



# VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall

1835 Highway F

Tuesday, September 17, 2019, 5:00 PM

## AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES:
  - a. Regular Meeting: August 13, 2019
- 6) PUBLIC COMMENT (Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS:
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
  - a. Financial Report
    - i. Bills of The Month
  - b. Administrator's Report
  - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
  - a. Dan Miesner Rezone Petition - 7.71 Acres; Parcel No. 110070000005001000. Second Reading.  
**BILL NO. 270 - AN ORDINANCE PROVIDING FOR A CHANGE IN ZONING CLASSIFICATION OF 7.71 ACRES OF LAND FROM AFM-AGRICULTURAL FOREST MANAGEMENT DISTRICT TO PRD-PLANNED RESIDENTIAL DEVELOPMENT DISTRICT AND AUTHORIZING A CHANGE IN THE ZONING MAP FOR THE VILLAGE OF INNSBROOK, MISSOURI (ORD. 267)**
  - b. Innsbrook Corporation Plat Application - Innsbrook Estates Plat 102. Second Reading.  
**BILL NO. 272 - AN ORDINANCE APPROVING INNSBROOK ESTATES PLAT 102 FOR THE DEVELOPMENT OF EIGHT (8) SINGLE FAMILY RESIDENTIAL SITES. (ORD. 269)**
  - c. Innsbrook Corporation Plat Application - Innsbrook Estates Plat 103. Second Reading.  
**BILL NO. 273 - AN ORDINANCE APPROVING INNSBROOK ESTATES PLAT 103 FOR THE DEVELOPMENT OF FIVE (5) SINGLE FAMILY RESIDENTIAL SITES. (ORD. 270)**
- 12) NEW BUSINESS:
- 13) ADJOURNMENT

### **Unfinished Business/ Hold Items**

- BHS/Zykan Landfill Area
  - Animal Shelter
  - Dry Hydrants
  - Internet Speeds
  - Village Cemetery
  - Shooting Range
- (Next quarterly report October 2019)

## MINUTES

The September 17, 2019 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Cynthia Bowers, Trish Dunn, Ted Sator, Tom Stevener and Jeff Thomsen were present. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Dan Miesner (1094 Eagle Bend); Donna West (1 Elysium); Carol Zuckner (15735 Walkers Way); Warren Wobbe, Innsbrook Corporation and Keith Thompson, Innsbrook Corporation.

### APPROVAL OF AGENDA

Motioned by Trustee Stevener, seconded by Trustee Bowers, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

#### APPROVAL OF MINUTES

Motioned by Trustee Dunn, seconded by Trustee Stevener to approve the August 13, 2019, regular session meeting minutes. All Trustees present voted "Aye", motion passed and approved with a 5-0 vote.

#### PUBLIC COMMENTS

Carol Zuckner gave an update regarding Walkers Way. The court order states that the two defendants cannot stay at the property during the 90 day sentence, but does give them permission to work on the property to fix the violations. Since the release from their jail stay, a travel trailer has been moved onto the property and Carol suspects that they are living there, staying on property. The septic system is still not fixed and it is unknown if the travel trailer is dispensing sewage. Chairman Thomsen stated that the bill for the jail stay was sent directly to the defendants to pay, and that the Village is not liable.

#### COMMUNICATIONS/PETITIONS/PRESENTATIONS

None at this time.

#### BOARD OF TRUSTEES COMMENTS

Trustee Dunn was contacted by a resident concerned about the safety of the Village Administrator during business hours. Village Administrator is to price out options to increase safety.

Trustee Stevener updated the Trustees on the Transportation Advisory Committee (TAC). The TAC has turned in a list of projects and will find out soon about the ranking of the projects. Trustee Stevener was also contacted about the Cemetery. Trustee Stevener will speak with Fred Mueller to discuss the possibility of Village residence being buried in the Harmony Church cemetery.

Trustee Sator gave an update on the Animal Shelter. Woofstock event had a very good turnout. Girkenball Fest is set for October 5 & 6, 2019. There are over 300 participants signed up for this event.

#### CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

None at this time.

#### DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Stevener, seconded by Trustee Bowers to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Village Administrator, Carla Ayala, presented her report to the Trustees. Carla Ayala gave a short report on the sessions she attended during the MML Conference held on September 7-11, 2019. Afterward, Carla Ayala thanked the Trustees for allowing her to attend this event again this year. The Boonslick Regional Planning Commission will hold their next meeting on September 23, 2019. Trustees are to RSVP if attending.
- c. Planning and Zoning Commission - A meeting was not held on September 4, 2019, the last meeting was held on August 7, 2019.

#### UNFINISHED BUSINESS:

- a. **BILL NO. 270 - AN ORDINANCE PROVIDING FOR A CHANGE IN ZONING CLASSIFICATION OF 7.71 ACRES OF LAND FROM AFM-AGRICULTURAL FOREST MANAGEMENT DISTRICT TO PRD-PLANNED RESIDENTIAL DEVELOPMENT DISTRICT AND AUTHORIZING A CHANGE IN THE ZONING MAP FOR THE VILLAGE OF INNSBROOK, MISSOURI (ORD. 267)** - Motioned by Trustee Dunn, seconded by Trustee Stevener to hold the second reading of Bill No. 270 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 270 by title only. There was no discussion. Motioned by Trustee Sator, seconded by Trustee Dunn to vote to approve Bill No. 270. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 5 "Aye", 0 "No" vote, motion passed and approved. Bill No. 270 is enacted as Ordinance No. 267 of the Village of Innsbrook, Missouri.



- b. **BILL NO. 272 - AN ORDINANCE APPROVING INNSBROOK ESTATES PLAT 102 FOR THE DEVELOPMENT OF EIGHT (8) SINGLE FAMILY RESIDENTIAL SITES. (ORD. 269)** - Motioned by Trustee Stevener, seconded by Trustee Dunn to hold the second reading of Bill No. 272 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 272 by title only. There was no discussion. Motioned by Trustee Dunn, seconded by Trustee Bowers to vote to approve Bill No. 272. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 5 "Aye", 0 "No" vote, motion passed and approved. Bill No. 272 is enacted as Ordinance No. 269 of the Village of Innsbrook, Missouri.
- c. **BILL NO. 273 - AN ORDINANCE APPROVING INNSBROOK ESTATES PLAT 103 FOR THE DEVELOPMENT OF FIVE (5) SINGLE FAMILY RESIDENTIAL SITES. (ORD. 270)** - Motioned by Trustee Stevener, seconded by Trustee Bowers to hold the second reading of Bill No. 273 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 273 by title only. There was no discussion. Motioned by Trustee Sator, seconded by Trustee Stevener to vote to approve Bill No. 273. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". With a 5 "Aye", 0 "No" vote, motion passed and approved. Bill No. 273 is enacted as Ordinance No. 270 of the Village of Innsbrook, Missouri.
- d. Paperless Meeting Packets - The Village Administrator informed the Trustees that when trying to order the Packard Bell 2-in-1 Tablets, that were approved during the last meeting, they were out of stock and will no longer be carried. After checking multiple sites, a comparable tablet was found at WalMart.com. The RCA Cambio 10.2" 2-in-1 Windows 10 Tablet with a purchase price of \$97.99 each. The purchase of six (6) tablets would cost \$587.94, and shipping would be free. Motioned by Trustee Stevener, seconded by Trustee Sator to vote to approve the purchase of six (6) Cambio tablets in the amount of \$587.94. All Trustees present voted "Aye", motion passed and approved with a 5-0 vote.

NEW BUSINESS:  
None at this time.

Prior to adjourning the meeting, Trustee Stevener requested that a medical marijuana discussion be added to next month's agenda, and possibly invite a speaker to answer questions and answers.

VOTE TO ADJOURN

Motioned by Trustee Stevener, seconded by Trustee Sator, to adjourn the regular meeting. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned at 5:43 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, September 17, 2019.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 10/08/2019

Patricia Dunn  
Patricia Dunn,  
Village Board Clerk  
(seal)

Carla Ayala  
Attest: Carla Ayala,  
Village Administrator/Clerk

