

Spring 2020 Fundraising Purchase and Reservation Agreement (PRA)

Fax to: 410-630-7080 Scan/Email to: deb@best-fundraising-ideas.com Questions? Call 860-384-3691

Organization Name:	Sales Rep Name: Deb Murray
Organization Address:	Phone Number(s): 860-384-3691

Contact Name:	Contact Emails: deb@best-fundraising-ideas.com
Phone Numbers: Home: _____ Mobile: _____ Office: _____ Fax: _____	Email Invoice to: Cc: deb@best-fundraising-ideas.com

Treasurer/Bookkeeper:	Phone Number:
Email:	

<p align="center">Shelf-Stable/Non-Frozen Food Brochures:</p> <input type="checkbox"/> Minis & More <input type="checkbox"/> Sweet Shop Cookies <input type="checkbox"/> Preferred Sweets <input type="checkbox"/> Preferred Cheese/Sausage <input type="checkbox"/> NYS- On-Line Ordering	<p align="center">Profit Structure:</p> <p align="center">40% Profit</p> <p align="center">\$1.00 / item charge below 400 items</p> <p align="center">Example: 300 items sold = \$100 fee.</p> <p align="center">sales of under 100 items may be canceled at the discretion of UNIPAK Supply</p>
# of Brochures (one/member):	Fundraiser Start & End Date:
Shipping Address for Brochures:	Special Instructions / Prize Programs / Incentives:

<input type="checkbox"/> INVOICE TERMS (Net 15 days) Only available for Public Schools upon receipt of an authorized purchase order.
<input type="checkbox"/> PREPAY TERMS for all other groups. Orders process upon receipt of payment.

1. The agreement defines the terms and conditions of the fundraising program between the organization listed above & UNIPAK Supply. Our non-frozen/shelf stable brochures are available throughout the continental U.S. Delivery requires a school/business address and delivery availability Mon-Fri with regular business hours. Delivery days and times are scheduled by the shipping carrier. Orders ship approximately 4 weeks after receipt of order forms, up to 6 weeks in Oct/Nov.

2. **Payments must be made (per selected invoice method) directly to UNIPAK Supply** at: 3912 Option Pass, Fort Wayne, IN, 46818. If payment is not made as required, The Organization listed above specifically authorizes UNIPAK Supply to take whatever legal action becomes necessary to collect any outstanding debt, and further agrees to be responsible for whatever cost may be associated with collecting debt, including collection fees, reasonable attorney's fee, court costs, and any other expenses related to the collection of this debt. Past due payments will be charged a 1.5% finance charge per month. A \$25.00 service charge will be billed for returned checks. Payments made by VISA/Mastercard will incur a 2% upcharge. Payments made by American Express will incur a 4% upcharge.

For invoice terms this agreement must be signed by someone authorized to approve payments.

I hereby certify that the above individual, group, or organization has the authority to conduct business with UNIPAK Supply and shall be responsible for the terms and conditions of this agreement and payment in full.

Signature	Printed Name	Title	Date

* All Information submitted to UNIPAK Supply is confidential.