadden, Chairman, and Dede Utley, Secretary/Treasurer, and staff-Cheryl Burrows, EMS Coordinator/Administrator (V. Chair position is open.)
Members reviewed Financial Report and update via email & vouchers in person by Chairman.

FINANCIAL REPORT / ACTION ITEMS:

- **Treasurer’s Report / Vouchers:** Coordinator

Account Balance:

- Checking 2022 = \$ 85,449.70
Total Balance = \$ 85,449.70

Program Balances:

- 2022 Office = \$ 72,236.56
- FY22 Training = \$ 13,213.14
Total Balance = \$ 85,449.70

Checks issued (2022): #6519-6536 (18) = \$ 19,640.81

Voided check(s): None

TOTAL PAYMENTS = \$ 19,640.81

The Executive Committee reviewed and approved payroll & benefits for June, revenues, and expense vouchers/account register. All account activities were available for review in the form of Umpqua Bank Accounts Activity Summary, Quick Books register, and program spreadsheets.

- **Other – Committee/Chair update or action:**

- An update of the 2023 Proposed Office Budget Plan, approved at the 6/9/22 meeting, was provided with the 4/1/2022 OFM population updates used for budget distribution. The 4/1/2022 population updates were not available for the June meeting. The Chair reviewed and signed the updated 2023 Proposed Office Budget Plan to be sent out to the KCCOG members for review and planning.
- EMS Supervisory Organization (ESSO) Renewal Application for Cle Elum/Roslyn Police Department due for renewal 8/31/22 was reviewed and signed by the Chairman. The application requires Council and MPD recommendation. The MPDs county visit for July was cancelled, so the application was mailed to MPD for signature. The Council will be asked to ratify application at 8/4 meeting. Renewal of ESSO application is standard business.

Approved by:

Lee Hadden, Chairman
Open position, Vice Chair

Prepared by:

Cheryl Burrows
EMS Coordinator

Date: _____