

HIGHVIEW FIRE PROTECTION DISTRICT  
7308 Fegenbush Lane  
Louisville, KY 40228  
July 11, 2022

The meeting was called to order at 19:07 p.m. with the following members present: Kenny Craigmyle, Dale Nason, Denise Drexler, Cheryl Hogan, and Nate Ingersoll. Guests were Chief Rob Dwyer, Deputy Chief Shaun Carta, Major Sam Fife, Attorney Richard Head, and Joyce Shelton.

Nate Ingersoll made a motion to approve the June Minutes. Motion seconded by Denise Drexler. Motion carried.

Nate Ingersoll made a motion to accept the June Financial Reports and to table the discussion of transferring \$63,824 (noted in the CPA Report from Jim Jennings) until the December Board Meeting. Motion seconded by Dale Nason. Motion carried.

It is noted that \$13,891.08 was transferred from Sweep account into the ICS account.

The Ballot Box was opened and vote counted.

Denise Drexler made a motion to Certify the Election of the Property Owner with Kenny Craigmyle winning the election unopposed. Motion seconded by Dale Nason. Motion carried.

Newly re-appointed Trustee Cheryl and Newly re-elected Trustee Kenny Craigmyle were sworn in.

Denise Drexler made a motion that Kenny Craigmyle remains the position of Chairman of the Board of Trustees. Motion seconded by Nate Ingersoll. Motion carried.

Denise Drexler made a motion that Cheryl Hogan remains the position of Secretary of the Board of Trustees. Motion seconded by Nate Ingersoll. Motion carried.

Cheryl Hogan made a motion that Denise Drexler remains the position of Treasurer of the Board of Trustees. Motion seconded by Nate Ingersoll. Motion carried.

It is noted that Financial Disclosures were completed as necessary and 'Proof of Receipt' forms for *Open Records* and *Your Duty Under the Law* documents were completed.

Denise Drexler made a motion for the Voting Representative for the Jefferson County Fire Service be recorded as: Registered Voting Rep - Any BOT Member and Alternate(s) – Chief or any Chief Officer. Motion seconded by Nate Ingersoll. Motion carried.

At 17:18 Nate Ingersoll made a motion to go into Closed Session. Motion seconded by Denise Drexler. Motion carried.

Open Session resumed at 19:33.

No action taken.

**OLD BUSINESS:**

Nate Ingersoll made a motion to give Chief Dwyer the approval to hire two and/or three Firefighters and/or Firefighter/EMTs as he deems necessary to fill the current and upcoming vacancies. Motion seconded by Cheryl Hogan. Motion carried.

Update given on the status of the SOP for Mental Health. The SOP will be ready for presentation at the August Meeting.

Update was given on the progress of the KY Fire Commission Loan for the purchase of turn out gear.

Update given on the status of 'Old 1104'. Estimates are still being collected for the damages from the June 16, 2022 incident.

Update was given on the progress of the Line of Credit.

A donation request has been submitted to Republic Bank for the purchase of two video laryngoscopes. Major Fife made a PowerPoint presentation of the device, its use, need of, and how it will benefit members of the community during a medical emergency that requires intubation. The PowerPoint and quote for two devices have been submitted to Republic Bank.

It is noted that Chief Dwyer has registered for the Kentucky Firefighter Association Conference (Chief) and for the Kentucky Association of Fire Chiefs Leadership Conference (Chief and Deputy Chief).

Chief's Report was given.

EMS Report was given by Major Fife.

**NEW BUSINESS:**

Cheryl made a motion to approve the changes to SOP 'Electronic Patient Care' to add/include the range of time for completion of patient reporting (72 hours) and to change name referenced as 'Highview EMS' to 'Highview Fire Protection District'. Motion seconded by Nate Ingersoll. Motion carried.

Nate Ingersoll made a motion to approve Daniel Brenyo being hired as a Full Time EMT, effective hire date July 11, 2022. Motion seconded by Denise Drexler. Motion carried. (The approval for

filling the position was previously approved and EMT Brenyo has been an intermittent EMT since June 10, 2021).

Nate Ingersoll made a motion to spend up to \$10,000 budgeted funds for parking lot work at Station #2. Motion seconded by Denise Drexler. Motion carried.

Nate Ingersoll made a motion to spend up to \$1,600 of budgeted funds for the purchase of headsets for #1134. Motion seconded by Denise Drexler. Motion carried.

Discussion held regarding A/C unit at Station #1. Two companies have been contacted for estimates and additional estimates are pending. Deputy Chief Carta will coordinate the estimates.

Nate Ingersoll made a motion to give Chief Dwyer the approval to proceed with the repair/replacement of A/C unit at Station #1 and to spend up to \$30,000 for the repair/replacement. Motion seconded by Denise Drexler. Motion carried.

Nate Ingersoll made a motion to approve the promotion of Breamon Harris to Sergeant. Motion seconded by Dale Nason. Motion carried. (The Sergeant Position was approved to fill in June meeting with promotion date of June 19, 2022 and Sergeant pay increase effective June 26, 2022).

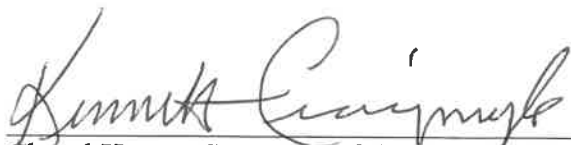
Cheryl Hogan made a motion to accept the resignation of Volunteer Brad Conely. Motion seconded by Nate Ingersoll. Motion carried.

It is noted that invoices have been reviewed and there have been no unauthorized payments.

Nate Ingersoll made a motion to approve and pay bills. Motion seconded by Cheryl Hogan. Motion carried.

Denise Drexler made a motion to adjourn. Motion seconded by Nate Ingersoll. Motion carried.

The meeting adjourned at 20:18.

 CHAIRMAN

Cheryl Hogan, Secretary of the Board of Trustees  
Highview Fire Protection District

Respectfully prepared and submitted by Joyce Shelton, Recording Secretary

*Documents referenced in these minutes are kept at District Headquarters and are available for viewing and copying during regular business hours in accordance with Kentucky laws regarding Open Records and Record Retention.*