

# WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

## MINUTES May 20, 2025

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Chairwoman Napolitani called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 6:02 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

### Roll Call:

Laurel Napolitani, Chairwoman  
Joseph Roth, Vice Chairperson  
Gerald Norton, Secretary  
Angelo Accetturo, Treasurer  
Anne Marie Skoog

Also, in attendance: Kim Francisco, Authority CFO; Brian Tipton, Esq., Authority Legal Counsel; John Inscho, Executive Director; and Susan Wright, Administrative Assistant.

### MINUTES

Mr. Accetturo moved, and Ms. Skoog seconded to approve the minutes of the April 15, 2025 regular meeting, as presented. All in favor, except one abstention by Mr. Norton, motion passed.

### CORRESPONDENCE

Mr. Norton recapped the correspondence listed below:

1. Letter from Nisivoccia, LLC to WC(PR)MUA Chairwoman and Commissioners dated April 24, 2025, regarding the 2024 Audit and enclosing the Financial Statement for the year ending December 31, 2024.
2. Notice of Public Hearing from Mark S. Bellin, Esquire on behalf of applicant, Foul Rift Solar Farm, LLC to the White Township Planning Board for an amended preliminary and final major site plan approval, conditional use permit approval to permit the installation of an electrical interconnection line and appurtenant structures and improvements to be installed under, through, over, and across properties identified on the White Township tax map as Lot 21, Block 11.03; Lots 6, 7 & 12, Block 21; Lots, 1, 2, 8, 10, 10.1, 10.2 and 10.3, Block 30; and Lots 12.06 & 14.01, Block 31.
3. Loss Control Report from J.A. Montgomery Consulting dated April 16, 2025.

## SERVICE AREA UPDATES

**Belvidere:** Mr. Roth had nothing new to report.

**Oxford:** Mr. Norton advised that they will be closing on the 122-townhouse project soon.

**White Twp.:** Ms. Skoog had nothing new to report.

## ENGINEER'S REPORT

Mr. Donati was not in attendance; however, his report was included in the agenda packets and reviewed. There were no questions or comments.

## CFO'S REPORT

Mr. Francisco summarized the monthly financial report.

Mr. Francisco advised the Board that two of our customers, Windtryst and Warren Haven, have been making delinquent payments recently. Windtryst did make their second quarter payment, which was due May 1, 2025, with a check dated May 7, 2025, and received on May 12, 2025. Ms. Wright did send them an invoice for interest for their late payment. As of the date of this meeting, Warren Haven has not provided their second quarter payment. Once received, they will be sent an invoice for interest as well.

The FY2024 Audit and the Group Affidavit Form were provided to the commissioners. There were no negative findings, comments, or recommendations. Mr. Francisco presented the Resolution for approval of the FY2024 Audit.

Mr. Roth moved, and Ms. Skoog seconded to adopt Resolution #25-19, approving the Authority's FY2024 Audit. All in favor, motion passed.

## FINANCE

Chairwoman Napolitani moved that Resolution #25-20 be approved to pay all bills from the Operating Funds (Certificate No. OP 465: \$124,553.11). Mr. Accetturo seconded. All in favor, motion passed.

Mr. Roth moved that Resolution #25-21 be approved to pay all bills from the Capital Improvement Funds (Certificate No. CI 469: \$47,029.75). Ms. Skoog seconded. All in favor, motion passed.

## GENERAL COUNSEL'S REPORT

Mr. Tipton presented the Board with the Model Civil Rights Resolution included in the agenda packets, which is a requirement of NJUA JIF.

Mr. Accetturo moved to adopt the Model Civil Rights Resolution #25-22. Ms. Skoog seconded. All in favor, motion passed.

#### EXECUTIVE DIRECTOR

Mr. Inscho presented the Board with the Resolution to increase the petty cash on hand for the Authority, which was discussed at last month's meeting. Mr. Accetturo moved that Resolution #25-23 be approved to increase the petty cash fund. Mr. Roth seconded. All in favor, motion passed.

He also presented the Board with a Resolution to redesignate the Daily Record as the Authority's official newspaper for legal notices and publications. Mr. Roth moved that Resolution #25-24 be approved to redesignate the official newspaper. Ms. Skoog seconded. All in favor, motion passed.

Mr. Inscho advised the Board that he has been "unofficially" advised that the grant to cover the I-Bank loan will be approved. He is waiting for the approval in writing.

Operator M. Berger has taken the necessary courses for his S2 license and Operator B. Snyder has taken the necessary courses for his C1 and collection licenses.

Mr. Inscho and the operators had a one-hour session with AllMax in the morning of May 20, 2025. He advised that everything went very well.

Ed Deacon from Kustom Control Solutions met with Jean Paul Reece regarding the Scada system. They are working on installing programs on the Operators' phones, which will save on overtime.

There was an issue with water coming into the Belvidere plant, caused by the leaves ("whirlybirds") from the trees and landing on the roof, so he is having someone come out to give a price to cut down some of the trees causing the problems.

The floor was poured into the new garage at the Belvidere plant. Possibly, by our June meeting it will be ready for a quick tour by the Board so that they can see all the progress.

#### AUTHORITY CHAIRWOMAN

Chairwoman Napolitani reminded the Board to complete the MSI Risk Management Seminar by the end of this month. She further reminded them that we will receive a \$250.00 credit for each member that completes the seminar.

She further discussed the AllMax system and her discussions with the representative regarding the cost for both plants rather than just for Belvidere.

### UNFINISHED BUSINESS

There was no unfinished business.

### NEW BUSINESS

There was no new business.

### PUBLIC COMMENT

There was no public comment.

As there was no more business to come before the Authority, Ms. Skoog moved for the meeting to be adjourned. The meeting was adjourned at 6:21 p.m.

*Susan Wright*  
Susan Wright  
Administrative Assistant

## RESOLUTION

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended 2024 has been completed and filed with the Warren County (Pequest River) Municipal Utilities Authority pursuant to N.J.S.A.40A:5A-15, and

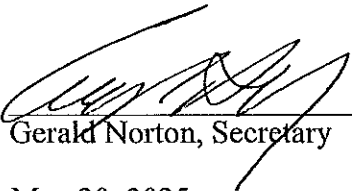
WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Warren County (Pequest River) Municipal Utilities Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended 2024, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON May 20, 2025.

  
\_\_\_\_\_  
Gerald Norton, Secretary

May 20, 2025  
\_\_\_\_\_  
Date

LOCAL AUTHORITIES GROUP AFFIDAVIT FORM

PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Warren County (Pequest River)  
Municipal Utilities Authority, being of full age and being duly sworn according to  
law, upon our oath depose and say:

1. We are duly appointed/elected (cross out one) members of the Board of the  
Warren County (Pequest River) Municipal Utilities Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the  
annual audit report for the fiscal year ended 2024, and specifically the  
sections of the audit report entitled "General Comments" and  
"Recommendations."

(PRINT NAME)

(SIGNATURE)

Angelo Accetturo


Laurel Napolitani

Gerald Norton

Joseph Roth

Anne Marie Skoog

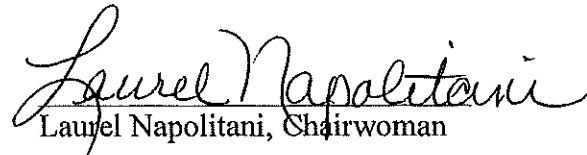
Sworn to and subscribed before me this 20th day of May, 2025

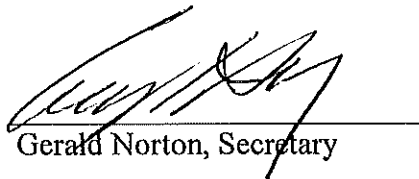
  
Notary Public of New Jersey

Susan G. Wright  
NOTARY PUBLIC  
State of New Jersey  
My Commission Expires 8/21/2029

**RESOLUTION:** EXPENDITURES FROM THE OPERATING FUND DURING  
THE MONTHS OF APRIL & MAY 2025

I HEREBY CERTIFY that the bills listed on the attached Resolution of May 20, 2025, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2025 budget.

  
Laurel Napolitani, Chairwoman

  
Gerald Norton, Secretary

Certificate No. OP 465

Dated: May 20, 2025

Moved by: Ms. Napolitani

Seconded by: Mr. Aceturo

Yes: 5

No: 0

Abstain: 0

Absent: 0

## APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND

**Meeting: May 20, 2025**

**BE IT RESOLVED**, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:	Date:	
Check #22602-22613:	04/25/25	\$37,200.49
Check #22614-22648:	05/19/25	<u>\$87,352.62</u>
	<i>Total:</i>	<i>\$124,553.11</i>



PENTAMATION  
DATE: 04/25/2025  
TIME: 09:33:39

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER

PAGE NUMBER: 1  
VENCHK11  
ACCOUNTING PERIOD: 4/25

CHECK	NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
22602	10101		04/25/25	78	ARAE NETWORK SOLUTIONS LL	365 APPS FOR BUSINESS	44.85
22602	10101		04/25/25	78	ARAE NETWORK SOLUTIONS LL	MANAGE SERVICE SUITE	80.00
22602	10101		04/25/25	78	ARAE NETWORK SOLUTIONS LL	SECURE CLOUD BACKUP	51.00
22602	10101		04/25/25	78	ARAE NETWORK SOLUTIONS LL	WIFI CLOUD	21.00
		TOTAL CHECK					196.85
22603	10101		04/25/25	239	BRIGHTSPEED	309373198	73.96
22603	10101		04/25/25	239	BRIGHTSPEED	309801924	19.90
22603	10101		04/25/25	239	BRIGHTSPEED	310260175	39.80
		TOTAL CHECK					133.66
22604	10101		04/25/25	239	BRIGHTSPEED	309480336	73.94
22604	10101		04/25/25	239	BRIGHTSPEED	309338602	123.83
22604	10101		04/25/25	239	BRIGHTSPEED	310189069	83.24
		TOTAL CHECK					281.01
22605	10101		04/25/25	273	COMCAST	8499052650021506	303.49
22606	10101		04/25/25	273	COMCAST	8499052660035827	55.68
22606	10101		04/25/25	273	COMCAST	8499052660035830	156.85
		TOTAL CHECK					212.53
22607	10101		04/25/25	460	ELIZABETHTOWN GAS	S.WATER ST PUMP STA	47.43
22608	10101		04/25/25	935	JCP&L	FLOW METER	4.65
22609	10101		04/25/25	1350	NJUA JOINT INSURANCE FUND	NJUA JIF FY2025 INS.	8,542.00
22609	10101		04/25/25	1350	NJUA JOINT INSURANCE FUND	NJUA JIF FY2025 INS.	26,570.00
		TOTAL CHECK					35,112.00
22610	10101		04/25/25	1575	POSTMASTER BELVIDERE	STAMPS	219.00
22611	10101		04/25/25	1938	THE COUNTY OF WARREN	MONTHLY FUEL	211.07
22612	10101		04/25/25	2140	VERIZON WIRELESS	MOBILE PHONES & OCC	176.92
22613	10101		04/25/25	2145	VOIP BILLING SERVICES	BELV PHONE SYSTEM	301.88
		TOTAL FUND					37,200.49
		TOTAL REPORT					37,200.49

PENTAMATION  
DATE: 05/14/2025  
TIME: 12:59:20

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER

PAGE NUMBER: 1  
VENCHKILL  
ACCOUNTING PERIOD: 5/25

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
22614	10101	05/19/25	17	5011	MONTHLY STIPEND	391.67
22615	10101	05/19/25	29	5025	7425509429478	29.00
22615	10101	05/19/25	29	5025	7425509829673	33.42
22615	10101	05/19/25	29	5025	7425511435540	401.09
22615	10101	05/19/25	29	5025	7425511520437	-51.53
22615	10101	05/19/25	29	5025	7425511535597	12.75
22615	10101	05/19/25	29	5025	7425511867868	60.00
22615	10101	05/19/25	29	5025	7425511867868	484.71
22615	TOTAL CHECK					
22616	10101	05/19/25	52	5030	BELV ANNUAL RENEWAL	2,382.00
22616	10101	05/19/25	52	5030	OXF ANNUAL RENEWAL	2,382.00
22616	TOTAL CHECK					4,764.00
22617	10101	05/19/25	56	5070	BELVIDERE PROPANE	636.96
22618	10101	05/19/25	78	5029	REMOTE SERVICES	1,050.00
22619	10101	05/19/25	119	5042	REIMB EDUCATION CLASS	450.00
22620	10101	05/19/25	239	5076	309538602	61.64
22620	10101	05/19/25	239	5076	310189069	41.67
22620	TOTAL CHECK					103.31
22621	10101	05/19/25	206	5025	717448	189.99
22621	10101	05/19/25	206	5025	717736	71.98
22621	TOTAL CHECK					261.97
22622	10101	05/19/25	287	5092	MEDICAL INSURANCE	3,752.28
22622	10101	05/19/25	287	5092	MEDICAL INSURANCE	8,254.63
22622	TOTAL CHECK					12,006.91
22623	10101	05/19/25	287	5028	MONTHLY FINANCE	1,000.00
22624	10101	05/19/25	293	5545	GENRL AUTHORITY BUSINESS	689.00
22625	10101	05/19/25	482	5026	FRNT DOOR SECURITY	20.00
22626	10101	05/19/25	530	5024	BELV ANNUAL INSPECT	311.00
22627	10101	05/19/25	539	5027	LEGAL SERVICES APRIL	200.00
22628	10101	05/19/25	750	5024	DIGITAL GLASS BDY PH	1,039.96
22629	10101	05/19/25	750	5024	ELECTROLYTE SOLUTION	41.11
22630	10101	05/19/25	935	5071	100003352968	180.54
22630	10101	05/19/25	935	5071	100004188262	6,895.88
22630	10101	05/19/25	935	5071	100004582811	4.65
22630	10101	05/19/25	935	5071	100004911044	7,855.52
22630	10101	05/19/25	935	5071	100004952337	422.02
22630	10101	05/19/25	935	5071	100005061898	100.26
22630	10101	05/19/25	935	5071	100005205917	395.23
22630	TOTAL CHECK					15,854.10
22631	10101	05/19/25	1075	5024	TROUBleshoot PLC	700.00

PENTAMATION  
DATE: 05/14/2025  
TIME: 12:59:20

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER

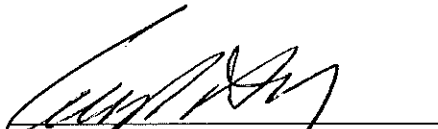
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VENCHK11  
ACCOUNTING PERIOD: 5/25

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
22632	10101	05/19/25	LIN SUPPLY INC.	5024	156763	35.00
22633	10101	05/19/25	LONGO ELECTRICAL MECHANIC	5024	SHULZ PUMP REPAIR	4,090.00
22634	10101	05/19/25	MAIN POOL & CHEMICAL CO.,	5521	APRIL BILLING	5,402.60
22635	10101	05/19/25	NAPOLITANI, LAUREL	5011	MONTHLY STIPEND	450.00
22636	10101	05/19/25	NEW JERSEY AMERICAN WATER	5072	APRIL WATER	22.65
22637	10101	05/19/25	NISIVOCCIA LLP	5028	2024 AUDIT SERVICES	10,600.00
22637	10101	05/19/25	NISIVOCCIA LLP	5028	2024 AUDIT SERVICES	6,485.00
	TOTAL CHECK					17,085.00
22638	10101	05/19/25	NORTON, GERALD	5011	MONTHLY STIPEND	391.67
22639	10101	05/19/25	ONE CALL CONCEPTS, INC.	5024	UTILITY LOCATE APRIL	19.00
22640	10101	05/19/25	PACE ANALYTICAL SERVICES,	5509	257109082	345.50
22640	10101	05/19/25	PACE ANALYTICAL SERVICES,	5509	257109084	360.00
22640	10101	05/19/25	PACE ANALYTICAL SERVICES,	5509	257109091	108.00
22640	10101	05/19/25	PACE ANALYTICAL SERVICES,	5509	257109106	1,512.00
22640	10101	05/19/25	PACE ANALYTICAL SERVICES,	5509	257109117	1,110.00
22640	10101	05/19/25	PACE ANALYTICAL SERVICES,	5509	257109141	1,110.00
22640	10101	05/19/25	PACE ANALYTICAL SERVICES,	5509	25710274	373.50
22640	10101	05/19/25	PACE ANALYTICAL SERVICES,	5509	25710500	392.00
22640	10101	05/19/25	PACE ANALYTICAL SERVICES,	5509	257110709	110.00
22640	10101	05/19/25	PACE ANALYTICAL SERVICES,	5509	257110711	235.00
22640	10101	05/19/25	PACE ANALYTICAL SERVICES,	5509	257110733	345.50
22640	10101	05/19/25	PACE ANALYTICAL SERVICES,	5509	257110735	392.00
	TOTAL CHECK					6,393.50
22641	10101	05/19/25	PASSAIC VALLEY SEWERAGE C	5079	SLUDGE DISPOSAL APRIL	3,927.00
22642	10101	05/19/25	ROTH, JOSEPH P.	5011	MONTHLY STIPEND	391.67
22643	10101	05/19/25	SANICO INC.	5024	MAY DUMPSTER FEE	301.80
22644	10101	05/19/25	SKOOG, ANNE MARIE	5011	MONTHLY STIPEND	233.33
22645	10101	05/19/25	SNYDER, BRIAN	5042	ONLINE COURSES REIMB	357.00
22645	10101	05/19/25	SNYDER, BRIAN	5042	HCVSD COURSE REIMB	800.00
	TOTAL CHECK					1,157.00
22646	10101	05/19/25	SPECTRASERV INC	5079	SLUDGE HAUL APRIL	6,185.20
22647	10101	05/19/25	SUMMIT DOOR LLC	5024	DOOR REPLACEMENT BELV	1,238.00
22648	10101	05/19/25	WILSON PRODUCTS	5024	APRIL BILLING	24.50
	TOTAL FUND					87,352.62
	TOTAL REPORT					87,352.62

**RESOLUTION:** EXPENDITURES FROM THE CAPITAL IMPROVEMENTS FUND  
FOR THE MONTH OF APRIL 2025

I **HEREBY CERTIFY** that the bills listed for CAPITAL IMPROVEMENTS are in  
accordance with the Authority's budget.

  
Laurel Napolitani, Chairwoman

  
Gerald Norton, Secretary

Certificate No. CI 469

Dated: May 20, 2025

Moved by: Mr. Roth

Seconded by: Ms. Skoog

Yes 5

No 0

Abstain 0

Absent 0

**CAPITAL IMPROVEMENT  
BILLS LIST**

**Dated: May 20, 2025**

CP Engineers – Sludge Thickener & I-Bank:	\$ 8,279.75
K&A Paving Contractors – Belvidere Garage:	<u>\$ 38,750.00</u>
<i>Total</i>	<i>\$ 47,029.75</i>

PENTAMATION  
DATE: 05/14/2025  
TIME: 13:02:53

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER

PAGE NUMBER: 1  
VENCHK11  
ACCOUNTING PERIOD: 5/25

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
22649	10101	05/20/25	CP ENGINEERS NJ, LLC	19002	BELV SLUDGE THICKENER	8,279.75
22650	10101	05/20/25	K&A PAVING CONTRACTORS, L	19001	GARAGE BLDG PAD WORK	22,750.00
22650	10101	05/20/25	K&A PAVING CONTRACTORS, L	19001	GARAGE CONCRETE FLOOR	16,000.00
TOTAL CHECK						38,750.00
TOTAL FUND						47,029.75
TOTAL REPORT						47,029.75

## **RESOLUTION #25-22**

### **MODEL CIVIL RIGHTS RESOLUTION**

A Resolution to affirm the Warren County (Pequest River) Municipal Authority's Civil Rights Policy with respect to all officials, appointees, employees, prospective employees, volunteers, independent contractors and members of the public that come into contact with municipal employees, officials and volunteers;

**WHEREFORE**, it is the policy of the Warren County (Pequest River) Municipal Authority to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to, the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREFORE**, the governing body of the Warren County (Pequest River) Municipal Utilities Authority has determined that certain procedures need to be established to accomplish this policy.

**NOW THEREFORE BE IT ADOPTED** by the Warren County (Pequest River) Municipal Utilities Authority that:

**Section 1:** No official, employee, appointee or volunteer of the Warren County (Pequest River) Municipal Utilities Authority by whatever title known, or any entity that is in any way a part of the Warren County (Pequest River) Municipal Utilities Authority, shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination harassment or a violation of any person's constitutional rights while such official, employee, appointee, volunteer, or entity is engaged in or acting on behalf of the Warren County (Pequest River) Municipal Utilities Authority's business or using the facilities or property of the Warren County (Pequest River) Municipal Utilities Authority.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to, any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Warren County (Pequest River) Municipal Utilities Authority to provide services that otherwise could be performed by the Warren County (Pequest River) Municipal Utilities Authority.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Board of Commissioners shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

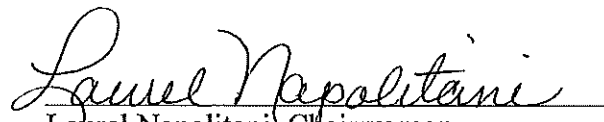
**Section 6:** The Board of Commissioners shall establish written procedures that require all officials, employees, appointees and volunteers of the Warren County (Pequest River) Municipal Utilities Authority, as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

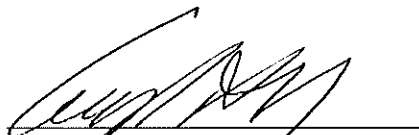
**Section 7:** The Board of Commissioners shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the Board of Commissioners shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated with the Warren County (Pequest River) Municipal Utilities Authority. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Warren County (Pequest River) Municipal Utilities Authority's web site.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Warren County (Pequest River) Municipal Utilities Authority in order for the public to be made aware of this policy and the Warren County (Pequest River) Municipal Utilities Authority's commitment to the implementation and enforcement of this policy.

  
Laurel Napolitani, Chairwoman

  
Gerald Norton, Secretary

Moved by: Mr. Allettaro

Seconded by: Ms. Skoog

Yes 5

No 0

Abstain 0

Absent 0



**RESOLUTION TO INCREASE AN EXISTING  
WARREN COUNTY (PR) MUNICIPAL UTILITIES AUTHORITY  
PETTY CASH FUND**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment and abolition of Petty Cash Funds upon written application to and after approval by the Director of the Division of Local Government Services; and

**WHEREAS**, said petty cash funds were established for the Warren County (PR) Municipal Utilities Authority by resolution by the Board of Commissioners for the WC(PR)MUA (the Board) and approval by the Director of Local Government Services on various dates; and

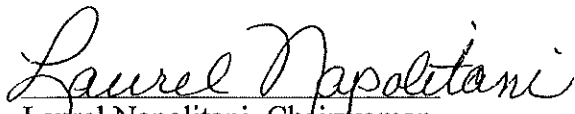
**WHEREAS**, the WC(PR)MUA has determined that an increase to the petty cash fund listed herein is necessary.

**NOW, THEREFORE, BE IT RESOLVED** that the Board directs that said funds listed herein be increased to:

Department / Agency	Listed Custodian	Amount
WC(PR)MUA	Susan Wright	\$600.00

**BE IT FURTHER RESOLVED** that the Board directs that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval in accordance with N.J.S.A. 40:5-21.

I hereby certify the above to be a true copy of a resolution adopted by the Warren County (PR) Municipal Utilities Authority on this 20<sup>th</sup> day of May, 2025.

  
Laurel Napolitani, Chairwoman

**RESOLUTION 25-24**

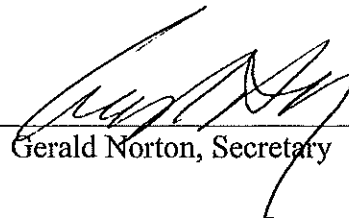
RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER FOR LEGAL NOTICES AND PUBLICATIONS FOR THE WARREN COUNTY PEQUEST RIVER MUNICIPAL UTILITIES AUTHORITY AS REQUIRED BY THE OPEN PUBLIC MEETINGS ACT.

WHEREAS, P.L. 2025, Chapter 22 authorizes public bodies to continue using newspapers for required public notices and legal advertisements until certain specified date regardless of format;

NOW, THEREFORE, BE IT RESOLVED that the Warren County (Pequest River) Municipal Utilities Authority, hereby authorizes that certain notices of any regular, special or rescheduled meetings and legal publications be submitted to one (1) newspaper for publication, whether digital and/or print, and this shall be the *Daily Record* of Morris County, the official newspaper, with *The Star Ledger* of Newark as the secondary official newspaper;

CERTIFICATION

I, Gerald Norton, Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Authority at a meeting held on May 20, 2025.

  
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Gerald Norton, Secretary