

GARNETT PUBLIC LIBRARY BOARD

Meeting Minutes

Monday, July 2nd, 2018

Present: Steve Markham, Betts Abraham, Jennifer Sibley, Linda Huettenmueller, Sandra Moffatt. Also present: Andrea Sobba, Library Director.

I. Secretary's Report – It was noted that the final increase for staff salaries in the 2019 budget was 3% rather than 2%. The minutes were approved as amended. (Huettenmueller/Moffatt).

II. Treasurer's Report – The June 1st statements for the Gifts & Memorials account and SEK State Aid account reconciled with the check registers. The G&M account earned \$1.14 in interest during May. A financial statement from the City of Garnett was not yet available.

III. Payment of bills was approved (Abraham/Sibley).

IV. Librarian Sobba presented her report. Circulation was up by 370. The weekly storytime program numbers totaled 84 participants for the month of June.

V. No minutes were received from the Walker Art Committee.

VI. The FOL annual ice cream social was held June 21<sup>st</sup> at the fire station due to the threat of rainy weather. Attendance was down, but the community band and homemade ice cream selection was wonderful. Only 20 tickets were sold for the recent lawn & garden tour but feedback was positive; the Friends will hold another in 2019.

VII. A. The library officially switched to Vyyve on 6/29/18. The library was without internet service that afternoon and the following morning during the transition. Andrea reports that cutting back to one line with Vyyve has resulted in about the same internet speed as the two lines previously provided through CenturyLink.

B. The final library budget for 2019 has been submitted. There has not yet been any feedback from the city manager. Andrea has updated the library goals flow chart: locking cases for the DVDs are not necessary after all; providing mobile hotspots for patron checkout is too expensive at this time; *We Can Help With That!* is a new program to help patrons with practical needs through state library online resources or staff-led workshops.

C. The summer reading program has 184 children enrolled with 116 active reading logs. SRP events have been well-attended, especially the recent tea party where sandwiches, scones, and cookies were enjoyed by all.

D. Andrea is still trying to connect with rail-trail manager Trent McCown for approval of a local storywalk to be funded by a dream grant through the regional library system

VIII. A. Andrea is considering ideas to submit for the SEKLS Technology grant. At this time possibilities include a wireless printer, a wireless access manager, a mounted touchscreen tablet for catalog searches in the children's area, and/or a new color copier.

B. A new thermostat is needed for the main portion of the library. This update will allow for wi-fi compatibility and is programmable for the days of the week. The Board accepted a bid in the amount of \$294.00 from Wolken Plumbing & Electric, Inc. (Abraham/Moffatt).

C. It has been 2 years since the last cleaning of library carpets. Andrea is looking into rates from a recommended service in Waverly.

D. There are a few refurbishing projects needing attention in the library. Multiple lighting fixtures in the main library are in need of repair/replacement. Andrea has searched for reproduction fixtures that match without success. If all fixtures were to be updated instead, this would include 8 globe lights as well as 3 pendants over the circulation desk. The bathrooms doors, office doors, and back door are in

- need of some TLC. Andrea will look into the cost of refinishing vs. replacement.
- E. Patrons have expressed interest in expanding the DVD policy to include rated R movies. Andrea provided the Board with policy materials to review for discussion at next month's meeting.
  - F. Upcoming library events include: *Caffeine & Colors*, the book discussion group, and the annual photography contest now expanded from a day to a Week in the *Life of Anderson County* during county fair week. The SRP will also hold *Night at the Museum* at the local history museum for 5<sup>th</sup>-8<sup>th</sup> graders on the last Thursday of July. Some afternoon sessions are also planned leading up to the big night.
  - G. Andrea will travel to Iola for a technology planning meeting and a grant-writing workshop.
  - H. The next meeting will be held Monday, 8/6/18 at 5:30 PM.

The meeting was adjourned.

Submitted by Jennifer Sibley, Secretary