

Edinburg Township Trustees – Regular Trustee Meeting (amended and with corrections)

At Edinburg Town Hall

May 12th, 2016

John Hayes called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: John Hayes, present; Jeff Bixler, arrived late; Diane Austin, present; Bill McCluskey, present; Kevin Biltz, present; Mike Pittinger, absent; Rob Swauger, present; Kelly Crislip, present.

John welcomed those in attendance.

A motion was made by Diane Austin to approve the Agenda as presented; this was seconded by John Hayes. Roll call shows: John Hayes, yes; Diane Austin, yes; Jeff Bixler, absent.

Mr. McCluskey mentioned he had noticed a date error after printing the header for the April 14th township minutes, and initialed correct handwritten date.

A motion was made by Diane Austin to approve the minutes of the April 14, 2016 regular meeting with a note of changed date on the hard copy due to a formatting error; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Jeff Bixler, absent.

Citizens present:

Sandra Templeton, Resident	John Barber, Resident	Shannon Paulus, Fire Dept./Parade
Steve Williams, Landowner	Kathy Williams, Landowner	Seth Renzinger, Resident
Jacob Staudacher, Resident	Alicia Swierz, Resident	Stephanie Gilcrest, Asst.Zoning

CORRESPONDENCE:

A. Letter from Edinburg United Church

RESOLUTION 2016-062: A motion was made by Diane Austin to donate a one-time use of the Townhall to Edinburg United Church to hold their silent auction and dinner on December 3, 2016; this was seconded by John Hayes. Roll call shows: John Hayes, yes; Diane Austin, yes; Jeff Bixler, absent.

B. 2015 Annual Report from the Portage County Sheriff's Office

This will be on display for public review in the Zoning Office.

C. Letter from Board of Elections - They are looking for Election Officials. Bill has applications if anyone is interested. Shannon will post the information on the Township Facebook page.

D. Two Letters of Certificate of Occupancy – regarding Schumacher Homes and Certified Oil
These were given to Rob Swauger

E. Letter from CareWorks

Bill mentioned the Township is still going to be allowed to participate in the CareWorks retro-group rating. He will present a Purchase Order later for approval.

F. Portage County Health Department – Monthly Report

Bill presented the Portage County Combined Health District monthly report. He mentioned this report presentation is due in part to the new contract between the City of Ravenna contract with the Health Department and the new Administrator Joe. The Township will be receiving these each month from now on.

OLD BUSINESS

- A. **Parade Committee** – the Trustees will discuss this later in meeting after Mr. Bixler arrives.
- B. **Regional Planning** – the Trustees will discuss this later in meeting after Mr. Bixler arrives

NEW BUSINESS

A. Hot Stove Schedule Needed.

Noreen contacted Diane that she'd like a copy of Hot Stove's schedule for their tournaments this season. Residents have been calling to reserve the pavilions and would like to know if there would be a baseball crowd there. John suggested contacting Dennis Gump. Bill will follow up with Saudi Pettigrew about this and also the extra trash pickups and port-a-johns. He will ask Saudi to get a schedule to Noreen.

Noreen will be unavailable from June 15th to the 20th but if she gets any calls they will be forwarded to Diane.

John apologized and asked those in attendance if they had anything to present.

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Steve Williams: I'm Steve Williams I bought property out on Giddings Road in 2000 and back then the zoning for the frontage was 130 feet and I guess since then they've changed it to 150 [feet].

Diane Austin: Well it would've been 125 feet.

Steve Williams: Oh, 125, ok. I have 130 and now it's 150 and I'm wondering if it's grandfathered in—we're planning on building next year.

Diane Austin: It was already plotted?

Steve Williams: Yeah.

Diane Austin: No, we have a non-conforming use in the book so whatever the zoning was at the time – you can do that; you don't have to go to the BZA or anything. Had it not have been plotted and you wanted to split it now then it would've had to have been 150 foot so you're ok with that. We do have a non-conforming use clause in there. When people buy property and they meet zoning requirements and there's nothing that says you have to build within a certain amount of time, when you come back and it's been changed, that's not the fault of yours; it goes by whatever your zoning requirements would've been when you plotted it.

Steve Williams: [*indecipherable*] just didn't work out that way.

Diane Austin: Sure. Did you have a question about the water or the tile?

Steve Williams: He got that one so—

Kevin Biltz: If you have any trouble, just call me

Steve Williams: Ok.

Sandra Templeton wanted to bring it to the Trustees' attention that after the Ben Dillon tournament recently the attendees left the Park a mess. Discussion took place amongst the trustees, road department, and guests regarding the responsibility of Hot Stove and our township. Final decision was to let the Hot-stove president, Dennis Gump, be made aware of the concerns and initiate change. He will be contacted to attend the next meeting.

Bill said from a fiscal standpoint he can see a big change just over the last month [in staff time] based on timesheets alone. He said he thinks Hot Stove is an excellent program and it has nothing too specifically do with them, but anyone who goes in there, say and Art fair, has to be responsible for cleaning up. He strongly recommends that there be a letter of agreement or a fee should be posted for cleanup, because it is costing the township a lot of money.

Jeff suggested that they put down a deposit and they would get their deposit back when the Park is cleaned up and everything is gone. Kevin says he doesn't have to worry about the pavilion rentals because they are always clean. But if there's a game and then someone is renting the pavilion the next day he or Nate have to go in on the weekend and make sure it is clean for them, agreeing that he is paid overtime for this.

John Asked Bill to phone the Hot Stove. Kevin said it is just not the Hot Stove, the Soccer has the same things. Bill said he could still take care of the dumpster but they should pay for the extra pick-up.

Diane recognized the student attending for their government class.

John Barber: My name is John Barber, I'm a resident here in Edinburg. My wife and I put an offer on the property up here on 14 next to Chairman John Hayes' place. It was a residence for many many years. I think at one time it belonged to Templetons.

Sandra Templeton: I don't think so. I think theirs was down by Park and Ride.

John Barber: So we put an offer on the property, obviously that it's been an eyesore in Edinburg Township for a very long time. We would like to change that obviously. There is some issues which brings me here. I have been in touch with the Health Department and we've talked about some things and kinda get a feel for how that's gonna work out. I think it's gonna work out. Our goal is number one to clean the place up; probably demo that house, it's just too close to the road and I think that it, my understanding of ODOT is that there is some talk of widening that road and if they do it would probably put our porch right in the way so that house can't stay where it's at, obviously. But the reason I come here today is because of when it's time to demo that house if it is considered a business location then the Ohio EPA has to be involved in the demolition of it and that's very costly, very costly. If the house is a house and it's deemed by the zoning that it's a residence then it can be demolished under a residential and the EPA is not involved in

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that. So I guess I'm trying to get a feel, as I move forward here, what this body's opinion of that would be and what the Zoning's opinion of that would be, is it –would it be given a letter that it is a residence and it can be demolished as a residence or is this Board and Zoning going to take the opinion that it's a business and it needs to be demolished as a business?

Jeff Bixler: Ok, I kind of misunderstood that. I thought you needed a letter from the Township for it to be able to be demolished.

John Barber: Yes. You have to have a letter because then you either take the letter from the Township and you have to take it to the Building Department so they can issue a permit for demolition.

Jeff Bixler: But the letter, I'm sorry, the letter has to reference the zoning for that area. That's all it's supposed to be for?

John Barber: Well again the letter -- it depends on how you word the letter. If you word the letter that the house is a house—it's a residence, then the demolition is done as a residence and the Ohio EPA is not involved. If you wanted to take down certified gas station you would have to have the Ohio EPA come in and it would be a commercial demolition permit and those are very costly.

Diane Austin: Last year, I believe it was all in the same year, Becks at the corner of Giddings and Clark Roads and then the house that burnt at Porter and 18, Sandy was Chairman last year, I'm not trying to point the finger at you but you did letters stating that they were residences and that we were ok with them being removed and cleaned up. I don't think it was anything much more than that. Is that where we're—

John Barber: That's where we're up, yes.

Jeff Bixler: Well then how does the zoning fit into it because the letter there just said that the Township was ok—

John Barber: Well, I didn't produce the letter, I apologize.

Jeff Bixler: No, what I meant was is, I know the one that Sandy produced, the letter that Sandy produced wasn't related to zoning it was related to permission to demolish whereas you mentioned zoning—

John Barber: Well because I didn't know where the letter came from I didn't know if it—

Jeff Bixler: So you're just—see here—the more I think about this and the more I've talked to a couple different people on this, I believe that this relates back to does it any way shape or form work with or against Zoning.

Diane Austin: Does it?

Jeff Bixler: The Township Zoning inspector would in my opinion and that's why I wanted us to talk about it, the Township Zoning Inspector in my opinion should have the authority to evaluate the property and say this is residential type property and therefore it can be demolished as residential type property and put it on Township letterhead accordingly. That would be my opinion. I don't know why the Trustees would have to sign off on a letter on that unless there was something that happened—I mean it doesn't matter but to me that would be the way to go.

Diane Austin: The Building Department was the one that asked for it.

John Barber: I have to get a letter in order to get the permit.

Diane Austin: The Building Department asked the Township Trustees for a letter stating that it was ok with us if they demo'd that residence.

Sandra Templeton: It wasn't anything with zoning. If it was ok'd by the Township Trustees that the house could be torn down.

Diane Austin: It had nothing to do with zoning. Now, if they were to try to reconstruct just like down there across from you, if they want to build again, now its zoning and they have to come to Zoning, they have to meet all the requirements to build the house. I guess I don't know what's permitted in Town Center I really honestly don't.

John Barber: I've looked it over [*indecipherable*]

Jeff Bixler: Believe it or not it's almost everything except industrial.

Diane Austin: Ok. Because it's part of the Town Center so it's residential or it can have a business.

John Barber: One, two, three up to four family, I believe is what it says in the—I have one of those books.

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Diane Austin: There you go.

John Barber: So, but, you know, obviously our goal is to build a residence there at some point. We may decide to do some sort of business there in tandem with that but we haven't made that decision at this point as to move forward there.

Jeff Bixler: Once the residence is tore down though, and this is something we probably have to look into, but once the residence is tore down, that would probably change the position that the house would be permitted to be built because at that point you have done away with any type of previous construction permitted from way back when and now you have to follow the new zoning rules.

Diane Austin: Right. Demoing that house gets that down off the road and gets the eyesore out of there. If he wants to build a new home, then he has to meet all the Zoning, Health Department, all those requirements. He can't put a new house back right there where it's at.

John Barber: And I had no intention of doing that but again, and like this gentleman earlier he asked, that lot is still lotted under previous – if I tear the house down, there's not 150 feet in front of their either. Ok? Just so you know that. So if you're saying to me when I tear that house down, now it's a whole new ball game, the lot is no longer buildable under your standards today. Ok?

Diane said she did not know the answer.

Jeff Bixler: We would really have to look at that. I believe we're not changing the lot per say, but you're changing where the structure goes on the house [*amended: he meant to say "lot"*].

Diane Austin: repeated she is not sure of answer

John Barber: So like in this gentleman's case, the lots already plotted so it's already a building lot so—

Diane Austin: It's a building lot but it has a building on it. You're taking a house down, it's a different set of circumstances than his empty lot.

John Barber: He has nothing on his right.

Diane Austin: It was plotted under 125 foot of frontage he's just now building so we have the non-conforming lot of record to refer to. This is a different situation because we're taking a house down and I think that we need to get an opinion from the prosecutor on that to see if it would have to go to the BZA. It may have to go to the BZA. How many foot of frontage is it?

John Barber: 135

Diane Austin: Is that—what is our frontage in the Town Center district, I don't know?

John Barber: I think it's 150.

Diane Austin: Is it?

John Barber: But I don't think you have a lot in the Town Center that has 150.

Jeff Bixler: How deep is that, John?

John Barber: I don't know the exact measurement it goes back it probably matches John.

John Hayes: I don't know the depth of it either, John.

Diane Austin: Well and he may be right because it's already a plotted piece of property.

Jeff Bixler: It's already plotted. It was plotted underneath the zoning at that time.

Diane Austin: In my opinion it would probably be the same thing as him.

Jeff Bixler: Do the Trustees want to follow the same practice and write a letter and sign it?

Diane Austin: I would have no problem with that.

John Barber: Now I'm kind of nervous because, I mean, I'm running out of time I gotta tell ya--

Diane Austin: I would have no problem doing a letter.

John Barber: --anybody who's in the real estate business knows when you sign a contract they give you X number of days to decide if you're buying it or not and you know I know I made a mistake, and I apologize to the Board because I didn't realize you needed me here to have the discussion I thought you were going to have the discussion and get back to me so we are two weeks past that. But now I have to tell these people am I moving forward or not because they're ready to go here either we're moving-- they're in California so—

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Diane Austin: Well, ok here's--

John Hayes: Sounds to me—not to interrupt you but-- sounds like when Jeff said something just a few minutes ago is the important factor in this—like he says—when you take that residence, in other words it is a commercial area and even though it's a home – or an unused home, but you can have a residence in a commercial area, but like those folks they can only be residential. So like when Jeff said when you take this home down no matter what the condition is, then do you change the whole perspective of the property?

Jeff Bixler: Well what it amounts to is that land was probably plotted when there was at least 125 or maybe less. If that's the case, then, and we'd have to look at the map, if that's the case then it would be able to be permitted to be built on at the 125 width because that's the way it was plotted.

Diane Austin: Residential.

Jeff Bixler: Residential.

Diane Austin: That's going to be your thing and you said you may or may not want to do a business, that might be when you'd have to go the BZA. I'm just gonna say this, I would have no problem signing a letter to let him tear down the residence as a residence because it was a residence; that's what it was for however many years. But I think that the Zoning Inspector, you would have to get with her like tonight and she'd need to get a hold of Chris Meduri tomorrow, because I know you're on limited time, and run this exact scenario past him--

John Barber: Because I'm sure that business is going to be very interested to know that should they tear that house down, which I'm sure if I pass and at some point you're going to send these people a letter that you better tear that house down because somebody's going to get hurt in that house, ok? I don't know what goes on there sometimes and John you live by it now but maybe it doesn't happen so much but--

John Hayes: I hope you tear it down.

John Barber: I've heard stories about people going inside that house when it's been vacant like this and somebody's gonna get hurt there, ok? And I so and it is an eyesore. It's an eyesore to this community, that's the main way to come into this community. When you drive by that and you see that to me it's very distasteful and so either you're gonna send a letter to 'em saying we're gonna tear it down for ya and we're gonna send you a bill, or you're gonna tear it down but oh, by the way you can't do anything with it once you tear it down that's gonna be tough.

Jeff Bixler: Is this in the bank's hands?

John Barber: No it's own by a lady in California—a private family.

Diane Austin: Well it's not, non-buildable for a residence. That's what my opinion is, I don't know if it's right or wrong. But to spend that kind of money for a building lot for a house—you're in downtown though—and we're working on water so.

John Barber: Not in my lifetime but I appreciate that.

Diane Austin: But what I'm saying is I don't personally have a problem and I think that it should be torn down as a residence because it was a residence – it shouldn't have to go through the EPA. But what you do with it after that if all you're going to be able to do is build a house, because you say you may or may not want to do a business, you don't even know what kind of business you'd want to do.

John Barber: Well I'd have to do one of the businesses that are conforming.

Diane Austin: I understand but I just think that for that part of it you need an opinion from the prosecutor so he may say this may or may not have to go to the BZA if it's anything other than a residential home it may or may not have to go to the BZA I don't know what he's going to say.

John Hayes: I don't think they ever conducted any business out of that property (amended 6/25 to state house as intended) I think it was between the original owner and the fence people—they had a trailer out back and they used that for an office –that was a storage lot.

Bill McCluskey: If you're zoning that area, as far as community development, and you're look at zoning that area as a downtown area, looking at potential to build business it would be the same with any of those properties there that that would be information that you want to know the answer to.

Diane Austin: Right. Exactly.

Bill McCluskey: --because-- do you want to just turn the whole main street into residential again or do you plan on allowing it to revive into businesses and help support the community?

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Diane Austin: Right, and we may need to because of the size of those lots all through there (referring to Mr. Hayes) yours is already there and you have a store front, you didn't have to ask anybody. He may want to put a house and do a store front for something which would be nice right there we may have to look at going to the Zoning Commission to tweaking the book a little bit for that.

John Hayes: You think you can find out, John, whether you can build a house on that property?

John Barber: That's the first step, obviously. The answer is, I can at least the Health Department says I can and I think when I look at the Zoning book it says I can cause I'm replacing what exists.

Diane Austin: Right.

John Barber: So I don't think there's an issue there but again like you said, I'm not spending the kind of money I'm spending that there isn't—and maybe not me, maybe the next guy--the potential for him to be able to have some sort of business there as well and so you know, that's where the challenge becomes cause it's you know I can go fine a lot somewhere else to build a house.

Diane Austin: An allotment for half that price.

Jeff Bixler: While don't we start like this, ok, we have the letter drafted up, sign it, to allow the demo, saying we approve the demo. What availability would you have of maybe making contact with the prosecutor tomorrow and see -- just kind of run this by -- and when we get done here tonight we can run over real quick like and look at the map to make sure that the property—that we have the dimensions of the property and that way you can just kind of run that by the—because I'm gonna try to think that I'm almost in the same line of thinking as you are that if it was platted at the 125 feet as residential zoning changed for that area, the only time that that changes for that is if somebody re-plats the property.

Diane Austin: Right.

Jeff Bixler: At that point then it's conforming to the different (use)

John Barber: There's a guy, believe it or not, that owns a half an acre piece of ground between my property and the park and ride. It's a pie-shaped piece of property that has absolutely no value whatsoever he wants—he says it has value, good luck, he's threw a number at me and I think I dropped the phone but I don't know, I would've loved to have it because it completes that for me you know I mean it actually I don't know maybe fifty years ago it was probably part of the same property at some point you know what I mean, how it ever happened that that little piece got plotted off from everything around it is just amazing to me but he just thinks there's value there and he's not gonna move from it. I'd love to have it because it completes the needs of the park and ride obviously. Here's what the Health Department told me today, I can't tear the house down until I have—well obviously I can't tear it down until I have ownership—but they need to come in after I have ownership I have to turn the water back on on the property get the water running again so that they can see what the septic does at the house and then they can fail the septic system so then they can tell me I can put a different system in. I thought you just put an aeration system in and be done with it, you can't. You can't, do that they said because there's rules and laws about discharging water at surface level and the only way that happens is if your system fails then they can allow you to do that by special permit and so there's this big thing going on he said please ,please, please I'm telling you do not tear that house down until we have an opportunity to come in there and make sure the septic system fails cause we may test the system and it works and tell you have to hook to that system.

John Hayes: Well so Jeff you want to get Kelly to look in on this but it sounds to me like pretty much everybody knows that it's an abandoned residence in a commercial area. Thank you.

John Barber: But I'm still kinda at a stall until I find out about this other thing.

Jeff Bixler: That's what I'm saying we'll work to get (interrupted)..... **Diane Austin:** After the meeting, so they can put something together, so she (Kelly) can get with him tomorrow. **Jeff Bixler:**with Meduri so that we can get you a quick response back hopefully tomorrow evening maybe. But we can still generate the letter.

Diane Austin: We need to do the letter for you in case you buy it and you want to tear it down and if you don't then we probably should actually see about getting it condemned.

John Hayes: There's a lot of interest in that property they're going through the hoops you're going through.

Jeff Bixler: You know who condemns that.

Diane Austin: The Fire Chief. When I was Zoning Inspector I had to get with the Fire Chief the Building Inspector and the Health Department, we all had to meet at the old gas station and that's how it started.

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John Barber: Yeah it's not an easy process, I mean you know no one likes to take that step even the courts don't like to take that step. You try to do everything you can to work with the folks and again like I said, I mean, there's no salvage potential there because of that potential for the widening of 14 and I mean there's just no salvage potential because if you built that house there you would look out the window at a truck. There would be no front porch there. I don't know how much—do you know the amount that they're going to widen--

Kevin Biltz: They're putting turn lanes in in 2018.

John Barber: So they put a turn lane in you're looking at potential at least to be six foot on either side of the road because it's a twelve foot lane right? So, where does six foot put it on our property then?

John Hayes: I bet you're gonna find out the truth and reality that that is an abandoned residence so I don't see where – this is just my opinion—I don't see where any commercial activity was done out of that house.

John Barber: Even when I looked in the house when we've gone up there and looked there's nothing to indicate it was. There's old couches in there, old furniture in there—

John Hayes: But from your next step, that's up to the zoning.

John Barber: Yeah see that's the – I'm not saying we're going to do a business there but that's not for me, that's the next guy.

John Hayes: But in answer to your EPA question, I think that, you know like Jeff said that we would draft a letter and authorize that, that we in our opinions, as a Board, believe that that is a residence not formerly used commercially and the original owner was a truck driver and parked his truck in the back and then the other people used it for outside storage.

Diane Austin: Ok so she'll get with Chris Meduri tomorrow and we will draft the letter -- somewhere we have a copy of it—that's what we did before.

John Barber: Thank you very much, I appreciate it.

TRUSTEE REPORTS

Jeff Bixler

He had nothing further to report at this time.

John Hayes

He had nothing further to report at this time.

Diane Austin

She had nothing further to report at this time.

DEPARTMENT REPORTS

Kevin Biltz - Roads, Buildings, Cemetery and Park

--He received the bid book from the County for the chip and seal. He looked it over and asked Bill to look it over for mistakes. The sealed bids will be opened by the Trustees at the June 9 meeting. The Trustees agreed to go ahead with this.

--The cleanup day went pretty smoothly. There were about four people really upset, the rest of the people said they understood but they didn't see it in the paper. There were two, 40-yard dumpsters with tires full and two smaller dumpsters full with scrap iron and appliances. Diane said a check should be coming shortly for the scrap metal—they were waiting for the next [scheduled] price raise.

--They've been mowing at the Park and Cemetery.

--He told Bill the deadline is coming up pretty quickly for fulfilling the salt contract. Bill will call him with the information.

Kelly Crislip - Zoning Department

--She received and returned 4 phone calls.

--She issued one permit and she gave the permit money to Bill.

--She talked to Stephanie and showed her around a bit.

--She asked for Chris Meduri's number. They said to just call the main number at the Prosecutor's office. Diane and Jeff recommend sending him an email and then calling him.

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Mike Pittinger - Fire Department Report

Jeff Bixler read Mike's report in his absence:

--There were 21 calls since the last Trustee meeting on April 28: 12 EMS calls, 2 MVAs and 7 fires.

The Haz-mat call will result in a billing.

--John asked Kevin to look at the area from the previous Haz-Mat fire and repair the top soil that someone has --They are asking that the Fire Department be notified of any Zoning permits issued. Jeff said Kelly could report new permits in the Trustees meeting each time.

--Jeff reviewed the bylaws for the Cadet program. There were a couple of questions that came back from Chris Meduri relating to insurances as to how it affects the Township insurance or if it does.

Bill said even a volunteer would affect Worker's Compensation. Jeff is not ready to move forward with this because of some wording that needs to be corrected.

--He had Scott Taylor and Mike Leigh's payroll documents to put in the system. Bill will take care of this.(application missing in Taylor file)

--In the health insurance waiver forms he noticed a couple of them did not have all of the boxes checked so those are not to be processed until all boxes are checked. Jeff will contact Chief Pittinger and let him know to contact Bill about this.

--The CERNI bill for the 1518 was originally charged on the chief's credit card and did not go through. Bill said it's on the credit card now.

--Jeff gave Bill the work logs from Mitchell Communication for work done on some pagers. Bill will also receive the invoices for this soon.

--Jeff gave Bill the packing slip from Carnation Electric Motor Repair for the primer pump motor on the 1513. Bill said he will write up and give an explanation of what he needs from the Trustees in order to create purchase orders for one time (or unusual) vendors.

William McCluskey - Fiscal Officer Report

--John said Bill has not gotten receipts for some of the expenditures that he needed to pay the bills which resulted in a late fee. John asked the departments to get all receipts to Bill as soon as possible.

Jeff said every seven days, all receipts should be put in an envelope and then put in Bill's box at the office.

Bill asked for approval of a Purchase Order for Burnham and Flowers for renewal of Bond Costs

RESOLUTION 2016-063. A motion was made by Diane Austin to pay the bond fees for Fiscal Officer, Bill McCluskey in the amount of \$663.00; this was seconded by Jeff Bixler. Roll call shows: John Hayes, yes; Jeff Bixler, yes; Diane Austin, yes.

--Discussed earlier: Receipts and packing slips needed from purchases.

--Auditor activity and discussion of Repcik memorial fund, not resolved. Rob Swauger said there was a total of \$1,980.00 given as a memorial for Judy. Diane said if the checks were written to the Edinburg Fire Department and not the Association, they should not have been able to deposit the checks. Rob thinks the checks were written to the Fire Association but he will look into this.

--Asking Life-Force for billing reports to correlate to emergency calls. [on agenda - not discussed]

A motion was made by Jeff Bixler to pay the bills; warrants 39573 to 39589 and to void warrants 39590 to 39597 due to a printing error; this was seconded by Diane Austin. Roll call shows: John Hayes, yes; Jeff Bixler, yes; Diane Austin, yes.

John opened the floor to Rob Swauger because he was pulled out of the meeting earlier.

--Rob asked if the Zoning book currently includes having the Zoning inspector report all newly issued permits to the Fire Department. Diane said it does not because that is a fairly new request. Rob clarified that they only want notification of commercial permits. Diane said Kelly will go ahead and give the information on every permit to them at the following meeting after it is issued.

Rob also said, all business owners, or contractors, need to call the Fire Department to have them come and inspect the new structure. Jeff would like the Fire Department to print up an attachment that tells them to do this and Kelly will attach it as a "must do" to each permit.

The Memorial Day Parade Committee will meet after this meeting.

A motion was made by Diane Austin that the meeting be adjourned at 8:59 p.m.; this was seconded by Jeff Bixler. Roll call shows: John Hayes, yes; Jeff Bixler, yes; Diane Austin, yes.

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John Hayes, Chairman

Jeff Bixler, Vice Chairman

Diane Hargett Austin, Trustee

William McCluskey, Fiscal Officer